

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

August 2, 2023 – 9:00 a.m.
(Wednesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Board Workshop

Central Services

Director Igbinoba provided updates on the proposed cost allocation plan. Central Services activities included the set up/plug in of Call Works 911 systems to the county network; a walk-through with Interwest and the cabling company to access the sheriff's department project; signed a contract agreement with Wholesail network to upgrade the internet circuit at the Othello sheriff's substation in Othello from 10M to 100M; currently testing Crowd Strike endpoints and Cisco Duo MFA on certain county devices; and, working with Integrated Health Care Services to set up Carelogic EHR report analytic system database. Additionally, Igbinoba requested approval to hire a computer technician as soon as possible; job descriptions for Position 402 – Technology Services Assistant and Position No. 405 – Computer Technician were reviewed.

Emergency Management

Director Duffey reported on current projects noting feedback on the Hazard Mitigation Plan has been received from FEMA; a Columbia Generating Station (CGS) training exercise will be held August 23, 2023; and, the cybersecurity grant application has been submitted.

Building and Planning

Director Lorenz reported on planning commission activities, noting he would like to set a public hearing date for the proposed adoption of an update to Chapter 12.12 – Addressing and Grid System; and, updates to Section 10.04.280 Fees and 16.32.120 Submission of Application, which will allow an update of SEPA and Subdivision fees. Additionally, Lorenz provided updates on building permit activity, code enforcement actions; and the vacant Planner position in his department.

Smartinspect Enterprise Software

Director Lorenz reviewed a proposal for Smartinspect Enterprise software through APX Data Solutions, for the purpose of aiding in the fire investigation process, at a cost of \$3,200 annually. The Board provided **consensus authorization for Lorenz to purchase the software through APX Data Solutions.**

Geographic Information Systems (GIS)

Director Stolsig reported on accomplished and ongoing projects and goals noting he completed the backlog of parcel mapping for MapSifter. Additionally, he is working on the NG 911 data that will be going in the GeoComm website; and, working with the Public Works Department on a web site on the AGOL platform for their bridge inventory. Future objectives include working with Central Services on removing the data from the Ankeny Server; setting up work groups in the Enterprise Database; working on 2024 budget; and, working with ESRI on the use of premium widgets and the cost. Stolsig noted training days have been made available to all the GIS users to expand their skills.

Executive Session – Employee Evaluation

At 11:06 a.m. Chairman Weise announced the Board would recess into Executive Session for thirty (30) minutes under RCW 42.030.110(1)(g) – “...to review the performance of a public employee.” Geographic

Information Systems (GIS) Director Stolsig and Prosecutor Flyckt were present.

At 11:34 a.m. the Board reconvened from Executive Session.

Geographic Information Systems (GIS)

The Board provided **consensus authorization to grant GIS Director Cory Stolsig a step increase from R1/S3 to R1/S4 on the Adams County Management Salary Schedule, effective August 17, 2023, based on achieving a satisfactory level of performance during the respective evaluation period.**

Human Resources

Manager Campbell reviewed employee procedures in the event of an emergency and a need to put the procedures in the form of a policy. Additionally discussed was a need to form a safety committee.

Adjournment @ 12:19 p.m.

Submitted:

s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner