

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

March 14, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of February 21 and 22, 2023
Approve Preliminary Minutes of February 28 and March 1, 2023

Payroll

Approve February 16 – 28, 2023 Payroll in the amount of \$482,016.01; and, Benefits in the amount of \$252,771.02 (Warrant # Series 532998-533002; Direct Deposit # Series 75448-75619; Benefit/Deduction # Series 1169717-1169725)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	5088 – 5118	\$ 43,048.92
0017	5119	\$101,081.12
0018H	5120	\$ 500.00
103	5121 – 5122	\$ 160.28
104	5123 – 5136	\$ 15,441.61
116	5137	\$ 1,000.00
123	5138	\$ 264.48
130	5139	\$ 274.95
166	5140 – 5146	\$ 1,761.01
108	276 – 277	\$ 551.23
115	278 – 282	\$ 3,561.39
321	283	\$ 380.45
401	284 – 291	\$ 21,278.88
501	292 – 300	\$ 16,998.08
590	301 – 325	\$ 58,980.80
	TOTAL	\$265,283.20

Professional Services Agreement

Approve Professional Services Agreement between Desimone Consulting LLC and Adams County for the purpose of educating Washington congressional delegation members regarding the need for federal investment in Adams County projects and seek support from them, as appropriate, for assistance in gaining federal resources for this project; and, assist Adams County in identifying and facilitating third party engagement, as appropriate, to support the County’s federal funding efforts.

Adams County Planning Commission

Approve the reappointment of Michael Anderson, Othello, to the Adams County Planning Commission, for a four (4) year term effective April 1, 2023 through March 31, 2027.

Approve the reappointment of John Robertson, Warden, to the Adams County Planning Commission, for a four (4) year term effective April 1, 2023 through March 31, 2027.

Adams County Mosquito Control District.

Approve the reappointment of John Marshall, Ritzville, to the Adams County Mosquito Control District, for a two (2) year term effective April 1, 2023 through March 31, 2025.

Approve the reappointment of Dale Wyman, Othello, to the Adams County Mosquito Control District, for a two (2) year term effective April 1, 2023 through March 31, 2025.

Correspondence

Chris Green, Assistant Director, Washington State Department of Commerce re: ADO Certification/Designation

Washington State Liquor and Cannabis Board re: Cougar Mt. Farm, Ritzville – temporary discontinued business license number 417064

Board Updates

Commissioner Garza reported the Aging and Adult Care meeting was cancelled due to lack of quorum. He is continuing to research the Spanish proficiency testing options and reviewed his findings thus far.

Commissioner Blankenship provided a summary of activities including compilation of a request for funding from Congressman Newhouse's office for jail upgrades; attended a Broadband Action Team (BAT) meeting; worked with Columbia Basin Development League (CBDL) and Engineer Yaeger to coordinate timing of their submission of letters for bridge funding; and, highlights of the Washington State Association of Counties (WSAC) legislative update.

Commissioner Weise reported on the upcoming Sandhill Crane Festival noting Othello citizens have requested litter cleanup along the main routes; a meeting was held with Building and Planning Director Lorenz regarding Planning Commission activities; and, a conversation was had with Mayor Hille, Town of Washtucna, to repair the furnace at city hall. Additionally, Weise reported he spoke with Lincoln County Commissioner Scott Hutsell regarding Martin Hall involvement in conjunction with a contract between Benton-Franklin Counties and Adams County for juvenile detention. The matter will be brought up at the next consortium

meeting to discuss with the entire Martin Hall board. Weise noted Grant County is not part of the Martin Hall consortium and is no longer using Martin Hall for juvenile detention, therefore, Adams County may be seeing an increase in daily bed rates.

Board Discussion/Decision Items

Public Works

Public Works Director O'Brien and Engineer Yaeger provided updates on the following:

- Evidence Building – the proposed property for the evidence building was reviewed with Director O'Brien noting ownership of the triangular piece of land was resolved through a record of survey, chain of title. Additionally, O'Brien reviewed options available to the county moving forward.
- Maintenance – crews were plowing snow last week and assessing drainage issues.
- Maintenance and Operations – crews are busy with miscellaneous projects and moving forward on capital projects.
- Solid Waste – a meeting will be set for March 28, 2023 for an upgrade of solid waste department software.

