

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

June 27, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of June 13 and 14, 2023

Payroll

Approve June 1 – 15, 2023 Payroll in the amount of \$521,536.84; and, Benefits in the amount of \$99,720.64 (Warrant # Series 533043-533049; Direct Deposit # Series 76673-76853; Benefit/Deduction # Series 1171514-1171522)

Resolution No. R-032-2023

Broadband Project

Approve Resolution No. R-032-2023 Notice to Consultants – Adams County Broadband Project

Contract No. 20-6221C-101, Amendment B

Approve Contract No. 20-6221C-101, Amendment B, between Adams County and Washington State Department of Commerce (CP06132023)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	23-6440 – 23-6494	\$120,745.56
0018H	23-6495	\$ 140.83
103	23-6496	\$ 75.00
103A	23-6497	\$ 120.34
112	23-6498 – 23-6502	\$ 19,063.51
116	23-6503	\$ 75.00
502	23-6504 – 23-6512	\$ 6,626.41
108	844 – 846	\$ 1,592.51
115	847 – 851	\$ 2,671.99
401	852 – 854	\$ 14,511.09
501	855 – 859	\$ 4,373.42
590	860 – 877	\$ 16,413.48
	TOTAL	\$186,409.14

Correspondence – None

Board Updates

Commissioner Garza reported attending the new member Board of Equalization training in Olympia.

Commissioner Blankenship provided updates on the Broadband project, noting the old fire hall in Ritzville appears to be a viable option for a colocation while a colocation in Othello is necessary to continue in the planning process.

Commissioner Weise provided updates from his attendance at the monthly Martin Hall meeting, noting bed day counts are far above last year at this time. Additionally, Weise reported speaking with Juvenile Administrator Garza regarding the JDAI program, noting a decision on continuing with the program will need to be made at budget time; buildings at the Adams

County Fairgrounds were vandalized over the weekend; and, noise complaints are being received from citizens in the Edson Tracts area of Othello.

Board Discussion/Decision Items

Human Resources

Manager Campbell reviewed verbiage for signs when the courthouse elevator is out of service; and, fire alarms and procedures during an evacuation of the building.

Public Works

Public Works staff was unavailable.

Two (2) Diesel 10 Wheel Tractor Chassis Bids

Based on the recommendation of the Public Works Department, Commissioner Garza moved, Blankenship seconded, to *award the Diesel 10 Wheel Tractor Chassis bid to Freightliner Northwest, Spokane, Washington, as the lowest responsive bidder, meeting all specifications and representing the best value to Adams County, for two (2) 2013 M2112 Freightliner dump trucks at a total cost of \$131,120, including sales tax.*

Motion carried.

New Deputy Hire Step Placement

Commissioner Blankenship moved, Garza seconded, to *approve the placement of Step 5 on the Adams County Deputy Salary Schedule for new hire Mark Cameron based on his prior experience in law enforcement.* **Motion carried.**

Sheriff Wagner

Sheriff Wagner reported an officer involved shooting occurred on Sunday, June 25th, noting an outside agency is investigating the incident. Pursuant to protocol, the sergeant and two deputies on the call will be on leave for the length of the investigation, creating a shortfall of officers in the sheriff's department. Staffing options were reviewed during the officers' leave.

Adams County Library District #2 (Ritzville)

Appointments of Adams County Library District #2 (Ritzville) Morgane Roth and Amy Wellsandt were reviewed. The matter will be placed on the July 5, 2023 consent agenda for Board approval.

Other Business

Spokane County sent a proposal concerning the establishment of a Regional Opioid Abatement Council (OAC), requesting a response as to

Adams County's participation in the One Washington MOU Opioid Settlement. The Clerk was directed to respond to Spokane County notifying them of the Adams County's participation in the MOU and the county's intent to join the Regional OAC.

Permanent Minutes Signed

June 6 and 7, 2023

Executive Session

At 11:06 a.m. Chairman Weise announced the Board would recess into Executive Session for forty-five (45) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.” Additionally present were Prosecutor Flyckt and Civil Attorney Barden.

At 11:42 a.m. the Board reconvened from Executive Session. No action taken.

Recess @ 11:43 a.m.

Reconvene @ 1:00 p.m.

Hatton Road Safety Project

It being the date and time set for bid opening on the Hatton Road Safety Project, bids were opened from:

Inland Asphalt Company 955 Lacy Road Richland, WA 99352	\$2,231,173.50
Central Washington Asphalt, Inc. P. O. Box 939 Moses Lake, WA 98837	\$1,790,000.00
Granite Construction Company 1525 E. Marine View Drive Everett, WA 98201	\$2,158,931.00

Engineer Estimate: \$2,000,280.98

Spanish Language Proficiency Stipend

Payroll Deputy Bowman reported she is processing applicable Spanish language stipends for employees, noting there are also county road employees that will be receiving the stipend. Public Works employee Stephanie Dormaier was present and reviewed the process required for the stipend in her department's payroll system. Requirements of receiving the stipend were reviewed and clarified for payroll purposes. Human Resource Manager Campbell was also present, noting she will work with Civil Attorney Barden to draft a policy regarding the Spanish language stipends.

Joint Use Pole Agreement

Commissioner Blankenship moved, Garza seconded, to *authorize the Chairman sign Contract No. JU2301, Joint Use License Agreement, between Big Bend Electric Cooperative and Adams County.* **Motion carried.**

Adjournment @ 2:27 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner

RESOLUTION NO. R-032-2023

NOTICE TO CONSULTANTS
County of Adams
Department of Public Works
Ritzville, Washington

Adams County is seeking the Request for Qualifications / Proposals from Consultants with the experience and ability to develop a professional **Cultural and Historical Materials Monitoring Plan.**

Submittal:

Consultants will be required to submit THREE copies of their Request for Qualifications / Proposal to:

**Adams County Department of Public Works
210 W. Alder
Ritzville, WA 99169
ATTN: Todd O'Brien**

Due Date / Time: July 27, 2023 / 5:00 p.m.

Qualification / Proposals received after this time will not be accepted. Please review the entire Request package for a full list of reasons why a bid may be rejected. This solicitation will be for one project.

Adams County reserves the right to amend terms of this request or to withdraw the request at any time, regardless of how much time and effort consultants have spent on their responses.

Project Description: The requested Consultant services will be for the development of a **Monitoring Plan regarding Cultural and Historical Materials** for the following project:

Adams County, Washington State Broadband Office Project. This project, being a fiber broadband communication infrastructure, which consists of a fiber to the premise construction. The project is County wide, with work being done in the City of Ritzville, Town of Lind, City of Othello and its surrounding area.

Americans with Disabilities Act (ADA) Information

Adams County in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Troy Reynolds at troyr@co.adams.wa.us or by calling (509) 659-3279.

Title VI Statement

Adams County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

Adams County is an Equal Opportunity and Affirmative Action Employer. Small, Minority- and Women-owned firms are encouraged to submit proposals. This project is funded/partially funded through the Washington State Broadband Office with federal funds from the U.S. Treasury ARPA State and Local Fiscal Recovery Funds, federal award number SLRFP0002.

Copies of Request for Qualifications / Proposal packets and information may be obtained at:

**Adams County Department of Public Works
210 W. Alder
Ritzville, WA 99169
(troyr@co.adams.wa.us)
(509) 659-3279**

DATED this 27th day of June 2023.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board