

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

July 29, 2019  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman John N. Marshall  
Vice-Chairman Roger L. Hartwig  
Commissioner Terrance J. Thompson

**Othello District Court Agreement**

A review of the Interlocal Agreement between the City of Othello and Adams County regarding RCW 39.34.180 was conducted on July 24, 2019 pursuant to Section 4.3(D) of the Amended Agreement, dated 1/18/2011. A follow-up meeting was scheduled for September 4, 2019 at 2:00 p.m.

[10:01:08 AM](#)

**McKinney/Thacker Road Safety Project**

It being the date and time set for bid opening on the McKinney/Thacker Road Safety Project, bids were opened from:

Granite Construction Company 80 Pond Road Yakima, WA 98901	\$1,102,145.55
Central Washington Asphalt, Inc. P. O. Box 939 Moses Lake, WA 98837	\$1,008,027.70

Engineer Estimate: \$954,207.54

[10:04:29 AM](#)

[10:09:35 AM](#)

**Public Works**

Public Works Director O'Brien reported on road maintenance activities in all three districts.

### **Fairgrounds**

Fairgrounds rental rates were reviewed. Director O'Brien noted two projects identified at the fairgrounds are the first aid building and concrete sidewalks around the restroom. An unexpected expense of \$95,000 for the chiller and an increase of \$12,000 to the HVAC system at the sheriff's substation were discussed with O'Brien requesting clarification moving forward as to postponing the identified projects or attempting to accomplish them prior to the fair in September. The Board provided **consensus authorization to move forward with the sidewalk project at the fairgrounds.** The first aid building will remain in place for now to be addressed at a later date with Fair Board President Anthony Dailey.

### **Solid Waste**

Director O'Brien reported the wall for metal storage is progressing at Bruce; a litter fence has been installed; and, the water tank is functional with a pump and sprinklers.

[10:58:08 AM](#)

### **Executive Session**

At 11:05 a.m. the Board called for an Executive Session to last thirty five (35) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Prosecutor Flyckt was present.

At 11:40 a.m. the Board reconvened from Executive Session. No action taken.

At 11:40 a.m. Chairman Marshall announced the Board would recess back into Executive Session for ten (10) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Prosecutor Flyckt was present.

At 11:50 a.m. the Board reconvened from Executive Session. No action taken.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:17:58 PM](#)

### **TerraScan**

Assessor Brewer, Treasurer Meise; and Central Services Director Boness reviewed the TerraScan licensing for the SQL database. Director Boness

is in contact with TerraScan to determine if the current SQL server is acceptable or if a stand-alone system is required. If a stand-alone system is necessary, the county will be required to purchase product licensing. No action taken pending additional information.

[1:28:11 PM](#)

### **Collective Bargaining**

The Board held a session closed to the public pursuant to RCW 42.30.140(4)(b) “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,...”. Session began at 1:30 p.m. and ended at 2:30 p.m. Public Works Director O’Brien; Prosecutor Flyckt; and, Human Resource Manager Perez were present.

[2:36:35 PM](#)

### **Integrated Health Care Services**

Commissioner Hartwig moved, Thompson seconded, to *authorize the Chairman to sign Agreement 19ASO2275, Amendment No. 1, with Spokane County, a political subdivision of the State of Washington, by and between the Spokane County Regional Behavioral Health (SCRBH), a Division of Spokane County Community Services, Housing, and Community Development (CSHCD), (hereinafter “CSHCD SCRBH”), and Contractor identified as Adams County Integrated Health Care Services for the period July 1, 2019 through December 31, 2019. Motion carried.* (The amendment reflects updates with no increase or decrease in funding.)

[2:40:18 PM](#)

### **Executive Session**

At 2:40 p.m. the Board called an Executive Session to last forty five (45) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Prosecutor Flyckt and Human Resource Manager Perez were present.

At 3:25 p.m. the Board reconvened from Executive Session. No action taken.

At 3:28 p.m. Chairman Marshall announced the Board would recess back into Executive Session for ten (10) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Prosecutor Flyckt and Human Resource Manager Perez were present.

At 3:38 p.m. the Board reconvened from Executive Session. No action taken.

At 3:38 p.m. Chairman Marshall announced the Board would recess back into Executive Session for five (5) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Prosecutor Flyckt and Human Resource Manager Perez were present.

At 3:43 p.m. the Board reconvened from Executive Session. No action taken.

[3:55:31 PM](#)

**Equipment Rental Rates**

Commissioner Thompson moved, Hartwig seconded, to *approve Resolution No. R-039-2019 In the Matter of Establishment of 2019 Equipment Rental Rates for County Intragovernmental Fund #590.* **Motion carried.**

**Consent Agenda**

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of July 22 and 24, 2019

July 1 – 15, 2019, Payroll in the amount of \$420,347.40; and, Benefits in the amount of \$89,414.89 (Warrant # Series 531231-531264; Direct Deposit # Series 59453-59637; Benefit/Deduction # Series 1146393-1146403)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	2572 – 2605 + 2616 – 2619	\$155,676.40
103	2606 – 2608	\$ 929.25
106	2609 – 2610	\$ 2,440.76
107	2611	\$ 30.49
130	2612 – 2614	\$ 677.25
131	2615	\$ 1,617.15
108	001207	\$ 1,468.74

115	001208 – 001213	\$123,417.58
401	001214 – 001215	\$ 8,471.00
590	001216	\$ 12,419.70
	TOTAL	\$307,148.32

Approval of **Resolution No. R-040-2019 In the Matter of Transferring Funds from E-911 Reserve Fund #103A to E-911 Fund #103**

**Adams County Fairgrounds Facility Rental Fees**

Based on a review of rates with the Public Works Department, Commissioner Hartwig moved, Thompson seconded, to *adopt the rates presented as follows for the Adams County Fairground facility:*

- RV Rental Space Fee \$25.00 per night plus transaction fee
- Commercial Building Fee
  - Reservation Fee \$300.00 – non refundable
  - Damage Deposit Fee \$500.00
  - Rental Fee \$750.00

*effective August 1, 2019 for rates not currently under contract. Motion carried.*

[3:58:21 PM](#)

**Permanent Minutes Signed**

July 15, 2019

**Adjournment @ 4:05 p.m.**

Submitted:

s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner

**RESOLUTION NO. R-039-2019**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHMENT OF 2019 EQUIPMENT RENTAL RATES FOR  
COUNTY INTRAGOVERNMENTAL FUND #590**

**WHEREAS**, the State of Washington requires an annual review, and adjustment if necessary, of equipment rental rates imposed by the Intergovernmental Fund #590; and,

**WHEREAS**, that review process was completed on July 22, 2019 and rates were modified as necessary;

**THEREFORE BE IT HEREBY RESOLVED** that the Adams County Public Works Department - Rental Rates Chart as attached is hereby adopted and becomes effective as of August 1, 2019.

**DATED** this 29th day of July, 2019.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

**RESOLUTION NO. R-040-2019**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM E-911 RESERVE FUND #103A  
TO E-911 FUND #103**

**WHEREAS**, funds were allocated in the 2019 E-911 Reserve Fund #103A to be transferred to the E-911 Fund #103; and

**THEREFORE, BE IT HEREBY RESOLVED** that One hundred twelve thousand five hundred eighty six and no/100 dollars (\$112,586) be transferred from E-911 Reserve Fund #103A **Bars 597.28.00.00** to E-911 Fund #103 **Bars 397.28.00.00**.

**DATED** this 29th day of July, 2019.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice Chairman  
s/Terrance J. Thompson, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board