

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

May 16, 2023 – 9:00 a.m.  
(Tuesday)

### Call to Order

Chairman Weise called the meeting to order.

### Present:

Chairman Jay R. Weise  
Vice-Chairman Dan C. Blankenship  
Commissioner Miguel A. Garza

### Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

### Public Comment – None

### Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

### Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

### Minutes

Approve Preliminary Minutes of May 2 and 3, 2023

### Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	23-5925 – 23-5948	\$ 44,721.51

0015E	23-5949	\$	933.67
103	23-5950	\$	949.97
106	23-5951 – 23-5952	\$	107.73
112	23-5953 – 23-5955	\$	3,433.56
116	23-5956	\$	7.15
131	23-5957	\$	33.80
166	23-5958	\$	203.70
502	23-5959 – 23-5968	\$	7,449.78
108	597 - 598	\$	161.98
115	599 – 609	\$	8,859.12
321	610	\$	5,786.64
401	611 – 616	\$	19,864.85
501	617 – 621	\$	631.43
590	622 – 643	\$	67,404.06
	TOTAL		\$160,548.95

**2022-2024 Consolidated Contract CLH31001, Amendment No. 12 IHCS**

Approve 2022-2024 Consolidated Contract CLH31001, Amendment No. 12, between the State of Washington Department of Health and Adams County Integrated Health Care Services for a decrease in funding of \$380,112 for a total contract award of \$2,326.862 for the contract period January 1, 2022 through December 31, 2024. (CP05032023)

**DSHS and Local Health Jurisdiction Agreement IHCS**

Approve DSHS and Local Health Jurisdiction Agreement on General Terms and Conditions between the State of Washington Department of Social and Health Services (DSHS) and Adams County to govern work to be performed under any Program Agreement between the parties for the contract period July 1, 2017 through June 30, 2023. (CP05032023)

**Agreement for Mutual Use of Juvenile Detention Center Facilities Juvenile**

Approve Agreement for Mutual Use of Juvenile Detention Center Facilities between Adams County, Benton County, and Franklin County for confinement of juveniles under jurisdiction of the court when it is deemed to be in the best interest of the Counties. (CP03292023)

**Interlocal Juvenile Detention Housing Agreement Juvenile**

Approve Interlocal Juvenile Detention Housing Agreement between Adams County and Spokane County to provide juvenile detention housing services to juvenile offenders when it is deemed to be in the best interest of the Counties. (CP03292023)

### **Correspondence**

Washington State Liquor and Cannabis Board re: Special Occasion License #369344 – Lind Lions Club June 9-10, 2023. The Board provided **consensus authorization to approve and return the license application to the state.**

### **Board Updates**

Commissioner Garza reported on the Quadco Zoom meeting he participated in last week. On May 11<sup>th</sup> Garza attended the Aging and Adult Care meeting, noting Bruce Buckles signified the end of the pandemic. Commissioner Garza thanked the present commissioners and former Commissioner Thompson for all the work performed by the Board during the pandemic. Additionally, Garza attended the ACDC evening meeting on May 11<sup>th</sup>. On Friday, Garza listened to the live streaming of the Franklin County BOCC meeting; and, on May 15<sup>th</sup> he joined the Othello acting police chief delivering fourteen (14) certificates to businesses that did not sell restricted products to minors in the Othello area.

Commissioner Blankenship reported having a lunch meeting with a representative with Big Bend Electric regarding the Broadband pole agreement. Additionally, funding for the Pet Rescue organization will be discussed with Consultant John Culton.

Commissioner Weise had no updates as he was out of the office last week due to a personal matter.

### **Board Discussion/Decision Items**

#### **Human Resources**

Manager Campbell reported on potential L&I employee issues with high temperatures during the summer season. Additional reports included Paid Family Medical Leave; Long Term Care Fund; Washington State prohibitions on employment decisions based on off-duty cannabis use; and, Spanish language proficiency testing.

#### **Public Works**

Engineer Yaeger provided updates on road maintenance; solid waste; personnel; and facilities. Additionally, Yaeger reported drainage structure inspections are expected to be completed this morning; the start date for the county wide crushing project has moved to June 13 and will begin at the Campbell site; and, Hayes Road files are being reviewed for project completion by year-end.

### Deal Road Project #2 (CRP-197)

Commissioner Garza moved, Blankenship seconded, to *approve Resolution No. R-026-2023 In the Matter of Notice to Contractors for the Deal Road Project #2 (CRP-197)*. **Motion carried.** Bid opening is set for June 13, 2023 at 1:30 p.m. in Room 202 of the Adams County Courthouse, Ritzville.

