

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

June 6, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Weise moved, Blankenship seconded, to *add the following items to the agenda; and, to approve the agenda as amended:*

1. *Veteran's Service Officer Discussion*
2. *Agreement for Environmental Health Services between Adams County Board of Health and Grant County Health District.*

Motion carried.

Consent Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the consent agenda as presented.* **Motion carried.**

Minutes

Approve Preliminary Minutes of May 16 and 17, 2023

Approve Preliminary Minutes of May 23 and 24, 2023

Payroll

Approve May 1-15, 2023 Payroll in the amount of \$507,958.61; and, Benefits in the amount of \$97,957.65 (Warrant # Series 533030-533035;

Direct Deposit # Series 76316-76493; Benefit/Deduction # Series 1171019-1171026)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	23-6106 – 23-6148	\$ 67,279.36 (#6105 not used)
0018E	23-6149	\$ 59.51
103	23-6150 – 23-6154	\$ 997.80
104	23-8155 – 23-6159	\$ 9,823.51
106	23-6160 – 23-6162	\$ 1,051.54
112	23-6163 – 23-6166	\$ 707.22
123	23-6167 – 23-6168	\$ 81.60
131	23-6169	\$ 3,080.42
502	23-6170 – 23-6178	\$ 7,352.64
108	693 – 695	\$ 1,627.14
115	696 – 702	\$ 6,771.04
401	703 – 708	\$ 31,099.57
501	709 – 715	\$ 22,401.24
590	716 – 739	\$ 15,845.68
	TOTAL	\$168,178.27

Resolution No. R-029-2023

Public Works

Approve Resolution No. R-029-2023 In the Matter of Notice of Call for Bids – Three (3) New Gravel Road Rakes / Maintainer Drags

Resolution No. R-030-2023

Public Works

Approve Resolution No. R-030-2023 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501

Correspondence

Jenny Marsh, Othello Lions Club President re: Disbanding of Othello Lions Club Organization

Board Updates

Commissioner Garza reported on the Broadband Action Team (BAT) meeting he attended.

Commissioner Blankenship reported on reaching out to the State Veterans Administration office to seek information on funding available to counties for County Veterans Service Officers. Additionally, Blankenship reported he attended the EWCOG meeting in Davenport on May 26th and attended the Veteran's Ceremony at the Ritzville Cemetery on Memorial Day.

Commissioner Weise reported he attended an informational meeting on tax levy assessments.

Board Discussion/Decision Items

Human Resources

Manager Campbell reported she contacted a gentleman from Thurston County to obtain information on the retro program and potential benefits for Adams County to join. Spanish language proficiency testing results were reviewed.

Public Works

Director O'Brien reviewed bids received for jail roof repairs. Garland DBS compiled bid specifications and two bids were received. Elements of the bids were reviewed with O'Brien noting the County has thirty (30) days to award the bid. No action was taken pending additional consideration. Additionally, O'Brien reported that certain jail repairs are being completed by Public Works maintenance staff.

Additional updates were provided on road maintenance; weed control; solid waste; personnel; and, engineering projects.

Hatton Road Safety Project – CRP-196

Engineer Yaeger filed, pursuant to RCW 36.77.010, the Contract Plans and Provisions for construction of Hatton Road Safety Project, CRP-196.

Sheriff Wagner

Sheriff Wagner provided personnel updates for vacant positions in corrections, dispatch, and road deputies, noting a lateral will be starting with the County on July 1, 2023 and requested authorization for a salary placement outside of the standard range. The Board requested Sheriff Wagner provide a written request outlining the circumstances for the request prior to Board action.

Sheriff Wagner reported the Sheriff's Department is planning to utilize \$53,520 from the Seizure Fund to purchase rifles and sights to upgrade current firearms, noting the department will be selling the current rifles and would like to seed a fund for future firearms replacement. The Board requested Sheriff Wagner draft a resolution establishing a specific fund and the purpose of such, consulting with Auditor Hunt prior to presenting the same to the Board for approval.

Sheriff Wagner reported an opportunity to obtain two (2) temporary tarp storage structures at a cost of \$3,000 each, noting it will be necessary to rent a lift to place the structures at a cost of \$2,000. The Board provided **consensus authorization for Sheriff Wagner to purchase two (2) temporary tarp storage structures; and, rent a lift to place the structures, in an amount not to exceed \$8,000.** The Sheriff was directed to pay for the purchase out of Fund #105 and apply for reimbursement from the state for grant monies received for the evidence storage building supplies and materials.

Additionally, Wagner reported he is earmarking seizure funds for First Night, a community outreach event with drug-related messaging for youth.

Closed Session

At 11:36 a.m. Chairman Weise announced the Board would recess into Closed Session for fifteen (15) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Prosecutor Flyckt was present.

At 11:51 a.m. the Board reconvened from Closed Session.

Recess @ 11:53 a.m.

Reconvene @ 1:00 p.m.

Other Business

Veteran's Services

Commissioner Blankenship reported that he has been contacted by Steven Gill, Veterans Services Administrator, with the Washington State Department of Veterans Affairs in Olympia. Funding has been designated

to support County Veterans Service Officers (CVSO) for counties to provide needed resources to veterans. Commissioner Blankenship will schedule a time for Mr. Gill to meet with the Board during regular session.

Agreement for Environmental Health Services

Commissioner Garza moved, Blankenship seconded, *to approve Agreement for Environmental Health Services between Adams County Health Department and Grant County Health District for the purpose of Grant County providing Environmental Health Services to Adams County as needed.* **Motion carried.**

Permanent Minutes Signed

May 9 and 10, 2023

Executive Session – None

Bid Opening – Two (2) Used Diesel 10 Wheel Tractor Chassis

Bids were opened from:

Freightliner Northwest	\$120,000.00	two (2) @ \$60,000 each
10310 Westbow Blvd.	11,120.00	tax and admin. fees
Spokane, WA 99224	\$131,120.00	TOTAL

Adjournment @ 1:47 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner

RESOLUTION NO. R-029-2023

NOTICE OF CALL FOR BIDS

Adams County Washington Department of Public Works

Notice is hereby given by the Board of Adams County Commissioners that sealed bids will be received at their office in the Courthouse, 210 W. Broadway, Ritzville, Washington, 99169 until **1:30 p.m., Wednesday, July 5th, 2023**, at which time and place they will be publicly opened and read for purchase and delivery of the following:

Three (3) New Gravel Road Rakes / Maintainer Drags

Please identify bids on the outside of the envelope as:

“SEALED BID – Gravel Road Rakes/ Maintainer Drags

Specifications and bid forms are available at the Adams County Public Works Department office, 210 W. Alder, Ritzville, Washington, 99169 or www.co.adams.wa.us/departments/fleet.asp. Bids must be on the forms provided by the Public Works Department office and be attached to the County specifications.

Bidders shall submit their bid in separate sealed envelope addressed to the Adams County Board of Commissioners, 210 W. Broadway, Ritzville, Washington 99169. The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion serves the best interest of Adams County.

Bidders are advised that Adams County, being a municipal corporation, is exempt from Federal excise tax.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Dated this 6th day of June, 2023.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-030-2023

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO COURTHOUSE O&M FUND #501**

WHEREAS, funds were allocated in the 2023 Current Expense Fund #001 for the operation of Courthouse O&M Fund #501.

THEREFORE, BE IT HEREBY RESOLVED that One hundred fifty thousand and no/100 dollars (\$150,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

DATED this 6th day of June, 2023.

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner