

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

November 23, 2020
(Monday)

The meeting was held virtually via GoToMeeting.

Call to Order @ 8:47 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Terrance J. Thompson
Commissioner John N. Marshall

[9:00:18 AM](#)

Emergency Management

Commissioner Thompson moved, Marshall seconded, to *authorize the Chairman to sign Agreement No. E21-129 between Washington State Military Department; Homeland Security Grant; and Adams County in the amount of \$27,896 for the period June 1, 2020 through August 31, 2021 (Emergency Management Performance Grant (EMPG) annual contract provides supplemental funding to assist in preparing for all hazards); plus additional related documents – Debarment Form and Signature Authorization Form (full Board).* **Motion carried.**

Additionally, Director Weise provided updates on emergency management activities related to the COVID-19 pandemic.

[9:24:15 AM](#)

[9:30:26 AM](#)

District Court – Position 2

Judge Benzel requested a review of the salary of Lazaro Martinez, Adult Probation Officer. He is currently at Range 1, Step 3 of the Exempt Employee Salary Schedule and, with the new proposed schedules, he will be placed at EE1, Step 2. Judge Benzel maintains that Mr. Martinez should have been placed at Step 3 when hired into the position of Probation Manager based on previous experience. If and when the board adopts the new salary schedule, Judge Benzel believes Mr. Martinez

should be placed at Step 5, however, with the new salary schedules, a placement of EE1, Step 4 is acceptable. No action was taken pending further consideration.

[9:44:04 AM](#)

[10:00:08 AM](#)

Public Works

Public Works Director O'Brien reported on road maintenance activities, solid waste, and facilities.

Engineer Yaeger provided updates on engineering projects, noting the county under bridge inspections were completed last week.

Director O'Brien presented a draft Purchasing Policy, to include procurement requirements, for review.

Six Year Transportation Improvement Program (2021 – 2026)

Engineer Yaeger provided a review of the Six Year Transportation Improvement Program (2021-2026). A public hearing to consider the Program was set for Monday, December 14, 2020 at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

[11:08:15 AM](#)

[11:10:15 AM](#)

Odessa Groundwater Replacement Program

Michele Kiesz and Mark Booker provided updates on the Odessa Groundwater Replacement Project as well as the funding steering committee.

Additionally, Booker reported he has petitioned to run for the District 1 Director position on the East Columbia Basin Irrigation District Board of Directors. Booker noted he was deemed not eligible to run by ECBID Attorney Anna Franz, however, believes that to be a mistake. Prosecutor Flyckt noted that there is currently not a vacancy as the Director 1 incumbent's position does not expire until December 31, 2020. Flyckt further noted in order for the Board of Commissioners to have authority vested with them to make an appointment, there first has to be a vacancy.

[12:01:46 PM](#)

Recess @ 12:00

Reconvene @ 1:05 p.m.

[1:15:07 PM](#)

Building and Planning

Building and Planning Director Wiltse met to discuss the Permit Technician position vacancy in the Building and Planning department noting in addition to the permit technician position, he would like a separate position approved for an office assistant.

Human Resource Manager Perez noted the Board previously authorized modifying the current job description of Permit Technician, taking certifications into effect and structuring the salary appropriately.

The Board provided **consensus authorization to approve filling one position, Permit Technician, in the Building and Planning department, with a salary set at Range H with the applicant's ability to obtain necessary certification a condition of employment.**

Additionally, Perez noted that modifications to the current position will need to be accepted by the Association prior to hiring for the position.

[1:46:27 PM](#)

Canvassing

Commissioner Thompson left the meeting at 1:55 p.m. to attend a canvassing meeting, returning to chambers at 3:25 p.m.

[3:27:53 PM](#)

Martin Hall

Commissioner Marshall moved, Thompson seconded, to *approve Resolution No. R-056-2020 In the Matter of Approving and Authorizing the 2021 Maintenance and Operation Budget Pursuant to the Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall); and Providing for Other Matters Properly Relating Thereto.* Motion carried.

Interlocal Agreement (RCW 39.34.180)

Commissioner Thompson moved, Marshall seconded, to *authorize the Chairman to sign Interlocal Agreement between the City of Othello and Adams County Regarding RCW 39.34.180.* Motion carried.

WSU Cooperative Extension

Commissioner Marshall moved, Thompson seconded, to *authorize the Chairman to sign Memorandum of Agreement, Appendix A, between Washington State University Extension and Adams County, authorizing funding to provide an extension program in the amount of \$75,580.46 for*

the period January 1, 2020 through December 31, 2020. Motion carried.
 (The contract was approved on October 26, 2020, however WSU requested changes to the form.
 The monetary value is unchanged.)

Integrated Health Care Services

Commissioner Marshall moved, Thompson seconded, to *authorize the Chairman to sign Contract No. 316-46108-94, Amendment B, between Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Unit, and Adams County to extend the grant date to provide funding to Adams County to respond to the COVID-19 outbreak related to public health needs of people experiencing homelessness or otherwise in need of quarantine or isolation housing due to the COVID-19 outbreak, for the period December 31, 2020 through June 30, 2021. Motion carried.* (No changes to original agreement other than extending the end date.)

Consent Agenda

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of November 16 and 18, 2020

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>	
001	3485 – 3542	\$ 29,952.88	
0013	3543 – 3551	\$ 4,025.50	(3552 pulled)
0018H	3553	\$ 608.75	
103	3554 – 3559	\$ 2,499.51	
122	3560 – 3568	\$ 5,437.43	
502	3569 – 3572	\$ 2,856.75	
108	1593	\$ 72.00	
115	1594 – 1608	\$269,396.00	
321	1609 – 1610 + 1643	\$ 54,513.09	
401	1611 – 1616	\$ 50,506.05	
501	1617 – 1619	\$ 9,868.90	
590	1620 – 1642	\$ 60,176.50	
	TOTAL	\$489,913.36	

Permanent Minutes Signed

November 9, 2020

Adjournment @ 3:41 p.m.

Submitted:

s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-056-2020

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ADAMS COUNTY, WASHINGTON, APPROVING AND AUTHORIZING THE 2021 MAINTENANCE AND OPERATION BUDGET PURSUANT TO THE AMENDED AND RESTATED INTERLOCAL JUVENILE DETENTION FACILITY AGREEMENT (MARTIN HALL); AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO

ADAMS COUNTY, WASHINGTON

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ADAMS COUNTY, WASHINGTON, as follows:

WHEREAS, Adams County, Washington (the "County") is a political subdivision duly organized and existing under and by virtue of the Constitution and laws of the State of Washington;

WHEREAS, the County is required by chapter 13.16 RCW to acquire, construct and maintain juvenile detention facilities for dependent, wayward and delinquent children;

WHEREAS, Chapter 309, Laws of 1995, authorizes cities and counties, or any combination thereof, to participate in agreements, pursuant to chapter 39.34 RCW, to jointly expend funds for criminal justice purposes of mutual benefit, which include, but are not limited to, the construction, improvement and expansion of jails, court facilities and juvenile justice facilities;

WHEREAS, the County and eight other counties entered into an Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall) (“the Amended and Restated Agreement”) executed by each County on the following dates:

Douglas County - August 26, 1996
Stevens County - August 20, 1996
Pend Oreille County - July 22, 1996
Spokane County - August 13, 1996
Adams County - August 22, 1996
Asotin County - August 19, 1996
Lincoln County - July 15, 1996
Whitman County - July 15, 1996
Ferry County - July 15, 1996

under the authority granted by chapter 39.34 RCW, Chapter 309, Laws of 1995, and Chapter 10, Laws of 1995, 2nd sp. sess., to provide for the joint operation and maintenance of Martin Hall for use as a “juvenile rehabilitation center” as amended from time to time;

WHEREAS, Section 12 of the Amended and Restated Agreement requires the Adams County Board of County Commissioners (the “Board”) to approve the Operating Budget for the operation and maintenance of Martin Hall, which has been prepared by the Martin Hall Juvenile Facility Board;

NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED
as follows:

Section 1. The Board hereby approves the 2021 Operating Budget (as defined in Section 12 of the Amended and Restated Agreement) in substantially the form attached hereto as Exhibit “A”. The County shall pay its proportionate amount of costs incurred pursuant to this approved Operating Budget in accordance with Section 5 of the Amended and Restated Agreement.

Section 2. All other resolutions of the Board that are inconsistent with the provisions of this Resolution are hereby repealed to the extent of such inconsistency.

Section 3. This Resolution shall take effect immediately upon its adoption.

ADOPTED by the Board of County Commissioners of Adams County, Washington, at a regular meeting thereof held on November 23, 2020.

BOARD OF COUNTY COMMISSIONER
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board