

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

November 18, 2019
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

Adams County Budget 2020

Public hearings on the preliminary 2020 Adams County Budget were set for Monday, December 2, 2019 at 2:00 p.m. and Monday, December 9, 2019 at 2:00 p.m. in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville.

Collective Bargaining

The Board held a session closed to the public pursuant to RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,...". Session began at 9:00 a.m. and ended at 9:37 a.m. Prosecutor Flyckt; and, Human Resource Manager Perez were present.

[10:04:11 AM](#)

Public Works

Public Works Director O'Brien provided the weekly road maintenance report noting crews are blading; cleaning culverts; mowing; clearing drain structures; and weeding. Additionally, O'Brien reported on solid waste, noting annual inspections on equipment are progressing; cardboard is being baled at the Ritzville Transfer Station, and winter hours will begin the first week of December at the Bruce Transfer Station. Ritzville Transfer Station hours will remain the same.

Director O'Brien reported the City of Othello's proposed zoning changes, of which the county was notified, do not appear to impact county owned

property within the areas of proposed change.

Engineer Yaeger provided an update on the McKinney/Thacker Road Safety Project, noting the contractor is paving McKinney Road this week; and, the County Wide Crushing Project, noting the contractor is crushing at the Ritzville site.

McKinney/Thacker Road Safety Project

Commissioner Hartwig moved, Thompson seconded, to *approve Pay Estimate #2 in the amount of \$305,926 to Central Washington Asphalt, Inc., Moses Lake, Washington, for work completed October 1, 2019 through October 30, 2019 on the McKinney/Thacker Road Safety Project (CRP-187).* **Motion carried.**

Deal Road Widening/Surfacing and Deal #1 Project – Phase #1

Adams County Engineer Scott Yaeger filed, per RCW 36.77.010, the Contract Plans and Provisions for Adams County Road Project CRP-189 Deal Road Widening/Surfacing and Deal #1 Project – Phase #1.

Odessa County Road Bridge Replacement Planning Project

Commissioner Thompson moved, Hartwig seconded, to *authorize the Chairman to sign Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement #90-0104-1, in the amount of \$79,868.96, between Adams County and Nicholls Kovich Engineering, PLLC, Veradale, Washington, for the purpose of designing three (3) prototype bridges with a completion date of December 31, 2020.* **Motion carried.**

Six Year Transportation Improvement Program (2020 – 2025)

Engineer Yaeger presented the *preliminary* Six Year Transportation Improvement Program (2020-2025). A public hearing to consider the Program was set for Monday, December 16, 2019 at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

[10:59:01 AM](#)

[11:05:47 AM](#)

Adams County Credit Card Policy

Auditor Hunt and Human Resource Manager Perez reviewed a *preliminary* Adams County Credit Card Policy for Board consideration. Additionally presented was a *draft* Adams County Hosting Policy (Light Refreshments Policy and Procedures); and, a *draft* Adams County Hosting Policy (Meals with Meetings Policy and Procedures). An additional meeting is scheduled

for Monday, December 2, 2019 at 11:00 a.m. for further review of the proposed policies.

[12:01:47 PM](#)

Recess @ 12:05 p.m.

Reconvene @ 1:00 p.m.

[1:33:03 PM](#)

Finance Committee

The Finance Committee session was called to order at 1:33 p.m. Present in addition to Treasurer Meise was Auditor Hunt; Chairman Marshall; Vice Chairman Hartwig; Commissioner Thompson; Prosecutor Flyckt; and, Public Works Director O'Brien.

The following items were reviewed:

- Current expense revenues received through October 31, 2019;
- Preliminary tax levy distributions;
- State revenue distributions received through October 31, 2019;
- Property tax collections; and,
- Agency investments.

Additionally reviewed were current Washington State LGIP investment rates as well as Federal Reserve rates.

The Finance Committee adjourned at 1:57 p.m.

Budget Workshop

The Board spent a portion of the afternoon session reviewing 2020 departmental budgets.

[4:08:57 PM](#)

Washington State Office of Public Defense

Commissioner Hartwig moved, Thompson seconded, to *authorize the Chairman to sign Interagency Agreement No. ICA20001 between Adams County and Washington State Office of Public Defense for the period January 1, 2020 through December 31, 2020 for a distribution amount of \$27,084.* **Motion carried.**

Noel Communications

Board **consensus approved an Assignment Agreement between Noel Communications, Inc., a Washington limited liability company (Assignor), and Wholesail Networks LLC, a Washington limited**

liability company (Assignee), authorizing the Assignor to assign all of its rights and obligations under the Franchise to the Assignee.
The Franchise has an expiration date of May 19, 2058.

Consent Agenda

Commissioner Thompson moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of November 12, 2019

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	4109 – 4143	\$ 27,745.31
103	4144 – 4146	\$ 37,309.53
104	4147 – 4163	\$ 11,109.65
106	4164	\$ 377.73
114	4165 – 4166	\$ 861.21
123	4167 – 4170	\$ 1,390.81
166	4171 – 4172	\$ 96.68
322	Hand Pays	\$ 10,000.00
502	4173 – 4176	\$ 5,080.50
108	1863	\$ 303.72
115	1864 – 1873	\$ 11,651.90
401	1874 – 1878	\$ 20,778.10
501	1879 – 1883	\$ 2,822.95
590	1884 – 1893	\$460,606.30
	TOTAL	\$590,134.39

[4:11:19 PM](#)

Permanent Minutes Signed

November 4 and 6, 2019

Correspondence Received

Ron and Jan Walker, Othello re: opposition to marijuana retail store in Othello

Jason Macy, Othello re: opposition to marijuana retail store in Othello

Adjournment @ 4:30 p.m.

Submitted:

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/John N. Marshall, Chairman

s/Roger L. Hartwig, Vice-Chairman

s/Terrance J. Thompson, Commissioner