

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

March 30, 2020
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Terrance J. Thompson
Commissioner John N. Marshall

Meeting Cancellation

The regular meeting scheduled for Wednesday, April 1, 2020 is cancelled. Press will be notified.

[9:20:00 AM](#)

Central Services

Central Services Director Boness reviewed costs of virtual meeting software. No decision was made pending further discussion.

[9:24:36 AM](#)

Integrated Health Care Services

Director Guse, via email, requested and received **consensus authorization to re-hire former employee Callie Moore, RN, on a temporary basis, to assist the Public Health department during the COVID-19 crisis.**

[10:01:22 AM](#)

On-Site Sewage Policy

Civil Deputy Prosecuting Attorney Barden appeared telephonically to review proposed modifications to the previously submitted On-Site Sewage policy to include recommendations from the Washington State Department of Health.

[10:13:03 AM](#)

Human Resources

Manager Perez distributed summary information relating to the Families First Coronavirus Response Act.

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:33:56 PM](#)

Public Works

Public Works Director O'Brien; Engineer Yaeger; and, Assistant Public Works Director Reynolds appeared via conference call.

O'Brien provided updates on road maintenance in all three districts; solid waste; and operations and maintenance.

O'Brien reported Blattner Construction has requested an extension of the rental agreement for office space in the Ritzville Health District building, noting the prosecutor has been involved with the proposed extension agreement. Action will be taken later today to authorize Public Works Director O'Brien to sign the agreement on behalf of the Board.

Engineer Yaeger provided an update on the Deal Road project, noting the contractor will continue to work as long as they have sufficient staff to protect the health and safety of their employees.

Bruce Transfer Station

Director O'Brien reported, after consulting with the architect on the Bruce Transfer Station recycle building, it is in the county's best interest to delay the bid opening, scheduled for March 30, 2020, until April 13, 2020. Notification of such was sent to bidders.

Othello Sheriff's Sub-Station

Sheriff Wagner was present to discuss his proposal for a building/impound yard/parking lot at the Sheriff sub-station facility in Othello. Public Works Director O'Brien will prepare an estimate on each item separately and determine the cost factor prior to moving forward.

[1:56:22 PM](#)

[2:45:12 PM](#)

Resolution No. R-020-2020

Commissioner Marshall moved, Thompson seconded, to *approve Resolution No. R-020-2020 In the Matter of Extending the Closing of County Facilities for All Non-Emergency Business and Visits, Directing that County Department Heads Under the Administration of the Board of County Commissioners Reduce Staff to Essential Operating Positions and Consider Options Such as Telecommuting*

and Working from Home so as to Limit Individual Exposure and Making Similar Recommendations to the Elected Officials of Adams County and to the Courts of Adams County. Motion carried.

Resolution No. R-021-2020

Commissioner Marshall moved, Thompson seconded, to *approve Resolution No. R-021-2020 In the Matter of Adams County Board of Commissioners Expressing Support for the Selective Service System; Urging All Eligible Adams County Men to Register; and Opposing Funding Reductions to the Agency. Motion carried.*

Resolution No. R-022-2020

Commissioner Marshall moved, Thompson seconded, to *approve Resolution No. R-022-2020 In the Matter of Transferring Funds from Current Expense Fund #001 to Emergency Services Fund #106. Motion carried.*

Public Works

Commissioner Marshall moved, Thompson seconded, to *authorize Public Works Director O'Brien to sign, on behalf of the Board, a one (1) month extension of the rental agreement between Adams County and Blattner Construction for office space in the Ritzville Health Department building. Motion carried.*

Supplemental Agreement for Provision of County Animal Shelter Services and for Use of Real Property

Commissioner Marshall moved, Thompson seconded, to *approve Supplemental Agreement for Provision of County Animal Shelter Services and for Use of Real Property between Adams County and Adams County Pet Rescue. Motion carried.*

Consent Agenda

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of March 16 and 18, 2020

Preliminary minutes of March 23 and 25, 2020

March 1 – 15, 2020, Payroll in the amount of \$439,622.66; and, Benefits in the amount of \$93,094.30 (Warrant # Series 532018-532033;

Direct Deposit # Series 62369-62542; Benefit/Deduction # Series 1151037-1151048)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	0872 – 0918	\$ 20,966.42
0016F	1919	\$ 23,633.00
103	0920 – 0921	\$ 659.71
104	0922 – 1923	\$ 1,963.65
109	0924	\$ 847.20
123	0925 – 0926	\$ 2,809.00
130	0927	\$ 59.62
323	0928	\$ 1,200.00
502	0929 – 0932	\$ 1,582.93
108	335 – 338	\$ 1,296.59
115	339 – 347	\$100,100.47
401	348 – 351	\$ 36,653.13
501	352 – 356	\$ 4,091.76
590	357 – 371	\$ 8,447.16
	TOTAL	\$204,310.64

[2:53:20 PM](#)

Adjournment @ 3:05 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-020-2020

IN THE MATTER OF EXTENDING THE CLOSING OF COUNTY FACILITIES FOR ALL NON-EMERGENT BUSINESS AND VISITS, DIRECTING THAT COUNTY DEPARTMENT HEADS UNDER THE ADMINISTRATION OF THE BOARD OF COUNTY COMMISSIONERS REDUCE STAFF TO ESSENTIAL OPERATING POSITIONS AND CONSIDER OPTIONS SUCH AS TELECOMMUTING AND WORKING FROM HOME SO AS TO LIMIT INDIVIDUAL EXPOSURE AND MAKING SIMILAR RECOMMENDATIONS TO THE ELECTED OFFICIALS OF ADAMS COUNTY AND TO THE COURTS OF ADAMS COUNTY

WHEREAS, the Adams County Board of Commissioners have adopted a resolution declaring an emergency for the COVID-19 pandemic response; and

WHEREAS, Resolution No. R-019-2020 was adopted March 16, 2020 ordering the closure of county facilities, for a minimum of fourteen (14) days, for all non-emergent business and visits, directing the county department heads under the Administration of the Board of County Commissioners reduce staff to essential operating positions and consider options such as telecommuting and working from home so as to limit individual exposure and making similar recommendations to the elected officials of Adams County and to the Courts of Adams County; and

WHEREAS, to protect the health and safety of the public and reduce the possible exposure to COVID-19 it is necessary to extend the closure a minimum of fourteen (14) days.

THEREFORE, BE IT HEREBY RESOLVED by the Adams County Board of Commissioners:

1. All department heads under the administration of the Board of County Commissioners are directed to have all non-essential employees to remain at home, or perform work from home, and to operate on reduced hours.
2. Recommends that all Adams County elected officials employ measures similar to those directed of department heads.
3. Further recommends that the District and Superior Courts operating within Adams County consider enactments of emergency measures as set forth in Washington State Supreme Court Order 25700-B-602.
4. This order shall be deemed effective the close of business on March 30, 2020, and closure of a minimum of thirty (30) days, or until further order of the BOCC.
5. All employees affected by this emergency resolution will continue to be paid in accordance with their existing salary classifications.

DATED this 30th day of March, 2020.

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

Approved as to form:
s/Randy J. Flyckt, Prosecutor
WSBA #29302

**RESOLUTION NO. R-021-2020
ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF ADAMS COUNTY BOARD OF COMMISSIONERS EXPRESSING SUPPORT FOR THE SELECTIVE SERVICE SYSTEM; URGING ALL ELIGIBLE ADAMS COUNTY MEN TO REGISTER; AND, OPPOSING FUNDING REDUCTIONS TO THE AGENCY

WHEREAS, in order to achieve and maintain an adequate armed strength to insure the security of our nation, the Military Selective Service Act, 50 U.S.C. § 3801 et seq., requires, with few exceptions, that all male U.S. citizens and male immigrants residing in the United States who are 18 through 25 years of age register with Selective Service; and

WHEREAS, the Nation is well served by maintaining the Selective Service System as a relatively low cost insurance policy in a still dangerous and uncertain world; and

WHEREAS, the Selective Service System protects the Nation against underestimating the maximum level of threat we expect our Armed Forces to face and the military personnel needed to fight and win a future war during a national emergency; and

WHEREAS, the Selective Service System should be maintained in its current state of readiness, and its peacetime registration program involving America's young men should be preserved to help ensure that any future draft, if needed, would be fair and equitable; and

WHEREAS the Nation's young men are overwhelmingly complying with the requirement to register, however, in the State of Washington the Calendar Year 2018 compliance rate was only 66.05% of 18 year-old men; and

WHEREAS, failure to register may jeopardize a young man's eligibility for federal student financial aid, state-funded student financial aid in many states, most federal employment, some state employment, security clearance for contractors, job training under the Workforce Innovation and Opportunity Act, and U.S. citizenship for immigrant men; and

WHEREAS, Selective Service is a visible symbol of national resolve to America's potential adversaries; and, it is the only time-proven means of mobilizing America's manpower for a significant crisis in a timely, orderly manner; and

WHEREAS, any reductions in the size of the Active and Reserve Components of the Armed Forces reinforce the need to preserve the historic link between the volunteer military and society-at-large.

THEREFORE BE IT HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS FOR ADAMS COUNTY, WASHINGTON:

Section 1. The Adams County Board of Commissioners hereby expresses support for the Selective Service System, urges all eligible Adams County men to comply with the registration requirements of the law, and opposes any further funding reductions that would compromise the agency's ability to respond to mobilization challenges of the Department of Defense and to the United States of America.

DATED this 30th day of March, 2020.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-022-2020

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO EMERGENCY SERVICES FUND #106**

WHEREAS, COVID-19, a respiratory disease that can result in serious illness or death, is caused by the SARS-Co V-2 virus, which is a new strain of coronavirus that has not been previously identified in humans and can easily spread from person to person; and

WHEREAS, the Adams County Board of Commissioners adopted, on March 16, 2020, Resolution No. R-018-2020 declaring an emergency for the COVID-19 pandemic response; and

WHEREAS, the Adams County Department of Emergency Management is coordinating resources to support the Adams County Health Department officials in alleviating impacts to people, property and infrastructure; and

WHEREAS, the Board of Adams County Commissioners has given the Emergency Management Director discretion to make purchases of up to Fifty thousand and no 100's dollars (\$50,000), with a ten thousand and no 100's dollars (\$10,000) limit per transaction; and

WHEREAS, funds do not currently exist in the Emergency Management budget for expenditures relating to the COVID-19 pandemic.

THEREFORE BE IT HEREBY RESOLVED that Fifty thousand and no 100's dollars (\$50,000) be transferred from Current Expense Fund #001/099 BARS 597.25.00.02 to Emergency Services Fund #106 BARS 397.25.60.01.

DATED this 30th day of March, 2020.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board