

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

May 23, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of May 9 and 10, 2023

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	23-6007 – 23-6044	\$ 70,351.15
0018H	23-6045	\$ 28.06
103	23-6046 – 23-6047	\$ 657.74
104	23-6048 – 23-6057	\$ 16,722.85

112	23-6058	\$ 65.00
123	23-6059 – 23-6060	\$ 174.41
502	23-6061	\$ 228.00
108	644	\$ 3,376.37
115	645 – 650	\$222,798.19
401	651 – 655	\$ 26,299.03
501	656 – 661	\$ 6,809.91
590	662 – 690	\$ 93,386.54
	TOTAL	\$440,897.25

Correspondence

Adams County Noxious Weed Control Board re: April 11, 2023 Meeting Minutes and Agenda for May 16, 2023

Board Updates

Commissioner Garza reported the Broadband Action Team (BAT) meeting was cancelled; and, he was contacted by an activist organization regarding Pet Rescue.

Commissioner Blankenship reported he will be meeting with Public Works Director O'Brien regarding the registration portal for reimbursement of grant dollars from Commerce. Additionally, Blankenship reported dedicating a portion of his time Friday going through the Pet Rescue contract.

Commissioner Weise reported he has also been contacted by an activist regarding Pet Rescue; he attended the Columbia River Water Sustainability Water Coalition meeting; and, had a conversation with an Othello Food Bank representative.

Human Resources

Manager Campbell reported she is researching Labor and Industries programs and will follow-up with the Board at a later date. Additionally, Campbell reported a lack of timely employee participation during a fire alarm the previous day. Spanish language proficiency testing summaries were reviewed.

Public Works

Director O'Brien and Engineer Yaeger reported on crack seal operations; mag lig road stabilization; gravel road maintenance; and, contact spraying. Additionally, O'Brien reported on personnel, solid waste; facilities; and Broadband activities.

O'Brien reviewed a proposed resolution for Notice of Call for Bids for three (3) new gravel road rakes /maintainer drags, requesting the matter be placed on the June 6, 2023 consent agenda for approval. Additional opportunities to add to the Public Works fleet were reviewed.

Deal Road Project #2 (CRP-197)

Engineer Yaeger filed, pursuant to RCW 36.77.010, the Contract Plans and Provisions for construction of Deal Road Project #2, CRP-197.

Hatton Road Safety Project (CRP-196)

Commissioner Blankenship moved, Garza seconded, to *approve Resolution No. R-028-2023 In the Matter of Notice to Contractors for the Hatton Road Safety Project (CRP-196). Motion carried.* Bid opening is set for June 27, 2023 at 1:30 p.m. in Room 202 of the Adams County Courthouse, Ritzville.

Engineering

Engineer Yaeger reported drainage structure inspections were completed last week; crack counting on county roads is continuing; the county wide crushing project is expected to be completed in early August; and, Title VI paperwork is being compiled. Additionally, Yaeger reported the City of Othello notified the county of a major plat proposal of 135 lots, located West of Highway 24 and North of Bench Road, noting he will need to submit his comments on the project by next week.

Adams County Fairgrounds

Becky Flint, Othello Fair Board, has requested the ability to paint the campground bathrooms with a white/gray color. Board **consensus authorized the fair board to move forward with the painting project.**

Blake Decision

Commissioner Weise reported an email from Administrative Office of the Courts (AOC) regarding a reimbursement agreement between Washington State AOC and Adams County requesting contact information for all AOC point of contacts for FY24 contracts. Clerk Sloan noted she will be the designated point of contact responsible for requesting reimbursement from the state for Superior Court. Judge Russell, District Court, designated District Court Administrator Martinez to be the point of contact responsible for requesting reimbursement from the state for District Court.

Board Discussion/Decision Items

Emergency Management

Commissioner Blankenship moved, Garza seconded, to *authorize the Chairman to sign Hazard Mitigation Grant Agreement #D23-035 between Washington State Military Department and Federal Emergency Management Agency and Adams County in the amount of \$52,500 for the period August 8, 2019 through March 15, 2024 to provide funding for the Adams County Multi-Hazard Mitigation Plan project and related documents – Debarment Form and W-9 Form (Chairman); and, Signature Authorization Form(full Board).* **Motion carried.**

Integrated Health Care Services

DSHS and Local Health Jurisdiction Agreement

Commission Blankenship moved, Garza seconded, to *approve DSHS and Local Health Jurisdiction Agreement on General Terms and Conditions between the State of Washington Department of Social and Health Services (DSHS) and Adams County to govern work to be performed under any Program Agreement between the parties for the contract period July 1, 2017 through June 30, 2023.* **Motion carried.** This agreement was previously approved and signed by the Board on May 16, 2023. The state revised the agreement to delete #32 COVID-19 Vaccination Requirements and requested Adams County execute the revised agreement.

Other Business – None

Permanent Minutes Signed

May 2 and 3, 2023

Recess @ 11:57 a.m.

Reconvene @ 1:00 p.m.

Executive Session –

At 1:12 p.m. Chairman Weise announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.” Prosecutor Flyckt and Civil Attorney Barden were present.

At 1:27 p.m. the Board reconvened from Executive Session. No action taken.

Central Services

Director Igbinoba and Assistant Boyer presented a cost allocation plan proposal for the Central Services department. Igbinoba noted inventory was taken of county department's devices to determine the number of users to develop a cost allocation plan, necessary for Central Services to bill services to departments. Auditor Hunt noted a consultant is assisting Director Igbinoba and Auditor Hunt in developing a plan. Additionally reviewed were equipment replacement costs and network security.

Adjournment @ 3:16 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner

RESOLUTION NO. R-028-2023

NOTICE TO CONTRACTORS
County of Adams
Department of Public Works
Ritzville, Washington

Sealed bids will be received by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 1:30 p.m., Tuesday, June 27, 2023** and will be opened and publicly read on **June 27, 2023** at **1:30 p.m.** for the following construction improvements:

Hatton Road Safety Project – (CRP-196), M.P 2.13 to M.P 4.63, consists of reconstruction of the roadway by widening shoulders, add shoulder rumble strips, make intersection improvements, improve clear zone, asphalt surfacing and other work, all in accordance with the attached Contract Plans, these Contract Provisions and the Standard Specifications.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

“The Adams County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award”.

DATED this 23rd of May, 2023.

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner