

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

February 2, 2022 – 9:00 a.m.
(Wednesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Terrance J. Thompson
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the Agenda as presented. **Motion carried.**

Board Workshop – Public Works

Public Works Director O'Brien and Engineer Yaeger provided updates on road maintenance, solid waste, staffing and facilities. O'Brien reviewed the modifications to the architect agreement for the evidence storage building and requested it be placed on the consent agenda for the following week. Additionally, O'Brien reported a spread sheet will be forwarded this week with a list of capital improvement projects, noting there are issues with a boiler servicing the jail that will need to be addressed.

Engineer Yaeger reported the Sutton Road bridge project is nearing completion and crews will then move to Herman Road bridge next.

2023-2025 Rural Arterial Program (RAP) Preliminary Project Prospectus

Engineer Yaeger reviewed four projects listed on the 2023-2025 RAP Recommendation for Preliminary Submittal as follows:

1. Herman Road #2;

2. Schoonover Road;
3. Lind-Warden Road; and
4. Benge-Winona Road.

The preliminary prospectus submittal is due to County Road Administration Board no later than March 1st. Engineer Yaeger requested and received **concurrence from the Board to submit the four projects for RAP funding as presented.**

Board Workshop – Geographic Information System

GIS Director Stolsig provided departmental updates noting he is working on a strategic plan for the GIS department. Stolsig reported he is processing plats to enter the data in to the Mapsifter web site.

Board Workshop – Emergency Management

Emergency Management Director Duffey reported on departmental goals accomplished as well as current projects. Additionally, Duffey reported that she received one response to her Request for Qualifications (RFQ) for the Hazard Mitigation Plan Update. Perteet Inc., Ellensburg, Washington, was the only responsive firm. The Board provided **consensus authorization for Duffey to move forward with obtaining a contract from Perteet, Inc. for consideration of their services regarding the Hazard Mitigation Plan Update.**

Board Workshop – Building and Planning

Building and Planning Director Wiltse, along with Assistant Director Lorenz, provided departmental updates. Wiltse reviewed a notice for Request for Proposals for consulting services to conduct the Shoreline Master Program periodic review. Additionally, Wiltse reported a solar energy developer is currently in the study phase for a project near the intersection of Kulm and Cunningham Roads. Lorenz reviewed virtual inspection software, noting he is researching potential costs and use. Additionally, Lorenz reported the Bitco Software contract is ready for signature and requested the item be placed on the consent agenda for February 8, 2022.

Board Workshop – Central Services

Central Services Director Boness reported on departmental activities, noting he was approached by a local business that is looking at high speed internet at the Legion Hall. Software options were discussed as well as an update on the KnowBe4 project.

Recess @ 11:50 a.m.

Reconvene @ 1:00 p.m.

Board Workshop – Broadband

Commissioner Blankenship reviewed the Broadband funding grant which calls for matching funds that may be as much as \$1,000,000.00.

Additionally present to discuss options were Treasurer Meise, Auditor Hunt and Public Works Director O'Brien.

Auditor Hunt noted that this will be an issue for many entities and the need for the state to have a plan for assistance to smaller jurisdictions.

Financial reports were reviewed for appropriate funds that may be utilized for the match or "seed money", if needed. Expenditures would be tracked and submitted to the state for reimbursement. The reimbursement would be placed in a dedicated account for future expenses.

Commissioner Blankenship noted a webinar on the grants process titled "Congrats, Now What?" will be held on February 22, 2022 at 2:00 p.m.

Executive Session

At 1:50 p.m. Chairman Weise announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(i) – "...to discuss with legal counsel representing the agency litigation or potential litigation...". No action is anticipated. Additionally present was Prosecutor Flyckt.

At 2:05 p.m. the Board reconvened from Executive Session. No action taken.

Veterans Relief Fund

Treasurer Meise and Assessor Rodriguez reviewed the process of calculating the fund balance for the Veterans Relief Fund. Additionally present was Prosecutor Flyckt.

Adjournment @ 3:03 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner