

## COMMISSIONERS' PROCEEDINGS

Regular Meeting  
Adams County Courthouse  
Ritzville, Washington

June 22, 2022 – 9:00 a.m.  
(Wednesday)

### Call to Order

Chairman Weise called the meeting to order.

### Present:

Chairman Jay R. Weise  
Vice-Chairman Terrance J. Thompson  
Commissioner Dan C. Blankenship

### Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

### Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the agenda as presented. **Motion carried.**

### Board Workshop

#### Public Works

Engineer Yaeger provided updates on the following:

- Booker Road Overlay #2 project – paving is expected to begin next week.
- Cunningham Road Widening #2 Project – a tentative start date for the contractor is July 11, 2022.
- McKinney Road project and the Snowden Road drainage structure.

Public Works Director O'Brien provided updates on the following:

- road maintenance – crews are concentrating on gravel road maintenance, weed control and soil stabilization.
- Operations and Maintenance – a cost update is being prepared for the proposed courthouse window project; the Ritzville Health Department roofing project is progressing; the HVAC replacement project at the jail will be scheduled once the contractor has received

the necessary equipment to proceed; and, the fairgrounds is being watered and mowed.

- Solid Waste – a loader has been delivered to the Bruce transfer station; the Ritzville transfer station roof has been repaired; cardboard is being baled and shipped; quotes are being received for the scale shack at the Ritzville transfer station; and, research is being conducted for paving the apron coming off the scale in Bruce.

O'Brien noted a theft of catalytic converters from vehicles parked at the Ritzville transfer station. The thefts occurred on vehicles that were slated to be taken to auction. Based on the recommendation of the Public Works Department, the Board provided **consensus authorization for the Public Works Department to take the vehicles to auction and sell "as is" with no repairs.**

Additionally, O'Brien reported on an internal policy within his department dealing with pre-trip vehicle inspections, noting the policy is being updated and has been sent to the safety committee for review.

#### Adams County Fairgrounds Rental

Director O'Brien reported on a medieval event proposed in September at the Adams County Fairgrounds and reviewed the costs associated with such. The Board provided **consensus authorization for O'Brien to notify the event organizer of the three areas the county will make available, depending on the condition of each area after the fair event, at a cost of \$2,500, in addition to the deposit.** Additionally, the fee charged for dry camping will be \$10.00 per night; and, campers wanting full hookups will pay the standard fee at the kiosk.

#### County Road – Crack Sealing

Public Works Director O'Brien reviewed bids for the cost of crack sealing approximately 24.8 miles of county road. The work will consist of labor, equipment and material, including traffic control, necessary to crack seal all cracks and joints 1/8" inch and greater in width by first cleaning with compressed air and filling completely with crack sealing material.

Based on the recommendation of the Public Works Department, Commissioner Thompson moved, Blankenship seconded, to contract with Quality Paving, Moses Lake, Washington, as the lowest, responsive

bidder for crack sealing 24.8 miles of county road at a cost of \$6,200 per mile for labor, equipment and material, including Washington State sales tax. **Motion carried.**

#### Public Works Equipment

Public Works Director O'Brien reviewed bids for the purchase of two (2) 2022/2023 Class 8, dump trucks.

Based on the recommendation of the Public Works Department, Commissioner Thompson moved, Blankenship seconded, to purchase two (2) Model 114SD, 2022/2023 Class 8 Dump Trucks, from Freightliner Northwest, Spokane, Washington, as the lowest responsive bidder for a total cost of \$519,804.77, including Washington State sales tax. **Motion carried.** Delivery is 365 or more days out so funds will be committed out of the 2023, possibly 2024 budget.

Additionally, O'Brien reported that quotes have been received for graders and are being reviewed for specifications and pricing.

#### Quarterly Jail Inspection

The Board conducted the 2022 second quarter jail inspection with Jail Administrator Nick Williams.

#### Sheriff's Evidence Building

Public Works Director O'Brien reviewed a letter from Mackenzie Engineering, dated June 15, 2022, regarding the Adams County Property/Evidence Processing Facility project. The subject of the letter was the City of Othello platting requirements for the issuance of building permits. The property slated for construction of the evidence building is approximately 5.61 acres, located at 2069 Highway 26, Othello, within the jurisdiction of the City of Othello. The property is a legal lot, however, was never formerly platted. The City of Othello requires building permits to only be issued for structures within recorded plats. O'Brien noted that there is a deferral process which may be applied for through the City of Othello. Additional discussion with the City of Othello is necessary regarding all options moving forward. Director O'Brien will attempt to schedule a meeting for July 7, 2022 with the City of Othello, Mackenzie Engineering and Commissioner Weise.

**Recess @ 12:10 p.m.**

**Reconvene @ 1:00 p.m.**

**Closed Session**

At 1:01 p.m. the Board recessed into a Closed Session under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present were Prosecutor Flyckt; Deputy Civil Attorney Barden; Human Resource Manager Perez, Public Works Director O’Brien and Engineer Yaeger.

At 4:00 p.m. the Board reconvened from Closed Session.

**Adjournment @ 4:03 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner