

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

May 3, 2023 – 9:00 a.m.
(Wednesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Weise moved, Blankenship seconded, to *amend the agenda to add the following; and, approve the agenda as amended.*

1. *District Court Salary Discussion*

Motion carried.

District Court

Commissioner Blankenship moved, Garza seconded, to *temporarily place the salary of Margarita Alfaro, District Court Lead Clerk, at Range F, Step 2, on the Adams County Courthouse Unit Bargaining Salary Schedule, effective April 16, 2023, until such time the Board is able to meet with Judge Benzel, District Court, Position No. 2, to discuss Ms. Alfaro's permanent salary placement.* **Motion carried.**

Board Workshop

Central Services

Director Igbinoba reported on departmental activities noting the department has successfully deployed 85% of Dell replacement computers. Igbinoba reported internet services have been provided to the

Juvenile Services department at the building located at 165 N. 1st Avenue, Othello; the Digital SSL certificate on two county servers (Spillman/Pizarro) was updated; color copiers have been installed in the Assessor and Treasurer offices; the department is working with the GIS department and Public Works on projects; and, Central Services will meet with county departments to review the network and server infrastructure during May.

Software License Quotes – Softchoice

Commissioner Garza moved, Blankenship seconded, to *authorize Central Services to purchase a Win Server DataCore Core 16 SL license, through Softchoice Corporation, Chicago, Illinois, at a cost of \$5,022.96. Motion carried.*

Commissioner Garza moved, Blankenship seconded, to *authorize Central Services to purchase Veeam Backup for Microsoft Office 365 licenses, through Softchoice Corporation, Chicago, Illinois, at a cost of \$5,542.56. Motion carried.*

Geographic Information Systems (GIS)

Director Stolsig provided updates on accomplished and ongoing projects and goals noting his department is supporting county departments with GIS needs following the deployment of new desktop computers. Additionally, Stolsig reported he is working with different departments on versions of ArcGIS Enterprise; the Wildlands Urban Interface (WUI) map is on hold until updated data is received; MapSifter layers are being updated; and, he is participating in ESRI on-line training as time allows.

Emergency Management

Director Duffey provided updates on the Hazard Mitigation Plan, noting she is awaiting approval of the Plan; and, the Hazard Mitigation contract extension was granted. Additionally, Duffey reported on trainings scheduled and/or completed.

Grant Agreement No. E23-041, Amendment No. 1

Director Duffey reviewed Grant Agreement No. E-23-041, Amendment No. 1, between Adams County and Washington State Military Department and the Energy Facility Site Evaluation Council (EFSEC) representing additional funding in the amount of \$3,300 for a total contract of \$35,448. The matter will be placed on the May 9, 2023 consent agenda for approval.

Building and Planning

Director Lorenz reported on Planning Commission activities, noting work is continuing on the Zoning code update language; a GAP analysis of the Adams County Comprehensive Plan will be conducted by AHBL, with a cost not to exceed \$8,000; and, a GAP analysis of Adams County Critical Areas and Natural Resources lands will be conducted by AHBL, with a cost not to exceed \$4,000. A hearing examiner proposal was reviewed.

Additionally, Lorenz provided updates on building permit activity; land use permit activity; code enforcement actions; and, vacant positions in his department.

Director Lorenz reported the annual burn ban will go into effect on June 1, 2023, noting information will be posted.

The Town of Lind had a recent house fire and requested Director Lorenz review the property in order to condemn it. Lorenz noted that he is not able to perform that service for the Town of Lind.

Professional Services Agreement

Professional Services Agreement, Amendment Three, between Adams County and Safebuilt Washington, LLC was reviewed for the purpose of revising Exhibit B, 1. Fee Schedule. The Board provided **consensus authorization for Director Lorenz to execute Professional Services Agreement, Amendment Three, between Adams County and Safebuilt Washington, LLC.**

Adjournment @ 11:36 a.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner