

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

April 6, 2020  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Terrance J. Thompson  
Commissioner John N. Marshall

**Addition to Consent Agenda:**

Approval of Resolution No. R-023-2020

[9:29:47 AM](#)

**Official County Newspaper**

The Ritzville Adams County Journal submitted a bid for the period July 1, 2020 through June 30, 2021.

Pursuant to RCW 36.72.075 – “At its first April meeting, the county legislative authority shall let a contract to a legal newspaper qualified under this section to serve as the official county newspaper for the term on one year beginning on the first day of July following. If there be at least one legal newspaper published in the county, the contract shall be let to a legal newspaper published in the county...”.

Commissioner Marshall moved, Thompson seconded, to *accept and award the bid for the Official County Newspaper for legal publication, pursuant to RCW 36.72.075, to Ritzville Adams County Journal for the period July 1, 2020 through June 30, 2021 at the bid price of \$8.50 per column inch if provided in a digital text document; a minimum charge of \$25.00 for all insertions; and, a 10% surcharge on any .pdf or other format that require typesetting. Motion carried.*

[9:37:56 AM](#)

[10:00:24 AM](#)

**Public Works**

Public Works Director O'Brien provided the weekly update on road maintenance; solid waste; and, maintenance and operations.

O'Brien reviewed a quote for blinds from the Building and Planning department for the Cedar Street building. O'Brien received **consensus authorization to order the blinds, in the amount of \$1,833.99 plus tax.**

### **Engineering**

Engineer Yaeger reviewed a proposed extension agreement for Adams County to provide engineering services to Grant County. Yaeger recommended an extension of the agreement with a termination date of May 31, 2020.

Additionally, Yaeger reviewed documents for the Deal Road Widening Surfacing Project; and, Booker Road/SR26 Intersection Safety Project.

### **County Bridge Replacement Project**

Engineer Yaeger reviewed a portion of the final engineers report on the county bridge replacement project.

### **Fairgrounds**

Director O'Brien reviewed utility billings for the fairgrounds. A spreadsheet will be provided for Board review.

[10:52:22 AM](#)

### **Geographical Information Systems (GIS)**

Human Resource Manager Perez requested clarification of the proposed GIS position in creating a *draft* job description. Additionally present was Prosecutor Flyckt.

[11:45:00 AM](#)

### **State Ordered Moratorium on Construction of Single-Family Residences within Washington State**

Commissioner Marshall moved, Thompson seconded, to *approve writing State of Washington Governor Jay Inslee requesting reconsideration of the recent state ordered moratorium on the construction of single-family residences within Washington State.* **Motion carried.**

### **Interlocal Cooperation Agreement w/ Grant County**

Based on the recommendation of Engineer Yaeger, Commissioner Thompson moved, Marshall seconded, to *approve First Amendment to Exhibit A of the Interlocal Cooperation Agreement entered into on February 28, 2020, between Grant County and Adams County regarding services of a licensed professional engineer for a term to expire May 31, 2020.* **Motion carried.**

**Deal Road Widening/Surfacing & Deal Road #1 (CRP-189)**

Commissioner Marshall moved, Thompson seconded, to *authorize the Chairman to sign Local Agency Federal Aid Project Prospectus for Deal Road Widening/Surfacing & Deal Road #1; and, Local Agency Agreement Supplement #3 between Adams County and Washington State Department of Transportation for Deal Road Widening/Surfacing & Deal Road #1 (CRP-189).* **Motion carried.**

**Booker Road & SR 26 Intersection Safety Project (CRP 870193)**

Commissioner Marshall moved, Thompson seconded, to *authorize the Chairman to sign Local Agency Federal Aid Project Prospectus for Booker Road & SR 26 Intersection Safety Project; and, Local Agency Agreement between Adams County and Washington State Department of Transportation for Booker Road & SR 26 Intersection Safety Project (CRP 870193).* **Motion carried.**

**Consent Agenda**

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of March 30, 2020

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	0940 – 0964	\$ 20,732.50
0016F	0965	\$ 1,487.50
103	0966 – 0968	\$ 937.64
130	0969	\$ 238.81
502	0970 – 0973	\$ 4,155.18
108	372 – 373	\$ 113.31
115	374 – 383	\$ 41,497.06
401	384 – 392	\$ 11,796.69
501	393 – 394	\$ 8,932.13
590	395 – 417	\$ 88,669.40
	TOTAL	\$178,560.22

**Resolution No. R-023-2020 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501**

[11:54:45 AM](#)

**Permanent Minutes Signed**

March 16 and 18, 2020

March 23 and 25, 2020

**Correspondence Received**

Notice of Marijuana License Application re: Cactus Blossom LLC,  
986 E. Hampton Road, Suite Z, Lind (*change of location application*)

**Correspondence Sent**

Governor Jay Inslee re: Moratorium of Construction via Stay  
Home, Stay Healthy Proclamation (20-25)

**Adjournment @ 12:40 p.m.**

Submitted:

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/Roger L. Hartwig, Chairman

s/Terrance J. Thompson, Vice-Chairman

s/John N. Marshall, Commissioner

**RESOLUTION NO. R-023-2020**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND  
#001 TO COURTHOUSE O&M FUND #501.**

**WHEREAS**, funds were allocated in the 2020 Current Expense Fund #001 for the operation of  
Courthouse O&M Fund #501; and

**THEREFORE, BE IT HEREBY RESOLVED** that One hundred fifty thousand and no/100  
dollars (\$150,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to  
Courthouse O&M Fund #501 BARS 397.18.30.00.

**DATED** this 6th day of April, 2020.

**BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Terrance J. Thompson, Vice Chairman  
s/John N. Marshall, Commissioner**

**ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board**