

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

July 18, 2023 – 9:00 a.m.  
(Tuesday)

### **Call to Order**

Chairman Weise called the meeting to order.

### **Present:**

Chairman Jay R. Weise  
Vice-Chairman Dan C. Blankenship

### **Absent:**

Commissioner Miguel A. Garza

### **Pledge of Allegiance**

Chairman Weise led the Pledge of Allegiance.

### **Public Comment – None**

### **Approval/Addition of Agenda**

Commissioner Blankenship moved, Weise seconded, to *approve the agenda as presented*. **Motion carried.**

### **Consent Agenda**

Commissioner Blankenship moved, Weise seconded, to *approve the consent agenda as presented*. **Motion carried.**

### **Minutes**

Approve Preliminary Minutes of June 27 and 28, 2023

Approve Preliminary Minutes of July 5, 2023

### **Vouchers**

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	23-6698 – 23-6732	\$ 112,725.67
001	Hand Pays	\$ 4,315.99
0018H	23-6733	\$ 883.44
103	23-6734 – 23-6735	\$ 859.14
104	23-6736 – 23-6757	\$ 402,390.81
105	23-6758	\$ 1,868.05
106	23-6759 – 23-6760	\$ 2,407.53
112	23-6761 – 23-6763	\$ 1,106.81
114	23-6764	\$ 100.80
122	23-6765	\$ 20,000.00
123	23-6766 – 23-6771	\$ 11,813.20
130	23-6772 – 23-6773	\$ 839.86
131	23-6774	\$ 15.00
166	23-6775 – 23-6784	\$ 8,554.07
502	23-6785 – 23-6795	\$ 14,833.84
108	933 – 934	\$ 2,220.11
115	935 – 946	\$ 38,803.90
401	947 – 951	\$ 102,757.55
501	952 – 955	\$ 4,239.30
590	956 – 982	\$ 502,623.91
	TOTAL	\$1,233,358.98

### **Correspondence**

Attorney Barrett J. Scudder re: Public Defender Quarterly Report for 2nd Quarter, 2023

### **Board Updates**

Commissioner Blankenship reported on Broadband activities and potential funding opportunities available to Adams County.

Commissioner Weise reported on the SkillSource meeting he attended in Wenatchee.

### **Board Discussion/Decision Items**

#### **Human Resources**

Manager Campbell reviewed the list of current bilingual employees that have passed the Spanish proficiency testing, requesting clarification as to the availability of those employees to other departments when necessary. The matter will be addressed during the upcoming elected official forum. Various employee protections were reviewed.

### **Public Works**

Director O'Brien and Engineer Yaeger provided the weekly update on maintenance; engineering; the proposed evidence building; and, Broadband activities. Additionally, updates were provided on various engineering projects.

### **Solid Waste Staffing**

Director O'Brien reviewed a Solid Waste organizational chart showing current, as well as proposed, levels of staffing at the Bruce transfer station with associated costs. The proposal to hire two (2) more employees will not impact the 2023 budget. However, the additional staffing will require additional funding in the 2024 budget. The Board provided **consensus authorization to move forward with the Solid Waste staffing proposal as presented.**

### **Cybersecurity Grant Opportunity**

Emergency Director Duffey reviewed a proposal for an Adams County Cyber Security grant project through Emergency Management.

Duffey noted the grant is geared toward small rural counties with a population of 50,000 or less and will provide the opportunity for the county to increase cybersecurity and reduce vulnerabilities.

Duffey was directed to move forward in applying for the grant.

Additionally present were Central Services Director Igbinoba, Engineer Yaeger, Public Works Director O'Brien; and, Human Resource Manager Campbell.

### **Memorandum of Understanding**

Commissioner Blankenship moved, Weise seconded, to *approve the Memorandum of Understanding between Adams County Board of Commissioners, the Adams County Sheriff's Deputies Association and Adams County Sheriff Dale Wagner Regarding Temporary Assignment of a Sergeant.* **Motion carried.**

### **Voluntary Stewardship Program**

Commissioner Blankenship moved, Weise seconded, to *approve the Intergovernmental Cooperation Agreement between Adams County and*

*Columbia Basin Conservation District Regarding the Voluntary Stewardship Program (VSP). Motion carried.*

**Other Business – None**

**Executive Session – None**

**Ritzville District Court Agreement**

A review of the Interlocal Agreement between the City of Ritzville and Adams County regarding RCW 39.34.180 was conducted on July 12, 2023 pursuant to Section 4.3(D) of the Agreement, dated April 7, 2015.

**Adjournment @ 11:57 a.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Dan C. Blankenship, Vice-Chairman  
-absent-  
Miguel A. Garza Commissioner