

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

September 13, 2022 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Terrance J. Thompson
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to *amend the agenda to delete Sheriff Wagner's scheduled appointment; and, to approve the agenda as amended.* **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Thompson seconded, to *approve the consent agenda as presented.* **Motion carried.**

Payroll

Approve August 16 – 31, 2022 Payroll in the amount of \$531,643.35; and, Benefits in the amount of \$247,167.81 (Warrant # Series 532920-532929; Direct Deposit # Series 73304-73489; Benefit/Deduction # Series 1166325-1166332)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	22-2718 – 22-2754	\$ 94,913.34
103	22-2755 – 22-2756	\$ 1,449.82
104	22-2757 – 22-2763	\$ 1,993.20
106	22-2764 – 22-2765	\$ 1,415.89
114	22-2766	\$ 193.32
122	22-2767	\$ 28.00
123	22-2768	\$ 667.28
130	22-2769 – 22-2771	\$ 281.99
131	22-2772 – 22-2773	\$ 401.63
166	22-2774 – 22-2782	\$ 5,026.47
502	22-2783 – 22-2789	\$ 8,210.52
	TOTAL	\$114,581.46

Resolution No. R-025-2022

Approve Resolution No. R-025-2022 In the Matter of Amending the Adams County Purchasing Policy, Specifically Section 6.0 (Small Purchase Procedures)

Public Comment – None

Correspondence - None

Board Updates

Commissioner Thompson reported on his attendance at the Aging and Adult Care meeting in Wenatchee.

Commissioner Blankenship reported on the following:

- correspondence with Commissioner McCart of Stevens County regarding predators and the effect of such on livestock;
- a study was done on earthquake resilience of school buildings in the state and was forwarded to Washington State Association of Counties (WSAC) as a proposed subject of a future Monday virtual assembly;
- a letter of support was sent to U.S. Department of Commerce for the Franklin County Public Utility District for a Middle Mile Broadband Infrastructure Grant.

Board Discussion/Decision Items

State Auditor Exit Conference

The exit conference for the 2021 Financial Statement and Federal Grant Compliance audits was conducted by Cindy Galbreath, Audit Lead; and Weston Fink, Assistant Auditor Manager.

The audit produced no findings.

There were no significant deficiencies or material weaknesses related to the financial statements. There were no significant deficiencies or material weaknesses related to the federal grants.

The audit report will be finalized and published on the SAO website. The next audit is scheduled to be conducted in Fall, 2022 and will cover accountability for public resources with an estimated cost of \$24,000 plus travel expenses.

Public Works

Ritzville Health Department Building

Commissioner Blankenship moved, Thompson seconded, to *authorize the Chairman sign Pay Estimate #1, in the amount of \$240,390.03, to Garland DBS Inc., for roofing and electrical work performed on the Ritzville Health Department building.* **Motion carried.**

West 1st Avenue and Danielson Road HMA Paving Preservation Projects

Public Works Director O'Brien requested and received **consensus approval for Change Order #1, in the amount of \$31,018.95, to Granite Construction Company, Yakima, Washington, to add paving at Ritzville and Bruce transfer stations.**

Closed Session

At 10:34 a.m. Chairman Weise announced the Board would recess into Closed Session for thirty (30) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present were Prosecutor Flyckt and Public Works Director O'Brien. At 10:50 a.m., Human Resource Manager Campbell joined the session.

At 11:04 a.m. the Board reconvened from Closed Session.

Other Business – None

Permanent Minutes Signed

August 16 and 17, 2022

August 23 and 24, 2022

Executive Session – None

Adjournment @ 12:01 a.m.

Submitted:

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner

RESOLUTION NO. R-025-2022

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF AMENDING THE ADAMS COUNTY PURCHASING POLICY,
SPECIFICALLY SECTION 6.0 (SMALL PURCHASE PROCEDURES)**

WHEREAS, Resolution No. R-067-2020 adopted the Adams County Purchasing Policy; and,

WHEREAS, the Board is desirous of amending Section 6.0 of the Policy in accordance with the requirements of local, state, and federal laws.

THEREFORE BE IT HEREBY RESOLVED that Section 6.0 of the Adams County Purchasing Policy is hereby amended.

BE IT FURTHER RESOLVED this policy supersedes any previous policy regarding purchasing and procurement policies for any County department, including the Public Works Department.

DATED this 13th day of September, 2022.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board