

## COMMISSIONERS' PROCEEDINGS

Regular Meeting  
Adams County Courthouse  
Ritzville, Washington

January 15, 2020  
(Wednesday)

**Call to Order @ 9:00 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Terrance J. Thompson  
Commissioner John N. Marshall

[9:28:14 AM](#)

**Sheriff's Department**

Sheriff Wagner met with the Board regarding the salary placement of his department's administrative assistant. Additionally present were Prosecutor Flyckt; Human Resource Manager Perez; and, Undersheriff Coronado.

Commissioner Hartwig requested Human Resource Manager Perez review the findings of her research in the matter. Perez shared data with respect to what other administrative assistants are being paid in the county, as well as other county sheriff administrative assistants. Perez noted a reclassification request is approved when a position has changed so substantially in its duties and responsibilities that it warrants an increase in compensation. Additionally, Perez noted, in reviewing the administrative assistant job description in the sheriff's department, there are some changes; however, they are not substantial enough to show the position has changed, noting requirements for a reclassification have not been met; and, at this time is not recommending a reclassification.

Sheriff Wagner noted he has reviewed all Adams County administrative assistant job descriptions and that all of the position requirements of every one of the administrative assistants in the county will be listed on the qualifications for the sheriff's office administrative assistant job description.

Human Resource Manager Perez noted that a salary reclassification is not based on what other positions are being paid, it is based on substantial

changes in duties that warrant an increase in pay. Based on the information provided by the sheriff, as to what he outlined as duties of his administrative assistant position, it is not substantially different from what is currently adopted as duties for that position and does not warrant a reclassification.

The Board by **consensus denied the reclassification request.**

[9:39:25 AM](#)

[9:59:03 AM](#)

### **Economic Development – Rattlesnake Flat Project**

Representatives from Clearway Energy and Blattner Energy met to discuss the Rattlesnake Flat project.

County staff present were Economic Development Director McFadden and Assessor Brewer. Rattlesnake Flat is a 160 megawatt wind project and will sell the power generated to Avista Utilities. Nick Benjamin, Clearway Energy, presented an overview of the project, as well as the economic benefits to taxpayers, taxing districts, residents and local businesses.

Additional items were reviewed including the schedule for the project; worker lodging during construction; property taxes; and, decommissioning of the project.

[11:07:12 AM](#)

### **Employee Evaluation**

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from 11:10 a.m. to 12:00 p.m. Public Works Director O’Brien was present.

### **Voucher Approval**

The Board, by **consensus**, authorized payment of vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
122	4862	\$ 431.52
108	2223	\$ 2,532.50
115	2224	\$ 88,820.22
401	2225	\$ 43,382.50

501	2226	\$	884.75
	TOTAL:		\$136,051.49

**Adjournment @ 12:05 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/John N. Marshall, Commissioner