

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

December 6, 2022 – 9:00 a.m.  
(Tuesday)

### **Call to Order**

Chairman Weise called the meeting to order.

### **Present:**

Chairman Jay R. Weise  
Vice-Chairman Terrance J. Thompson  
Commissioner Dan C. Blankenship – *attended remotely*

### **Pledge of Allegiance**

Chairman Weise led the Pledge of Allegiance.

### **Public Comment – None**

### **Approval/Addition of Agenda**

Commissioner Weise moved, Thompson seconded, to *approve the agenda as presented*. **Motion carried.**

### **Consent Agenda**

Commissioner Wiese moved, Thompson seconded, to *amend the consent agenda as follows; and, to approve the consent agenda as amended:*

1. *Remove Item d. – Agreement ICA23001 – further discussion.*

**Motion carried.**

### **Minutes**

Approve Preliminary Minutes of November 22 and 23, 2022

### **Payroll**

Approve November 1 – 15, 2022 Payroll in the amount of \$472,597.37; and, Benefits in the amount of \$87,600.40 (Warrant # Series 532955-532959; Direct Deposit # Series 74210-74384; Benefit/Deduction # Series 1167521-1167527)

## **Vouchers**

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	22-3813 – 22-3839	\$ 81,051.04
104	22-3840 – 22-3845	\$ 15,688.55
106	22-3846	\$ 1,929.27
112	22-3847	\$ 903.60
113	22-3848	\$ 197.78
114	22-3849	\$ 15.92
123	22-3850 – 22-3851	\$ 2,543.80
502	22-3852 – 22-3860	\$ 11,325.95
108	1575	\$ 1,235.34
115	1576 – 1584	\$ 24,097.96
321	1585	\$ 2,499.50
401	1586 – 1594	\$ 24,103.67
501	1595 – 1598	\$ 3,202.37
590	1599 – 1618	\$163,405.73
	TOTAL	\$332,200.48

## **Resolution No. R-039-2022**

## **Commissioners**

Approve Resolution No. R-039-2022 In the Matter of Setting a Schedule for 2023 Regular Meeting Days and Locations for Meetings of the Board of County Commissioners and, Rescinding Resolution No. R-063-2021

## **Correspondence**

Adams County Pet Rescue re: Proposal for Services

North Central Educational Service District, Michelle Price, Ed.D.,  
Superintendent re: 2023 Levy Certifications for Warden School District  
per RCW 84.52.0531

City of Ritzville, Julie Flyckt, Clerk-Treasurer re: Ordinance No. 2162 – Ad  
Valorem Taxes Upon Property in 2023

Washington State Liquor and Cannabis Board re: Cougar Mt. Farm –  
Temporary Discontinued Business Issued on Cannabis License #417064  
Extended and Will Expire January 23, 2023

## **Board Updates**

Commissioner Thompson reviewed his meeting schedule for the week.

Commissioner Blankenship reported on Broadband activities; Eastern Washington Council of Governments (EWCOG) noting a continuing frustration with the wildlife commission to manage wildlife; and, a discussion was held regarding Board of Equalization hearing examiners.

Commissioner Weise reviewed budgeting items he is currently working on. Additionally, Weise noted plans have been updated for the landfill outside of Washtucna and have been submitted to Ecology and Adams County for review.

### **Board Discussion/Decision Items**

Agreement No. ICA23001 between the Washington State Office of Public Defense and Adams County was reviewed. Pursuant to RCW 10.101, county distributions are statutory formula distributions for the purpose of improving the quality of public defense services in Washington State counties. It was noted that these grant funds, in the amount of \$27,287, are primarily used in Adams County to assist with interpreter fees; expert services; and, investigator services for the period January 1, 2023 through December 31, 2023.

### **Human Resources**

Manager Campbell cancelled her scheduled appointment.

### **Public Works**

Assistant Director Reynolds provided the weekly update on maintenance tasks related to winter weather; solid waste; staffing; and maintenance and operations.

### **Cunningham Road Widening #2 Project (CRP-186)**

Commissioner Thompson moved, Blankenship seconded, to *approve Pay Estimate No. 4 in the amount of \$24,042.31 to Total Site Services, LLC, Richland, Washington for work completed October 1, 2022 through October 11, 2022 on the Cunningham Road Widening #2 Project – CRP-186. Motion carried.*

### **Cancellation of Warrants**

Treasurer Meise submitted a list of outstanding warrants to be cancelled in compliance with RCW 36.22.100.

### **Disposal of Prosecutor Inventory Item #1144**

The Board reviewed the Prosecutor's request to dispose of Inventory Item #1144 (desk) as it is no longer used and of no value. The Board provided

**consensus authorization for the Prosecutor's Office to dispose of Inventory Item #1144.**

**E911**

Coordinator Shepherd reviewed a quote for licensing service fees for County radio frequency from APCO International. The Board provided **consensus authorization for Shepherd to move forward with the quote provided in the amount of \$6,965.00.**

**CallStation Hardware**

Coordinator Shepherd reviewed the proposal presented by Motorola for the CallStation Hardware Refresh in the amount of \$226,658.32. The payments may be split for a payment of approximately \$113,300 in 2022 and the remainder in 2023. The Board provided **consensus authorization for Coordinator Shepherd to purchase the CallStation Hardware Refresh with approximately \$113,000 paid out of 2022 funds and the remainder of the balance to be budgeted for in 2023.** Payments will be expensed from Fund #103.

**Other Business – None**

**Closed Session**

At 10:40 a.m. Chairman Weise announced the Board would recess into Closed Session for forty-five (45) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present were Prosecutor Flyckt and Civil Attorney Barden. Sheriff Wagner joined the session at 10:54 a.m.

At 11:05 a.m. the Board reconvened from Closed Session.

**Executive Session**

At 11:05 a.m. Chairman Weise announced the Board would recess into Executive Session for twenty-four (24) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence

to the agency.” Additionally present were Prosecutor Flyckt; Civil Attorney Barden; and, Sheriff Wagner.

At 11:29 a.m. the Board reconvened from Executive Session. No action taken.

### **Adams County Development Council**

Executive Director Kyle Niehenke reviewed his upcoming schedule as well as the following activities completed during October and November, 2022:

- travel.
- outreach, networking and meetings.
- projects and project meetings;
- Commerce, County, and ACDC updates; and,
- webinars and trainings.

Additionally, a proposed structural change in the composition of the ADCD Board was reviewed.

### **Permanent Minutes Signed**

November 1 and 2, 2022

November 8 and 9, 2022

**Recess @ 12:02 p.m.**

**Reconvene @ 1:00 p.m.**

### **Adams County Budget 2023**

It being the time of 1:30 p.m. and the place set for the public hearing to consider the 2023 Adams County Budget; Chairman Weise convened the public hearing.

Comment was received from Commissioner Thompson; Prosecutor Flyckt; and Sheriff Wagner.

No public comment was received.

Chairman Weise recessed the hearing at 1:35 p.m. to reconvene per legal notice on Tuesday, December 13, 2022.

**Adjournment @ 1:35 p.m.**

Submitted:

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

**RESOLUTION NO. R-039-2022**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF SETTING A SCHEDULE FOR 2023 REGULAR MEETING DAYS  
AND LOCATIONS FOR MEETINGS OF THE BOARD OF COUNTY  
COMMISSIONERS; AND, RESCINDING RESOLUTION NO. R-063-2021**

**WHEREAS**, the Board recognizes that frequent meetings on-site at the County Courthouse, Ritzville, and the County Public Services Building, Othello, facilitate the budgetary, supervisory, and communication processes between offices, departments and staff within the county; and

**WHEREAS**, pursuant to RCW 36.32.080(3), the Board is permitted to hold one (1) regular meeting, per calendar quarter, outside of the county seat.

**WHEREAS**, the Board recognizes that certain legal holidays result in back-to-back meetings with few, if any, scheduled agenda items.

**THEREFORE, BE IT HEREBY RESOLVED**, effective January 2, 2023, the following meeting schedule is adopted:

A regular meeting every Tuesday of each month at the Adams County Courthouse, 210 W. Broadway, Ritzville, beginning at 9:00 a.m. until adjournment.

A regular meeting every Wednesday of each month at the Adams County Courthouse; 210 W. Broadway, Ritzville, beginning at 9:00 a.m. until adjournment; with the following exceptions:

A regular meeting on the following Wednesdays at the County Services Building, 425 E. Main Street, Othello, pursuant to RCW 36.32.080(3):

**Wednesday, March 29, 2023 beginning at 9:00 a.m. until adjournment**  
**Wednesday, June 28, 2023 beginning at 9:00 a.m. until adjournment**  
**Wednesday, August 23, 2023 beginning at 9:00 a.m. until adjournment**  
**Wednesday, December 13, 2023 beginning at 9:00 a.m. until adjournment**

**BE IT FURTHER RESOLVED** that no meetings are scheduled on the following dates: May 30, 2023; May 31, 2023; August 29, 2023; August 30, 2023; October 31, 2023; and, November 1, 2023.

**BE IT FURTHER RESOLVED** that Resolution No. R-063-2021, and any other resolution in conflict herewith are hereby rescinded.

**DATED** this 6th day of December, 2022.

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice Chairman  
s/Dan C. Blankenship, Commissioner

APPROVED AS TO FORM:  
s/Randy J. Flyckt, Prosecuting Attorney  
WSBA # 29302