

**COMMISSIONERS' PROCEEDINGS**

**Adams County Courthouse  
Ritzville, Washington  
Regular Meeting**

**February 21, 2023 – 9:00 a.m.**  
(Tuesday)

**Call to Order**

Chairman Weise called the meeting to order.

**Present:**

Chairman Jay R. Weise

Vice-Chairman Dan C. Blankenship – *left @ 9:55 a.m. to attend a canvassing meeting;*

Commissioner Miguel A. Garza *returning at 10:40 a.m.*

**Pledge of Allegiance**

Chairman Weise led the Pledge of Allegiance.

**Public Comment – None**

**Approval/Addition of Agenda**

Commissioner Weise moved, Blankenship seconded, to *add the following item to the agenda under Other Business; and, to approve the agenda as presented:*

- 1. Discussion of JAVS Maintenance Contract.*

**Motion carried.**

**Consent Agenda**

Commissioner Garza moved, Blankenship seconded, to *approve the consent agenda as presented.* **Motion carried.**

**Vouchers**

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	4881 – 4907	\$ 38,166.78

103	4908	\$103,549.38
103A	4909	\$ 93,626.64
104	4910 – 4916	\$ 25,698.26
106	4917 – 4921	\$ 16,557.85
112	4922 – 4923	\$ 1,623.59
502	4924 – 4926	\$ 1,075.75
108	151	\$ 1,620.11
115	152 – 162	\$ 44,408.26
401	163 – 169	\$ 3,874.98
501	170 – 173	\$ 4,441.31
590	174 – 203	\$ 27,873.13
	TOTAL	\$362,516.04

### **Correspondence**

AnneMarie Owensby, Water Records Clerk, East Columbia Basin Irrigation District re: Release of Water Information for Landowner

Adams County Noxious Weed Control Board re: January 10, 2023 Meeting Minutes and Agenda for February 14, 2023

Washington State Liquor and Cannabis Board re: Cougar Mt. Farm – License No. 417064 – discontinued business license

Jacqueline Davis, CPA, Booth/Davis re: General Rate Increase G-190 – Tariff No. 7 – Consolidated Disposal Services, Inc.

### **Board Updates**

Commissioner Garza reported on his attendance at the People Against Illegal Drugs (P.A.I.D.) meeting. This week he will be attending the LEOFF Board meeting as well as viewing a recorded CRAB meeting.

Commissioner Blankenship reported on legislative issues. Additionally, he reported he met with delegation members in Olympia regarding bridge funding. He also reported on road funding request issues noting the funding window is open until March 10, 2023 for bridge funding noting an additional bridge funding meeting will be held on March 10, 2023 in Moses Lake.

Commissioner Weise reported on the proposed evidence building noting he will go into more detail during the public works session. He is reviewing county policy and departmental budgets.

## **Board Discussion/Decision Items**

### **Human Resources**

Director Campbell reported on current projects. Additionally, Campbell provided updates on the Washington Cares Fund; the proposal for a Lunar Holiday in Washington State; and, the Citizens' Commission on Salaries for Elected Officials, noting the first meeting has been tentatively scheduled.

### **Public Works**

Public Works Director O'Brien provided updates on road maintenance in all three districts.

### **Adams County Lind Shop and Storage Building**

Commissioner Garza moved, Weise seconded, to *approve Payment No. 3, and final, in the amount of \$12,271.20 to Dug Excavation, LLC, Othello, Washington for release of retainage on the Lind Shop and Storage Addition project.* **Motion carried.**

### **Equipment**

Director O'Brien reported the department has been made aware of a tanker trailer the Department of Transportation will be selling from their Ritzville location. The Board provided **consensus authorization for the Public Works Department to move forward in move forward with an inspection of the vehicle.**

Director O'Brien provided an update on a claim made through the Washington Counties Risk Pool (WCRP) for a solid waste trailer damaged by fire on July 14, 2022. Settlement options were reviewed. No action was taken pending additional consideration by the Board.

### **Road Levy Certification**

Commissioner Garza moved, Weise seconded, to *authorize the Chairman to sign the 2022 County Road Levy Certification.* **Motion carried.**

### **Sheriff's Evidence Building**

Public Works Director O'Brien reported the lot where the proposed evidence and storage building will be located includes a triangle shaped piece of property of which ownership has not yet been determined. Additionally, O'Brien noted the Bureau has a thirty (30) foot right-of-way along the property that affects the property left in which to build. Prosecutor Flyckt requested a meeting with Director O'Brien to review the

technical details of the property. In light of this information, Commissioner Blankenship will draft a letter to request flexibility of the grant funds or, if necessary, the possibility of additional funds.

### **Sheriff Wagner**

Sheriff Wagner met with the Board to request assistance with several issues relating to the county jail facility. Wagner noted a loss of revenue due to the COVID-19 pandemic; court cases are backlogged; and, the jail is currently not housing inmates due to a lack of staffing. Wagner requested a plan be put in place in anticipation of the jail being able to house inmates. The Sheriff requested necessary and cosmetic repairs to the jail; an avenue to deal with outbreaks of communicable disease; and, additional jail staff. No action was taken. Sheriff Wagner requested to meet with the Board again in March to further discuss the issue.

**Recess @ 12:14 p.m.**

**Reconvene @ 1:30 p.m.**

### **Other Business –**

**CDBG Contract #20-6221C-101**

Commissioner Blankenship moved, Garza seconded, to *authorize the Chairman to sign Contract No. 20-6221C-101, Amendment A, between Washington State Department of Commerce, Community Development Block Grant and Adams County to extend the contract through June 30, 2023 to facilitate spend down and line up with the closing date of other CDBG-CV grants funded through the Washington Department of Commerce.* **Motion carried.** (This Amendment formalizes the previous request for amendment on 1/10/2023.)

**Justice AV Solutions, Inc. (JAVS)**

Commissioner Garza moved, Blankenship seconded, to *authorize the Chairman to sign Classic Coverage Extended Warranty, Preventative Maintenance and Support Agreement between Justice AV Solutions, Inc. (JAVS) and Adams County in the amount of \$22,897.* **Motion carried.**

### **Executive Session**

At 2:02 p.m. Chairman Weise announced the Board would recess into Executive Session for thirty (30) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the

governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.”

Additionally present were Prosecutor Flyckt; Civil Attorney Barden; and, Human Resource Manager Campbell.

At 2:32 p.m. the Board reconvened from Executive Session. No action taken.

**Adjournment @ 2:33 p.m.**

Submitted:

s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Dan C. Blankenship, Vice-Chairman  
s/Miguel A. Garza Commissioner