Liquid Asphalt Bids and Bulk HMA

Director O'Brien reviewed bids for Liquid Asphalt and Bulk HMA. The Board provided **consensus authorization for the Public Works Department to award the bids utilizing the lowest bidder based on the availability to supply materials to different areas of the County.**

Engineering

Engineer Yaeger updated the Board on the Hatton Road project and the Deal Road project; and, a preconstruction meeting will be held today for the county wide crushing project.

Temporary Summer Help

Public Works Director O'Brien requested and received **consensus authorization to begin the process of advertising for temporary, summer help.**

Associate Development Organization (ADO)

The Board by **consensus designated the Adams County Development Council as the ADO to contract with the Department of Commerce for the biennium 2023-2025.**

ARPA Funds

Commissioner Weise moved, Blankenship seconded, to *approve Resolution No. R-017-2023 In the Matter of Transferring Funds from American Rescue Plan Act (ARPA) Fund #133 to Current Expense Fund #001*. Motion carried.

Building and Planning

The Board reviewed a contract proposal between AHBL and Adams County. The agreement provides for the review of permits, regulations and other planning services on an on-call basis. The Board provided **consensus authorization for the Agreement to be placed on the consent agenda for approval, as well as a Memorandum of Understanding and Agreement for Professional Services.**

Law and Justice Council

The Board , by **consensus, appointed Commissioner Garza to the Adams County Law and Justice Council to attend council meetings on behalf of the Adams County Commissioners.**

Human Resources

Human Resource Manager Campbell reviewed the progress of compiling the Spanish language proficiency testing criteria. Commissioner Garza is hopeful to have a test ready to be reviewed by the Board next week.

Campbell reviewed the Juvenile Department's proposal to move the JDAI part time funded position to a full time position funded by the county.

Additionally, Campbell reported Central Services is implementing new computers in the county and would like to utilize interns in the IT profession for installation of the same. Campbell noted the IT department has a budget of \$5,000 for implementation. Central Services Director Igbinoba will need to prepare a proposal; and, a temporary professional services agreement will need to be drafted.

Executive Session – None

Other Business – None

Permanent Minutes Signed

February 7 and 8, 2023

February 14 and 15, 2023

Recess @ 12:05 p.m.

Reconvene @ 1:15 p.m.

New Hatton Rezone

It being the time and place set for a public hearing to review the New Hatton Rezone proposal, Chairman Weise called the hearing to order at 1:30 p.m.

Present were Prosecutor Flyckt and Building and Planning Director Lorenz. Toni Meacham and Bob Carlson attended virtually.

Prosecutor Flyckt noted that the proposed ordinance was previously forwarded by the Adams County Planning Commission with a recommendation for adoption following their own public hearing on the matter, noting the Board is conducting a due diligence effort to give any members of the public an additional opportunity to comment and consider whether or not they would like to adopt the Planning Commissions' recommendations.

Building and Planning Director Lorenz provided a staff report of the zoning request and details of the public hearing and findings of fact, noting the recommendation of the Planning Commission was to approve the re-zone. Additionally, Lorenz noted no opposition to the plan were presented either oral or written.

Attorney Toni Meacham spoke on behalf of the applicant.

There was no public comment.

Hearing no further comment, Chairman Weise closed the public hearing at 1:46 p.m.

A final review of the proposed ordinance will be presented at a later date for adoption.

Adjournment @ 1:55 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner

RESOLUTION NO. R-017-2023

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM AMERICAN RESCUE PLAN
ACT (ARPA) FUND #133 TO CURRENT EXPENSE FUND #001**

WHEREAS, Adams County has utilized COVID-19 screening services, through Phoenix Protective Services, Spokane, Washington, at the Adams County Courthouse, Ritzville; and, the County Services Building, Othello, Washington; and

WHEREAS, expenditures for COVID-19 screening services were paid with Current Expense funds; and

WHEREAS, Adams County received funds through the American Rescue Plan Act for COVID-19 eligible activities.

THEREFORE BE IT HEREBY RESOLVED that Three thousand, one hundred twenty and 00/100 dollars (\$3,120) be transferred from American Rescue Plan Act (ARPA) Fund #133, Bars 597.00.00.00 to Current Expense Fund #001, Bars 397.00.00.01.

DATED this 14th day of March, 2023.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board