

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

October 12, 2020  
(Monday)

*The meeting was held virtually via GoToMeeting.*

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Terrance J. Thompson  
Commissioner John N. Marshall

Commissioner Marshall left the meeting at 9:00 a.m.

**Budget Workshop – WSU Extension**

WSU Extension Coordinator Aaron Esser reviewed Fund #095 noting only minor changes from the 2020 budget. Additionally reviewed was Fund #113.

[10:00:37 AM](#)

**Public Works**

Public Works Director O'Brien reported on road maintenance, noting potato, onion and silage harvest is ongoing. Crews are blading in harvest areas; cleaning culverts; and painting fog lines on paved roads. Anti-icing activities, as well as readying equipment for winter weather, are progressing.

Assistant Public Works Director Reynolds provided an update on the Atkinson Road project, noting paving has been postponed until the rain subsides later in the week.

**Solid Waste**

Commissioner Thompson moved, Hartwig seconded to *approve Pay Application #4 to Dug Excavation, LLC, Othello, Washington, in the amount of \$153,470 for work performed on the Bruce transfer station recycling building.* **Motion carried.**

### **Rodeo Lake**

Public Works Director O'Brien reported on the status of Rodeo Lake, noting it is flowing at a reasonable rate. There was some debris in the waterway which will be watched and addressed as needed.

[10:19:30 AM](#)

### **Canvassing Board**

Terrance J. Thompson will serve on the Canvassing Board for the November 3, 2020 General Election for the time frame of October 14, 2020 through November 24, 2020.

At 11:35 a.m. the Board travelled to the elections office at 106 W. Main Street for a review of the facility. The Board recessed for lunch immediately after.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

### **Budget Workshop – Emergency Management**

Emergency Management Coordinator Weise reviewed the proposed 2021 budget for Fund #106 noting a proposed position of planner was included in the budget. An operating transfer of \$123,240.46 was requested from current expense. Capital outlay items were identified, however, those items will be paid with grant funds.

### **Budget Workshop – Economic Development**

Economic Development Director McFadden reviewed Fund #122. McFadden reviewed the travel and training budget for 2021 noting the assumption that trade shows, etc. will again be held in 2021. A proposed assistant position was included in the budget.

[4:33:00 PM](#)

### **Memorandum of Understanding and Agreement for Professional Services**

Commissioner Thompson moved, Hartwig seconded, to *approve the Memorandum of Understanding and Agreement for Professional Services between Adams County and Opheim Consulting, LLC, Garfield, Washington, to provide assistance and expertise regarding the CARES Act and serve as the primary information resource for county personnel, effective October 5, 2020 through December 31, 2020.* **Motion carried.**

**Consent Agenda**

Commissioner Thompson moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

September 16 – 30, 2020 Payroll in the amount of \$472,742.68; and, Benefits in the amount of \$241,443.40 (Warrant # Series 532255-532271; Direct Deposit # Series 64688-64875; Benefit/Deduction # Series 1154327-1154337

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	2912 – 2966	\$106,472.00
0013	2967	\$ 1,295.90
103	2968 – 2974	\$ 4,076.58
104	2975 – 2989	\$ 16,060.76
116	2990	\$ 600.00
123	2991 – 2993	\$ 13,712.00
131	2994 – 2995	\$ 2,415.83
166	2996 – 3004	\$ 3,110.29
502	3005 – 3013	\$ 12,108.48
108	1347 – 1349	\$ 184.98
115	1350 – 1363	\$ 46,252.71
401	1364 – 1371	\$ 13,014.42
501	1372 – 1378	\$ 12,833.45
590	1379 – 1412	\$245,377.81
	TOTAL	\$477,515.21

[4:34:38 PM](#)

**Permanent Minutes Signed**

September 28, 2020

**Correspondence Received**

Brandon West, Attorney re: Public Defender Quarterly Report for 3<sup>rd</sup> Quarter, 2020

**Adjournment @ 4:35 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/John N. Marshall, Commissioner