

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

January 27, 2020
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Terrance J. Thompson
Commissioner John N. Marshall

Addition to Consent Agenda:

Approval of January 1 – 15, 2020 Payroll and Benefits

Employee Evaluation

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from 9:00 a.m. to 9:26 a.m. Clerk of the Board Phillips was present.

[10:00:47 AM](#)

Declare Public Works Equipment Surplus and Designate Disposal of Same by Salvage or at Public Auction

It being the time of 10:00 a.m. and the place set for the public hearing to consider certain Public Works equipment surplus, Chairman Hartwig convened the public hearing.

No public comment was received.

Public Works Director O'Brien reviewed the surplus equipment with the Board.

Chairman Hartwig closed the public hearing at 10:10 a.m.

Public Works

Public Works Director O'Brien provided updates on road maintenance noting load restrictions are in place county wide. Engineer Yaeger attended the pre-construction meeting, held in Wenatchee, on the Highway 24/Bench Road Roundabout project noting a three day shutdown for the project will be February 21, 22, and 23, 2020.

Additionally, O'Brien reported that courthouse security and evacuation plans are being reviewed in preparation of the February 18, 2020 meeting with Emergency Management Director Weise.

Current leases were reviewed for the Othello property recently purchased by the county. The leases will be forwarded to Prosecutor Flyckt for review.

Engineering

Engineer Yaeger provided updates on the Hatton Road Widening project; Atkinson Road project, and Deal Road Phase #2 project.

Road Levy Certification

Commissioner Marshall moved, Thompson seconded, to *authorize the Chairman to sign the 2020 County Road Levy Certification*. **Motion carried.**

[10:46:33 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Employee Evaluation

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from 1:30 p.m. to 2:06 p.m. Human Resource Manager Perez was present.

Public Works

Public Works Director O'Brien and Engineer Yaeger provided a review of longevity wage; annual leave; and sick leave proposals for non-represented employees within the Public Works Department.

Prosecutor Flyckt and Human Resource Manager Perez were present.

[4:09:54 PM](#)

Declaring Certain County-Owned Equipment Surplus and Designating These Items to be Disposed of by Salvage or Sold at Public Auction

Commissioner Thompson moved, Hartwig seconded, to *approve Resolution No. R-007-2020 In the Matter of Declaring Certain County-Owned Equipment Surplus and Designating These Items to be Disposed of by Salvage or Sold at Public Auction*. **Motion carried with Commissioner Marshall abstaining.**

Resolution No. R-008-2020

Commissioner Marshall moved, Thompson seconded, to *approve Resolution No. R-008-2020 In the Matter of Transferring Funds from Current Expense Fund #001 to Current Expense Reserve Fund #001B.* **Motion carried.**

Consent Agenda

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of January 21, 2020

January 1 – 15, 2020, Payroll in the amount of \$439,141.45; and, Benefits in the amount of \$93,038.51 (Warrant # Series 531905-531921; Direct Deposit # Series 61679-61850; Benefit/Deduction # Series 1149789-1149798)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	0061 – 0132	\$223,210.71
001E	0133	\$ 312.67
103	0134 – 0136	\$ 8,919.90
104	0137 – 0153	\$ 40,003.57
106	0154 – 0157	\$ 3,770.13
109	0158	\$ 847.20
111	0159 – 0162	\$ 40,500.00
117	0163 – 0164	\$ 327.50
123	0165 – 0168	\$ 14,201.00
166	0169 – 0178	\$ 2,259.80
322	0179	\$ 1,100.00
502	0180 – 0185	\$ 5,306.36
115	1 – 15	\$ 44,300.31
401	16 – 21	\$ 18,780.46
501	22 – 26	\$ 11,171.87
590	27 – 51	\$ 33,378.77
	TOTAL:	\$448,390.25

[4:12:33 PM](#)

Permanent Minutes Signed

January 13 and 15, 2020

Correspondence Received

Adams County Pet Rescue Board re: animal control funding

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-007-2020

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF DECLARING CERTAIN COUNTY-OWNED EQUIPMENT
SURPLUS AND DESIGNATING THESE ITEMS TO BE DISPOSED OF BY SALVAGE
OR SOLD AT PUBLIC AUCTION**

WHEREAS, following a public hearing on January 27, 2020, during which time certain equipment was evaluated and considered and then deemed to be surplus;

THEREFORE, BE IT HEREBY RESOLVED, that the following is surplus equipment and is hereby ordered to be disposed of by salvage or taken to public auction and sold:

<u>Item</u>	<u>Inventory Number</u>
1995 FORD ½ TON #1FTEF14Y8SLB44956	#11
1999 JEEP WAGONEER #1J4FF28SOXL592965	#41
1996 FORD BRONCO #1FMEU15N1TLB65350	#60
2006 F250 4X4 PU DSL #1FTSX21P16ED96625	#71

1998 INTL 10YD DUMP #1HTGGAHT0WH507704	#131
1985 MACK WATER TRUCK #1M24215Y3FM001169	#144
1997 CHEV 1 TON #1GBKC34F2VJ113812	#155
2000 INTL 10YD DUMP #1HTGGAET1YH248311	#157
1998 CHEV TAHOE #1GNEK13RXWJ341576	#505
2010 FORD CROWN VIC #2FABP7BV3AX128375	#524
2011 FORD CROWN VIC #2FABP7BV4BX169633	#526
2010 FORD CROWN VIC #2FABP7BV0AX134294	#528
2008 FORD CROWN VIC #2FAFP71V88X149171	#532
2012 CHEV CAPRICE #6G1MK5U25CL649716	#534
2009 FORD CROWN VIC #2FAHP71V39X142767	#535
2009 FORD CROWN VIC #2FAHP71V59X142768	#536
2016 FORD EXPLORER #1FM5K8AR9GGA47231	#540
2001 FORD TAURUS #1FAFP53231G220134	#586
1999 FORD 1 TON CLUB #1FBNE31L1XHB88514	#588
2000 FORD CONTOUR #3FAFP66Z2YM109928	#591
97 ALLOY 3 AXLE REFUSE TRAILER #1ALSL038XVS970952	#881

DATED this 27th day of January, 2020.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
-abstained-
John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-008-2020

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO CURRENT EXPENSE RESERVE FUND #001B**

WHEREAS, it is the intent of the Board of Commissioners and the Finance Committee to build the Reserve Fund whenever possible; and

WHEREAS, there are funds available in the Current Expense General Fund; and

WHEREAS, Current Expense budgets have increased over time and it is necessary the Reserve Fund be approximately fifteen percent (15%) of the Current Expense budget to cover emergency expenses that may occur;

THEREFORE BE IT HEREBY RESOLVED that One Hundred Thousand and no/100 dollars (\$100,000) be transferred from Current Expense Fund #001, Bars 597.14.00 to Current Expense Reserve Fund #001B, Bars 397.14.00.

DATED this 27th day of January, 2020.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board