

## COMMISSIONERS' PROCEEDINGS

Regular Meeting  
Adams County Public Services Building  
Othello, Washington

March 25, 2020

(Wednesday)

**Call to Order @ 9:00 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Terrance J. Thompson  
Commissioner John N. Marshall

[9:00:18 AM](#)

**Assessor**

Assessor Brewer reported on the recent WACO teleconference that was held regarding tax valuations and office closures and the processes other counties are following. Additionally, Brewer reviewed the process of listing and assessing taxable personal property by the assessor when the taxpayer fails to make a listing as required by RCW 84.40 and penalties for failing to list personal property. Additional research will be conducted in the matter.

[9:18:43 AM](#)

[9:22:38 AM](#)

**Emergency Management**

Commissioner Marshall moved, Thompson seconded, to *authorize the Chairman to sign WebEOC Government Entity User Agreement EOC17-001 between Washington State Military Department (MIL) and Adams County (GOV User) to establish the use, content, and disclosure of documents/data to be shared on the WebEOC server, maintained by MIL, at no cost to Adams County; and, to authorize Chairman Hartwig and Vice-Chairman Thompson to sign a related document (Signature Authorization form).* **Motion carried.**

**Hazard Mitigation Plan**

Emergency Management Director Weise reported he has requested an extension of the Hazard Mitigation plan.

**Emergency Funding – RCW.36.41.080 Emergency Purchases**

Additionally, Weise requested authorization for a line item to be added to Fund #106 with a transfer from Current Expense in the amount of \$50,000

for COVID-19 related expenses, with a purchase limit of \$10,000 per purchase, for a ninety (90) day period. The Board by **consensus** authorized Director Weise's request. A resolution for transfer will be prepared for adoption on Monday, March 30, 2020.

[9:37:00 AM](#)

[10:00:04 AM](#)

### **Othello Fair Board**

Othello Fair Board President Anthony Dailey presented 2019 fair statistics and the 2020 budget for the fair with a proposal of a five year contract. The fair board proposed a fee of \$15,000 per year for five years and the fair association/livestock committee will contribute a minimum of \$100,000 toward improvements throughout the five year contract.

It was agreed the previous year, there was not time to complete certain projects prior to the fair. However, it was agreed projects would be completed after the fair and, to date, there has been little done. Dailey noted the fair board is not willing to put forth monies without a long-term contract in place.

The Board would like to see a list of priorities and costs involved to make improvements with agreement from all parties, noting Public Works Director O'Brien needs to be a part of the conversation.

No action was taken pending further discussion by the Board.

[10:18:19 AM](#)

[10:26:56 AM](#)

### **Sheriff's Department**

Sheriff Wagner provided updates on jail procedures and the health of inmates during the COVID-19 pandemic. With so many citizens at home, there has been an increase in calls. He explained the procedures he follows dealing with the virus and the protections he is using.

Additionally Sheriff Wagner reviewed plans for an impound yard in the area of the Sheriff's substation. Funding for a building will have to be researched with the design and process going out to bid. Wagner would like to start with a fenced area in the absence of a building and would like to obtain pricing on that. Wagner was directed to determine the type of fencing needing. Public Works will need to be invited into the conversation prior to moving forward.

[11:05:36 AM](#)

[11:14:00 AM](#)

**Building and Planning**

Windfarm permit costs were reviewed. Additionally, Assistant Director Lorenz reviewed the process for tasks being completed during the temporary limited operations in the office.

Assistant Building and Planning Director Lorenz requested and received Board **consensus to purchase, through Central Services, two Surface Pro devices to enable more remote services to be completed.**

Building and Planning budgeted \$4300 in their capital budget. Each device will cost approximately \$1700.

Additionally, Lorenz requested and received **consensus authorization to secure a used radio, at no cost to the county, and have it installed in his county issued vehicle.** The radio chatter during a fire call will assist with the fire investigation.

[11:23:22 AM](#)

**Adjournment @ 11:45 a.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/John N. Marshall, Commissioner