### Juvenile Department

Juvenile Administrator Juan Garza reported that an employee of his has been hired by the City of Othello as an officer and the vacated position was opened with over thirty (30) applicants. Interviews were held and the new hire will begin employment with the county on May 22, 2023. Additional items discussed included a shop for juvenile equipment; Spanish language proficiency testing; and, a salary reclassification for the Juvenile Administrator position.

### Martin Hall

Commissioner Garza moved, Blankenship seconded, to *re-appoint Jay R. Weise to the Martin Hall Consortium Board of Directors for a one (1) year term, effective June 1, 2023 through May 31, 2024*. **Motion carried.**

Commissioner Garza moved, Blankenship seconded, to *re-appoint Juan Garza, Adams County Juvenile Administrator, to the Martin Hall Consortium TAC for a two (2) year term, effective June 1, 2023 through May 31, 2025*. **Motion carried.**

### Executive Session

At 11:13 a.m. Chairman Weise announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.” Additionally present was Civil Attorney Barden.

At 11:27 a.m. the Board reconvened from Executive Session. No action taken.

### **Closed Session**

At 11:28 a.m. Chairman Weise announced the Board would recess into Closed Session for thirty (30) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present were Civil Attorney Barden and Human Resource Manager Campbell.

At 11:58 a.m. the Board reconvened from Closed Session.

**Recess @ 11:58 a.m.**

**Reconvene @ 1:00 p.m.**

### **Tax Levies Certification**

Commissioner Blankenship moved, Garza seconded, to *approve Resolution No. R-027-2023 In the Matter of Tax Levies Certification for 2023 and County Population Certification as of April 1, 2022.* Motion carried.

### **Other Business – None**

### **Permanent Minutes Signed**

April 25 and 26, 2023

### **Finance Committee**

The Finance Committee meeting was called to order at 1:30 p.m. Present in addition to Treasurer Meise were Auditor Hunt; Chairman Weise; Vice-Chairman Blankenship; and, Commissioner Garza.

Treasurer Meise presented the Adams County Investment Policy for approval. The Investment Policy was reviewed and signed by Finance Committee members Meise, Hunt, and Weise.

Residual cash investments were reviewed as well as state revenue distribution as of 4/30/2023 with a comparison of 2021, 2022 and 2023 collections, to date.

Auditor Hunt reviewed the Annual Report for year end December 31, 2022.

The Finance Committee adjourned at 2:26 p.m.

**Closed Session**

At 2:40 p.m. Chairman Weise announced the Board would recess into Closed Session for thirty (30) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present were Civil Attorney Barden and Payroll Deputy Bowman.

At 3:10 p.m. the Board reconvened from Closed Session.

At 3:10 p.m. Chairman Weise announced the Board would recess back into Closed Session for twenty (20) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present were Civil Attorney Barden and Payroll Deputy Bowman.

At 3:30 p.m. the Board reconvened from Closed Session.

**District Court**

Commissioner Weise noted a Memorandum of Understanding between Adams County and the Association will be drafted regarding salary classification of Margarita Alfaro, Lead District Court Clerk, and will be forwarded to the Association for their consideration.

**Adjournment @ 3:45 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Dan C. Blankenship, Vice-Chairman  
s/Miguel A. Garza Commissioner

**RESOLUTION NO. R-026-2023**

**NOTICE TO CONTRACTORS**  
**County of Adams**  
**Department of Public Works**  
**Ritzville, Washington**

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 1:30 p.m., Tuesday, June 13, 2023** and will be opened and publicly read on **June 13, 2023** at 1:30 p.m. for the following construction improvements:

**Deal Road Project #2 – (CRP-197), M.P 0.00 to M.P 2.80, consists of reconstruction of the roadway by grading, improvements of roadside drainage, asphalt surfacing, other improvements as deemed necessary and other work, all in accordance with the attached Contract Plans, these Contract Provisions and the Standard Specifications.**

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

“The Adams County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement,

disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award”.

**DATED** this 16<sup>th</sup> day of May 2023.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Dan C. Blankenship, Vice-Chairman  
s/Miguel A. Garza, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

**RESOLUTION NO. R-027-2023**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TAX LEVIES CERTIFICATION FOR 2023 AND COUNTY  
POPULATION CERTIFICATION AS OF APRIL 1, 2022**

**WHEREAS**, the attached document stipulates levy requests provided to the Board of County Commissioners for collection in 2023;

**THEREFORE BE IT HEREBY RESOLVED** that the attached tax levies are certified to the Adams County Assessor; and,

**BE IT FURTHER RESOLVED** that Adams County population is hereby certified at 21,100 as of April 1, 2022 as transmitted by the Office of Financial Management, Olympia, Washington.

**DATED** this 16th day of May, 2023.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Dan C. Blankenship, Vice-Chairman  
s/Miguel A. Garza, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board