

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

April 12, 2022 – 9:02 a.m.  
(Tuesday)

### **Call to Order**

Chairman Weise called the meeting to order.

### **Present:**

Chairman Jay R. Weise  
Vice-Chairman Terrance J. Thompson  
Commissioner Dan C. Blankenship

### **Pledge of Allegiance**

Chairman Weise led the Pledge of Allegiance.

### **Approval/Addition of Agenda**

Commissioner Blankenship moved, Thompson seconded, to approve the agenda as presented. **Motion carried.**

### **Consent Agenda**

Commissioner Weise moved to approve the consent agenda with item “f” (R-012-2022) removed for additional consideration, Blankenship seconded. **Motion carried.** The matter will be discussed later in the meeting.

### **Minutes**

Approve Preliminary Minutes of March 22 and 23, 2022

### **Payroll**

Approve March 15 - 31, 2022 Payroll in the amount of \$507,774.18; and, Benefits in the amount of \$249,284.69 (Warrant # Series 532823-532834; Direct Deposit # Series 71427-71614; Benefit/Deduction # Series 1163664-1163671)

### **Vouchers**

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	22-0910 – 22-0926	\$ 20,108.40
001	Hand Pays	\$ 40,000.00
104	22-0927 – 22-0938	\$ 12,268.77
106	22-0939	\$ 88.88
112	22-0940 – 22-0941	\$ 270.66
123	22-0942 – 22-0944	\$ 598.31
166	22-0945 – 22-0952	\$ 1,836.11
502	22-0953 – 22-0958	\$ 11,356.07
108	436	\$ 495.00
115	437 – 450	\$ 5,130.43
401	451 – 454	\$ 660.46
501	455 – 461	\$ 15,666.38
590	462 – 484	\$ 27,882.70
	TOTAL	\$136,362.17

**Agreement**

**Emergency Management**

Request to Approve Consultant Agreement between Adams County Emergency Management Department and Perteet, Inc., Everett, Washington for consulting, design, studies, and/or advisory services relating to the Adams County Hazard Mitigation Plan update project in an amount not to exceed \$59,865. (CP04/06/2022)

**Resolution No. R-011-2022**

**Public Works**

Request to Approve Resolution No. R-011-2022 In the Matter of Notice to Contractors for Adams County Jail HVAC Replacement Project. Bid opening will be held Tuesday, May 10, 2022 at 1:30 p.m. in Room 202 of the Adams County Courthouse, Ritzville. (CP04/06/2022)

**Board Updates**

Commissioner Weise provided an update on the JAVS system. Commissioner Blankenship provided updates on the Broadband project and potential bridge funding applications.

**Board Discussion/Decision Items**

**Department Update**

**Amalia Perez**

**Human Resources**

Human Resource Manager Perez reported on departmental activities related to collective bargaining and scheduled trainings. Additionally,

Perez noted she is working on outlining a new position/reclassification process.

**Other Business – None**

**Executive Session – Employee Evaluation**

The Board recessed into Executive Session under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Employee evaluation was held from 10:05 a.m. until 10:20 a.m. Human Resource Manager Perez and Prosecutor Flyckt were present.

**Commissioner District Redistricting**

**Resolution No. R-012-2022 Board of County Commissioners**

Resolution No. R-012-2022 was reviewed with Prosecutor Flyckt noting that Resolution No. R-057-2021 was adopted December 8, 2021, completing the county redistricting process necessitated by the 2020 Census. Following the adoption of that resolution, the Auditor notified the Board of one small area on one of the districts where precinct boundaries could not be maintained in a manner to protect voter anonymity. Resolution No. R-012-2022 was created to amend and supplement the terms of Resolution No. R-057-2021, making only minor changes to the previously established commissioner districts. Said resolution will not significantly alter the population balance created through the redistricting process and was amended to ensure voter anonymity can be protected in future elections.

Commissioner Blankenship moved, Thompson seconded, to approve Resolution No. R-012-2022 In the Matter of Amending the Commissioner Districts Within Adams County, Washington. **Motion carried.** (CP03/16/2022)

**Permanent Minutes Signed**

March 15 and 16, 2022

**Correspondence Received**

Attorney Kyle R. Smith re: Public Defender Quarterly report for 1<sup>st</sup> Quarter, 2022

Attorney Barrett J. Scudder re: Public Defender Quarter report for 1st Quarter, 2022

**Adjournment @ 12:15 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

**RESOLUTION NO. R-011- 2022**

**NOTICE TO CONTRACTORS  
County of Adams  
Department of Public Works  
Ritzville, Washington**

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 1:30 p.m., Tuesday, May 10, 2022**, and will be opened and publicly read for the following construction improvements:

**Adams County Jail – HVAC Replacement Project**

**Supply and replace one (1) 20-ton condensing unit, one evaporator coil and piping between the two, as well as supply and replace one (1) existing heating boiler, all in accordance with current adopted codes for such work required.**

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check, or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Scope, specifications, and proposals may be obtained from the office of the Department of Public

Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

“The Adams County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award”.

