

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

October 4, 2022 – 9:00 a.m.  
(Tuesday)

### **Call to Order**

Chairman Weise called the meeting to order.

### **Present:**

Chairman Jay R. Weise  
Vice-Chairman Terrance J. Thompson  
Commissioner Dan C. Blankenship

### **Pledge of Allegiance**

Chairman Weise led the Pledge of Allegiance.

### **Public Comment – None**

### **Approval/Addition of Agenda**

Commissioner Blankenship moved, Thompson seconded, to *add the following items to the agenda; and, to approve the agenda as amended.*

1. *IT Report*
2. *Employee Matters*
3. *Closed Session – Negotiations*

**Motion carried.**

### **Consent Agenda**

Commissioner Blankenship moved, Thompson seconded, to *approve the consent agenda as presented.* **Motion carried.**

### **Minutes**

Approve Preliminary Minutes of September 20 and 21, 2022

### **Vouchers**

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	22-3024 – 22-3036	\$ 32,745.65
104	22-3037 – 22-3041	\$ 8,943.39
106	22-3042 – 22-3044	\$ 3,639.10
112	22-3045	\$ 65.00
116	22-3046 – 22-3048	\$ 19,830.15
123	22-3049 – 22-3050	\$ 100.44
502	22-3051 – 22-3055	\$ 4,687.47
108	1258	\$ 1,969.24
115	1259 – 1264	\$ 24,111.20
401	1265 – 1270	\$ 7,353.87
501	1271	\$ 36.41
590	1272 – 1290	\$ 13,540.26
	TOTAL	\$117,022.18

**Resolution No. R-029-2022**

Approve Resolution No. R-029-2022 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501

**Contract**

**Building and Planning**

Approve Memorandum of Understanding and Agreement for Professional Services between Adams County and ABHL, Inc. for Shoreline Master Program Project

**Correspondence – None**

**Board Updates**

Commissioner Thompson reported on the P.A.I.D. meeting he attended.

Commissioner Blankenship reported that he and Commissioner Weise attended the Water 101 training last week. A meeting is scheduled with Petrichor relating to the Broadband project. The Eastern Washington Council of Governments (EWCOG) meeting included a discussion regarding election security; and, a brief overview of expanded allowable uses of ARPA funds.

Commissioner Weise reported on negotiations; signature verification training; and, Water 101 training.

## **Board Discussion/Decision Items**

### **Public Works**

Public Works Director O'Brien and Engineer Yaeger provided updates on road maintenance and solid waste.

#### Surplus Public Works Equipment

Director O'Brien reviewed the finalized list of vehicles identified as surplus. A public hearing to consider declaring certain Public Works equipment surplus, and disposal of same by salvage or at public auction, was set for Tuesday, October 25, 2022 at 1:30 p.m. in Room 202 of the Adams County Courthouse, Ritzville.

Engineer Yaeger reported on the progress of the Cunningham Road Widening project. The contractor is behind schedule and has requested a no-charge time extension. Engineer Yaeger reported they are now on liquidated damages as the project timeline for fifty (50) working days ended September 19, 2022. Yaeger denied the request as there is insufficient justification for the delay.

Additionally, Yaeger noted the McKinney project started last week. Increased traffic on Hampton Road due to the McKinney project was discussed with Yaeger noting Hampton Road is not a designated detour route.

### **Adams County Development Council**

Executive Director Kyle Niehenke provided an overview of activities, noting he attended classes in Olympia as a step toward becoming a Certified Economic Developer; and, career showcases will be held in Ritzville on October 13, 2022; and, Othello on October 27, 2022.

Additionally, Niehenke reported he has participated in meetings with Mayor Logan, City of Othello; Mayor Bell, Town of Lind; and, Mayor Kadlec, City of Ritzville; to review future goals in their respective communities.

### **2023 Adams County Budget**

Auditor Hunt met with the Board to review proposed 2023 budgets in preparation for the scheduled budget workshops.

**Information Technology (IT) Report**

The Board met with Eloy Sanchez, Central Services, to review the structure of the IT department. Sanchez was requested to, along with Alex Igbino, IHCS, prepare a list of immediate needs in the department. Additionally discussed was Adobe Acrobat subscriptions.

**Other Business – None**

**Closed Session**

At 12:03 p.m. Chairman Weise announced the Board would recess into Closed Session for fifteen (15) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present was Prosecutor Flyckt.

At 12:18 p.m. the Board reconvened from Closed Session.

**Permanent Minutes Signed**

September 13 and 14, 2022

**Executive Session – None**

**Adjournment @ 12:18 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

**RESOLUTION NO. R-029-2022**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND  
#001 TO COURTHOUSE O&M FUND #501**

**WHEREAS**, funds were allocated in the 2022 Current Expense Fund #001 for the operation of Courthouse O&M Fund #501; and

**THEREFORE, BE IT HEREBY RESOLVED** that One hundred twenty-five thousand and no/100 dollars (\$125,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

**DATED** this 4th day of October, 2022.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice Chairman  
s/Dan C. Blankenship, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board