

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

December 13, 2022 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise

Vice-Chairman Terrance J. Thompson

Commissioner Dan C. Blankenship – *left at 2:30 p.m. to attend another meeting*

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Weise moved, Thompson seconded, to *amend the consent agenda as follows; and, to approve the consent agenda as amended.*

1. *Approve SAFEbuilt Professional Services Agreement, Amendment #2*
2. *Approve Resolution No. R-043-2022 In the Matter of Approving the Adams County Shoreline Master Program (SMP) Periodic Review Public Participation Plan*

Motion carried.

Payroll

Approve November 16 – 30, 2022 Payroll in the amount of \$490,656.33; and, Benefits in the amount of \$229,016.19 (Warrant # Series 532960-532967; Direct Deposit # Series 74385-74558; Benefit/Deduction # Series 1167868-1167875)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	22-3889 – 22-3938	\$ 65,376.46
0015E	22-3939	\$ 302.96
0016F	22-3940	\$ 30,666.60
103	22-3941 – 22-3946	\$ 1,609.15
103A	22-3947 – 22-3948	\$152,731.53
104	22-3949 – 22-3963	\$ 12,006.22
106	22-3964	\$ 195.89
112	22-3965 – 22-3970	\$ 2,781.92
119	22-3971	\$ 18,182.88
123	22-3972 – 22-3973	\$ 336.48
130	22-3974	\$ 596.34
131	22-3975 – 22-3978	\$ 22,022.83
166	22-3979 – 22-3987	\$ 4,161.04
3231	22-3988	\$ 15,693.62
108	1622	\$ 376.49
115	1623 – 1629	\$ 3,579.10
401	1630 – 1637	\$ 21,105.34
501	1638 – 1649	\$ 20,670.85
590	1650 – 1675	\$ 35,610.68
	TOTAL	\$408,006.38

Agreement No. ICA23001 Washington State Office of Public Defense

Approve Agreement No. ICA23001 between Adams County and Washington State Office of Public Defense for the period January 1, 2023 through December 31, 2023 for a distribution amount of \$27,287

Resolution No. R-040-2022

Treasurer

Approve Resolution No. R-040-2022 In the Matter of Cancellation of Unclaimed Warrants

Correspondence

Shawn R. Logan, Mayor, City of Othello re: Potential Property Tax Incentive to Encourage Multi-Family Housing Development in Othello

Adams County Prosecutor re: Notice of Application for Judgment and Foreclosing Tax Liens and Summons

Board Updates

Commissioner Thompson reported on meetings attended to include LEOFF Board; Aging and Adult Care (telephonically); and, Adams County Development Council (ACDC) noting updated by-laws are in place.

Commissioner Weise reported on the progress of the 2023 Budget noting he will be meeting with Auditor Hunt to discuss the same. Additionally, Weise noted Waste Management of Washington has submitted a permit modification to Adams County Health and Department of Ecology, starting the “clock” for Ecology and county health review, agency comments, public comment, etc.

Commissioner Blankenship reported activities included discussions related to Broadband; replacement of Adams County bridges due to canal expansion; and, the Voluntary Stewardship Program (VSP).

Board Discussion/Decision Items

Human Resources

Manager Campbell reviewed the following:

- Advertising for open county positions;
- Wage posting requirements that will be going into effect in 2023;
- Washington State minimum wage is increasing; and
- Cross-training of employees as retirements are increasing.

Public Works

Public Works Director O’Brien introduced Aaron Madsen, recently hired to the position of Facilities Manager, replacing Dennis Sackmann. Additionally, O’Brien provided updates on facility maintenance; snow removal; solid waste; and, staffing.

McKinney Road Project #1

Commissioner Blankenship moved, Thompson seconded, to *approve Pay Estimate #3, in the amount of \$766,830.69, to Selland Construction Inc., Wenatchee, Washington for work completed November 1, 2022 through November 15, 2022 on the McKinney Road #1 Project – CRP-192).*

Motion carried.

Preliminary RAP Projects

Engineer Yaeger reviewed preliminary RAP projects noting submitted projects for funding include Schoonover Road and Herman Road projects. Schoonover Road was not approved for funding; Herman Road was approved for funding. Yaeger noting he is moving forward in the STIP with the projects.

Executive Session – None

Other Business

The proposed 2023 Martin Hall budget was reviewed.

Permanent Minutes Signed

November 22 and 23, 2022

Recess @ 11:53 a.m.

Reconvene @ 1:00 p.m.

Gasoline – Diesel – Oil – Grease

One bid was received, and opened, for gasoline, diesel, oil and grease from CO-Energy, Pasco, Washington.

Public Works Director O'Brien will review the bid and make a recommendation to the Board next week.

Six Year Transportation Improvement Program (2023-2028)

It being the time of 1:38 p.m. and the place set for the public hearing to consider the 2023-2028 Six Year Transportation Improvement Program, Chairman Weise convened the public hearing.

Engineer Yaeger reviewed each of the projects by priority.

There was no public comment.

Chairman Weise closed the public hearing at 2:04 p.m.

Commissioner Blankenship moved, Thompson seconded, to *approve Resolution No. R-041-2022 In the Matter of Adopting the Adams County Six Year Transportation Improvement Program (2023-2028)*. Motion carried.

Annual Road Construction Program

Engineer Yaeger reviewed the nine (9) proposed projects listed in the 2023 Annual Road Construction Program.

Commissioner Blankenship moved, Thompson seconded, to *approve Resolution No. R-042-2022 In the Matter of Adopting the 2023 Annual Road Construction Program. Motion carried.*

2023 Adams County Budget

Chairman Weise reconvened the public hearing on the proposed 2023 Adams County Budget at 2:16 p.m.

County staff present were Auditor Hunt; Prosecutor Flyckt; Public Works Director O'Brien; and, Engineer Yaeger.

There was no public comment.

Chairman Weise closed the public hearing at 2:29 p.m.

Adjournment @ 2:52 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner

RESOLUTION NO. R-040-2022

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF CANCELLATION OF UNCLAIMED WARRANTS

WHEREAS, pursuant to RCW 36.22.100, registered or interest-bearing County warrants not presented within one year of their call and other County warrants not presented within one year of the date of their issue shall be cancelled by the legislative authority of the County.

THEREFORE BE IT HEREBY RESOLVED, by the Adams County Board of County Commissioners, that the warrants specified in the attached list be cancelled in compliance with RCW 36.22.100.

BE IT FURTHER RESOLVED, that the County Auditor and Treasurer shall cancel such warrants so as to leave the funds as if such warrant had never been drawn.

DATED this 13th day of December, 2022.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice Chairman
s/Dan C. Blankenship, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-041-2022

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING THE ADAMS COUNTY SIX YEAR
TRANSPORTATION IMPROVEMENT PROGRAM (2023-2028)**

WHEREAS, the preliminary Six Year Transportation Improvement Program and the transportation project priority array were prepared and presented to the Board for their review and consideration on Wednesday, November 23, 2022, during a public meeting of the Board of Commissioners; and,

WHEREAS, the County Engineer submitted and made available to the Board and the public the 2021 Bridge Inspection Report on October 26, 2022 for consideration during the preparation of the Six Year Transportation Improvement Program; and,

WHEREAS, an environmental pre-assessment of the Six Year Transportation Improvement Program indicated that the social, economic and aesthetic values would not be disturbed; and,

WHEREAS, a public hearing was held on Tuesday, December 13, 2022, during which the final program was presented and discussed; and,

WHEREAS, all public comments were heard and reviewed during the public hearing and no objections were heard;

THEREFORE BE IT HEREBY RESOLVED that the 2023-2028 Six-Year Transportation Improvement Program is hereby approved and adopted.

DATED this 13th day of December, 2022.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-042-2022

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF ADOPTING THE 2023 ANNUAL ROAD CONSTRUCTION PROGRAM

WHEREAS, the County Road Administration Board Standards of Good Practice requires the adoption of the Annual Road Construction Program in accordance with WAC 136 Chapter 16;

THEREFORE BE IT RESOLVED that the Annual Road Construction Program for 2023 as presented by the Adams County Engineer and filed and attached hereto is adopted.

DATED this 13th day of December, 2022.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-043-2022

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF APPROVING THE ADAMS COUNTY SHORELINE MASTER
PROGRAM (SMP) PERIODIC REVIEW PUBLIC PARTICIPATION PLAN**

WHEREAS, Adams County is undertaking a periodic review of its Shoreline Master Program (SMP), as required by Washington State Shoreline Management Act (SMA), RCW 90.58.080(4); and

WHEREAS, the Shoreline Management Act requires each Shoreline Management Plan be reviewed and revised, if needed, on an eight-year schedule established by the Legislature; and

WHEREAS, pursuant to RCW 90.58.080(4) and WAC 173-26-090 the review and update is due by June 30, 2023; and,

WHEREAS, the review ensures the Shoreline Management Plan stays current with changes in laws and rules; remains consistent with other Adams County plans and regulations; and is responsive to changed circumstances, new information, and improved data.

WHEREAS, the Adams County Shoreline Master Program Public Participation Plan was presented to the Board of Commissioners; and

WHEREAS, the Board of Commissioners reviewed the Plan during regular session held on December 14, 2022.

THEREFORE, BE IT HEREBY RESOLVED, the Adams County Shoreline Master Program (SMP) Periodic Review Public Participation Plan is hereby adopted.

DATED this 13th day of December, 2022.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board