**DATED** this 12<sup>th</sup> day of April, 2022.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

**RESOLUTION NO. R-012-2022**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF AMENDING THE COMMISSIONER DISTRICTS WITHIN  
ADAMS COUNTY, WASHINGTON**

**WHEREAS**, pursuant to 2020 census data, the Adams County Board of Commissioners adopted Resolution No. R-057-2021 on December 8, 2021, which established boundaries for commissioner districts in Adams County; and

**WHEREAS**, the Washington State Redistricting Commission submitted updated legislative and congressional boundaries and maps to the Washington State Legislature on February 8, 2022; and

**WHEREAS**, RCW 29A.16.050 requires that every voting precinct must be wholly within a single congressional district, a single legislative district, and a single district of a county legislative authority; and

**WHEREAS**, the legislative and congressional boundaries adopted by the legislature in February of 2022 resulted in changes of representation for Adams County; and

**WHEREAS**, small portions of the previously adopted commissioner districts, created pursuant to Resolution No R-057-2021, will result in precincts that will not adequately protect voter anonymity; and

**WHEREAS**, it is necessary to make minor changes to the previously adopted commissioner district boundaries of Adams County to protect voter anonymity; and

**WHEREAS**, slight amendments to the previously adopted commissioner district boundaries will not significantly alter the population balance of the respective commissioner districts.

**THEREFORE BE IT HEREBY RESOLVED** that the Adams County Commissioner Districts are hereby amended as follows:

**Commissioner District 1**

Starting at the intersection of the Royal Slope Railroad and the western boundary of Section 06, Township 15, Range 29E.

North on said section line to its northwest corner point.

East on said section northern section line to the crossing of W Cunningham Rd in the same said section.

Easterly on W Cunningham Rd to the 2020 Census Othello city limits.

Clockwise following the 2020 Census Othello city limits to the crossing of Lee Rd.

East on Lee Rd to State Route 17.

South on State Route 17 to the 2020 Census Othello city limits.

Clockwise following the 2020 Census Othello city limits to State Hwy 24 on the western boundary of Section 10, Township 15, Range 29E.

South on State Hwy 24 to the southern Adams County border.

Counter-clockwise on the Adams County border to the western crossing of the Royal Slope Railroad.

Easterly on the Royal Slope Railroad to the point of the beginning.

**Commissioner District 2**

Starting at the intersection of State Hwy 24 and the 2020 Census Othello city limits on the western boundary of Section 10, Township 15, Range 29E.

Counter-clockwise on the 2020 Census Othello city limits to Cemetery Rd.

West on Cemetery Rd to 19th Ave.

North on 19th Ave Catalpa St.

West on Catalpa St to E Fern St.

North and northwest on E Fern St to S 14th Ave.

South on S 14th Ave to the southernmost E Ash St just north of Cemetery Rd.

West on E Ash St to S 7th Ave.

South on S 7th Ave and extension to W State Hwy 26.

West on W State Hwy 26 to the intersection of Hwy 26 and the 2020 Census Othello city limits.

West and north on the 2020 Census Othello city limits to the W Cunningham Rd.

West on W Cunningham Rd. to the crossing of the northern border of Section 06, Township 15, Range 29E.

West on Section to the northwest corner.

South on said section to the Royal Slope Railroad.

Westerly on the Royal Slope Railroad to the western crossing of the Adams County border.

South and east on the Adams County border to the final and eastern intersection of State Hwy 24 in Section 33, Township 15, Range 29E.

Northeasterly and north on State Hwy 24 to the point of the beginning.

**Commissioner District 3**

Starting at the intersection of Cemetery Rd and 19th Ave.  
North on 19th Ave Catalpa St.  
West on Catalpa St to E Fern St.  
North and northwest on E Fern St to S 14th Ave.  
South on S 14th Ave to the southernmost E Ash St just north of Cemetery Rd.  
West on E Ash St to S 7th Ave.  
South on S 7th Ave and extension to W State Hwy 26.  
West on W State Hwy 26 to the intersection of Hwy 26 and the 2020 Census Othello city limits.  
Clockwise following the 2020 Census Othello city limits to the crossing of Lee Rd.  
East on Lee Rd to State Route 17.  
South on State Route 17 to the 2020 Census Othello city limits.  
Clockwise following the 2020 Census Othello city limits to West Cemetery Rd  
West on Cemetery Rd to the point of the beginning.

**BE IT FURTHER RESOLVED** that Resolution No. R-057-2021 is hereby amended and supplemented by the provisions contained herein.

**DATED** this 12th day of April, 2022.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Approved as to form:  
s/Randy J. Flyckt, Prosecuting Attorney  
WSBA #29302