

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

July 5, 2023 – 9:00 a.m.
(Wednesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of June 20 and 21, 2023

Contract No E24-001

Emergency Management

Approve Contract No. E24-001 between Washington State Military Department and the Energy Facility Site Evaluation Council (EFSEC) and Adams County in the amount of \$33,837 for the period July 1, 2023 through June 30, 2024 to provide EFSEC pass-through dollars (SFY 2024) for the county to conduct radiological emergency preparedness program duties relating to the Columbia Generating Station nuclear power plant. (CP06282023)

Adams County Library Board District No. 2 (Ritzville)

Confirm the appointment of Morgane Roth to the Adams County Library Board District No. 2 (Ritzville) for a term expiring December 13, 2025

Confirm the appointment of Amy Wellsandt to the Adams County Library Board District No. 2 (Ritzville) for a term, expiring December 13, 2026.

Correspondence

Attorney Carson Van Valkenburg re: Public Defender Quarterly Report for 2nd Quarter, 2023

Board Updates

Commissioner Garza reported attending the LEOFF Board meeting; he was asked to participate in a tour of the Othello city park to review proposed improvements; and, he attended the swearing in of Chief Rehaume, City of Othello, Monday night.

Commissioner Blankenship reported attending Board of Equalization training. Additionally, Blankenship reported reviewing Broadband co-location sites in Ritzville and Othello.

Commissioner Weise reported attending Board of Equalization training.

Board Workshop

Geographic Information Systems

Director Stolsig reported he is working with Central Services to verify necessary data on the Ankeny server; the back log of parcel mapping updates has been completed; and, he has completed the ESRI class "Administration Workflows."

Building and Planning

Director Lorenz introduced Andrew Noles, recently hired to fill the position of building inspector/code enforcement. Lorenz provided updates on Planning Commission activities; building permits; land use permits; and fire marshal activities noting the occurrence of small brush fires within the last month and a house fire last night due to fireworks. Additional updates included code enforcement updates and staffing.

Emergency Management

Director Duffey provided updates on current projects to include the Hazard Mitigation Plan; BRIC grant; and the EMPG grant. Additionally, Duffey reported she is working with local Ham radio operators.

Central Services

Director Igbinoba provided the following updates:

- twenty-five (25) computers have been returned to Dell.
- the Public Works CompWeight Database migration from WIN 2008 to WIN 2019 was successful.
- Central Services is working with the auditor's office to migrate/upgrade the Tyler E-recorder Database / Application software.
- Tanner Bergeron has been hired as IT Network Analyst for the county.
- Eloy Sanchez, IT Technician, submitted his resignation from the department. Igbinoba will begin the process to hire a computer technician to replace the vacancy left by Mr. Sanchez.
- A scope of work is being prepared for the sheriff's department network upgrades.
- Auditor Hunt is assisting with IT protections and MFA to county staff and devices through state election grant funds.

Executive Session

At 10:35 a.m. Chairman Weise announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to be. Additionally present were Civil Attorney Barden; Human Resource Manager Campbell; and, Central Services Director Igbinoba.

At 10:50 a.m. the Board reconvened from Executive Session. No action taken.

Closed Session

At 10:52 a.m. Chairman Weise announced the Board would recess into Closed Session for fifteen (15) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present were Civil Attorney Barden; Human Resource Manager Campbell; and, Prosecutor Flyckt.

At 11:05 a.m. the Board reconvened from Closed Session.

Recess @ 11:44 a.m.

Reconvene @ 1:00 p.m.

Three (3) New Gravel Road Rakes / Maintainer Drags

It being the date and time set for bid opening for the purchase of three (3) new gravel road rakes / maintainer drags, bids were opened from:

Western States Equipment Company \$34,868.88
2100 E. Frontier Loop
Pasco, WA 99301

Board Discussion/Decision Items

Public Works

Director O'Brien and Engineer Yaeger provided updates on road maintenance; solid waste; facilities; and Broadband activities completed by the Public Works department. Various engineering updates were provided on the Hatton Road Safety project; County Wide Crushing project; and, the Deal Road project.

Additionally, O'Brien reported the Washington State Association of County Engineers (WSACE) conference was held in Tacoma last week noting Engineer Yaeger received the award for 2023 County Engineer of the Year in the Rural Category.

Deal Road #2 Project (CRP-197)

Commissioner Garza moved, Blankenship seconded, to *approve and sign Contract and Contract Bond between Adams County and Granite Construction Company, Yakima, Washington, for the Deal Road #2 Project – STPR-J001(002), CRP-197 for a total contract amount of \$2,149,149.*

Motion carried.

County Wide Crushing Project

Commissioner Blankenship moved, Garza seconded, to *approve Pay Request No. 1, in the amount of \$366,578.38, to DeAtley Crushing Company, Lewiston, Idaho, for work completed June 1, 2023 through June 30, 2023 on the County Wide Crushing Project, ERP-802.* **Motion carried.**

Assessor

Assessor Rodriguez reviewed a proposal to modify the time frame for petitions to be made to the Board of Equalization once re-evaluation notices have been sent, noting the current time frame is sixty (60) days. Rodriguez reported her intent to discuss with Treasurer Meise a request for the use of technology funds to purchase software to alleviate a portion of the Assessor office workload, noting a desire to reorganize her office staff once the software is in place. Additionally, Rodriguez expressed a desire to add an additional appraiser position to her staff. Assessor Rodriguez was directed to consult with the Human Resource Department to work through the details of her proposed office restructuring and compile a proposal to forward to the Association explaining the intent of the restructure.

Other Business – None

Permanent Minutes Signed

June 13 and 14, 2023

Adjournment @ 3:16 p.m.

Submitted:

s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner