

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

March 1, 2022 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise

Vice-Chairman Terrance J. Thompson

Commissioner Dan C. Blankenship (*left at 11:27 a.m. to attend scheduled appointment*)

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the Agenda as presented. **Motion carried.**

Consent Agenda

Commissioner Thompson moved, Blankenship seconded, to approve the Consent Agenda. **Motion carried.**

Minutes

Approve Preliminary Minutes of February 15 and 16, 2022

Payroll

Approve February 1 - 15, 2022 Payroll in the amount of \$496,476.59; and, Benefits in the amount of \$91,522.59 (Warrant # Series 532790-532799; Direct Deposit # Series 70865-71053; Benefit/Deduction # Series 1163022-1163028)

Vouchers

Approve vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001 | 22-0482 – 22-0524 | \$ 53,659.97 |
| 112 | 22-0525 | \$ 673.50 |
| 502 | 22-0526 – 22-0529 | \$ 1,040.17 |
| 108 | 227 | \$ 1,121.35 |
| 115 | 228 – 232 | \$ 3,946.08 |
| 401 | 233 – 235 | \$ 37,119.01 |
| 590 | 236 – 246 | \$ 13,706.63 |
| | TOTAL | \$111,266.71 |

Agreement Booker Road Overlay #2 Project Public Works
Approval of Local Agency Agreement Supplement No. 1 between Washington State Department of Transportation and Adams County; and, Revised Local Agency Federal Aid Project Prospectus between Washington State Department of Transportation and Adams County to request 100% reimbursement for construction funding for Booker Road Overlay #2 Project, CRP-195, Federal Aid Project Number STPR-A013(21). (CP02/23/2022)

Easement Gary E. and Leslie N. Kelly Public Works
Approval to grant an Easement from Adams County to Gary E. and Leslie N. Kelly for an existing private utility located in the vacated alley north of the Adams County Public Works Building. (CP02/23/2022)

County Inventory
The Board certified, pursuant to RW 36.32.210, the Adams County Fixed Asset and Departmental Inventory for the year ending December 31, 2021.

Official County Newspaper
Approval to request the Ritzville Adams County Journal, pursuant to RCW 36.72.075, serve as the official county newspaper from July 1, 2022 through June 30, 2023 and to request pricing information.

Resolution No. R-006-2022 Adams County Farm Lease Public Works
Approval of Resolution No. R-006-2022 In the Matter of Soliciting Bids from Interested Persons to Fulfill the Terms of a Farm Lease. Bid opening will be held Tuesday, March 15, 2022 at 1:30 p.m. in Room 202 of the Adams County Courthouse, Ritzville.

Permanent Minutes Signed
February 8 and 9, 2022

Correspondence

Washington State Liquor and Cannabis Board re: Cougar Mountain Greens (License #417064 temporarily discontinued)

Megan Shepard, Lind, Washington 99341

Board Updates

Commissioner Thompson reported he attended the LEOFF Board meeting. Commissioner Blankenship reported he attended the Adams County Development Council meeting; and, provided a review of topics discussed during the Legislative Steering Committee (LSC) meeting he attended.

Mental Health/Developmental Disabilities/Veteran’s Relief Levies

The Board provided **consensus authorization to approve the following levy distributions:**

| | |
|-----------------------------------|--------------------|
| #104 Mental Health | \$59,778.00 |
| Developmental Disabilities | \$ 6,642.00 |
| #107 Veteran’s Relief | \$29,888.76 |

The Clerk was directed to notify Assessor Rodriguez, in writing, of levy distributions amounts.

Board Discussion/Decision Items

| | | |
|--------------------------|---------------------|------------------------|
| Department Update | Amalia Perez | Human Resources |
|--------------------------|---------------------|------------------------|

Human Resource Manager Perez reported on the progress of employee identification cards; masking requirements, Family Medical Leave Act (FMLA); and, upcoming negotiations preparation.

Other Business

The quarterly jail inspection was cancelled by Jail Administrator Williams.

Executive Session – None

Recess @ 11:27 a.m.

Reconvene @ 1:00 p.m.

Fireworks

It being the time and place set for the public hearing on the proposed ordinance amending Chapter 8.12 of the Adams County Code regarding fireworks, provisions for the discharge, and sale of fireworks, Chairman Weise called the public hearing to order at 1:30 p.m.

Commissioner Weise made introductions and reviewed the public hearing process. There was no staff report presented.

Reporter Rod Larse, *Ritzville Adams County Journal*, was present.

No public comment, oral or written, was received.

Hearing no additional comments, Chairman Weise closed the public hearing at 1:37 p.m.

Commissioner Weise moved, Thompson seconded, to the table the matter for further consideration. **Motion carried.**

Correspondence Sent

Veronica Rodriguez, Adams County Assessor re: Mental Health/Veteran's Relief Levies

Adjournment @ 1:39 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner

RESOLUTION NO. R-006-2022

NOTICE TO INTERESTED PERSONS
Adams County Department of Public Works
Ritzville, Washington

Adams County is soliciting bids from interested persons to fulfill the terms of a **FARM LEASE**. Bidders shall complete and submit bid documents by 1:30 p.m., Tuesday, March 15, 2022 in a sealed envelope to:

Adams County Board of Commissioners
Room 202, Adams County Courthouse
210 West Broadway
Ritzville, WA 99169

with the bidder's name, address and wording of "FARM LEASE" plainly written on the outside of the envelope.

The lease would consist of up to four (4) crop years commencing on date of execution and terminate on November 30, 2025 for the following described real estate situated in the County of Adams, State of Washington.

Tract A, F.U. 45 BLK 140, situated in Adams County, Washington, more particularly described as follows:

Start (POB): N: 536727.600 E: 1977564.968

Beginning at the NW corner, Section 14, Township 15 N., Range 29 E.W.M. of said Tract A; thence South along the West line of said Section, for a distance of 30.00 feet; thence east and parallel to the North line, of said Section for a distance of 30.00 feet; To the True Point of Beginning; thence East and parallel to the North line of said Section for a distance of 1483.05 feet; thence South and parallel to the West line, of said Section for a distance of 846.57 feet; thence an angle of 64 degrees to the right, South Westerly along a line, for a distance of 390.84 feet; thence an angle 27 degrees to the right, a distance of 1131.81 feet; along a line running west and parallel to, the North line of said Section; thence North and parallel to the West line, of said Section a distance of 1023.09 feet; to the True Point of Beginning; Containing an area 34 acres more or less.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Bid proposal with sample lease documents outlining specifications, may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

DATED this 1st day of March 2022.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board