

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

September 30, 2019
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig

Absent:

Commissioner Terrance J. Thompson

Consent Agenda Deletion:

Approval of Preliminary Minutes of September 23 and 25, 2019

Budget Workshop – Treasurer

Treasurer Meise reviewed Fund #030 identifying capital expense items totaling \$5,500 for office desks. Meise noted available funds, due to prior position vacancies, are in the 2019 budget to purchase one (1) office desk prior to the end of the year. Meise requested and received **Board consensus to move forward with the purchase of one (1) office desk prior to the end of the year..**

A request for reclassification was made for all positions in the Treasurer's office with an additional request to have the position title of Operations Supervisor changed to Chief Deputy Treasurer in order to reflect the responsibility involved with the position.

Additionally, Fund #114 was reviewed with minor changes from 2019; and, Fund #323, noting no scheduled expenditures.

[10:02:50 AM](#)

Public Works

Central Services Director Boness joined the Public Works session with Commissioner Marshall noted a contractor is needing access to the roof of the building WSU Extension is housed in and is concerned the materials, currently anchoring the satellite dish on the roof, may cause damage if walked on. Boness was directed to research the issue.

Public Works Director O'Brien reported on maintenance; solid waste; and, operations and maintenance activity.

Director O'Brien noted the Public Works Department is participating in a career showcase to be held at the Ritzville High School on Thursday, October 3, 2019 and also on October 17, 2019 in Othello.

2019 County Wide Crushing Project

Commissioner Hartwig moved, Marshall seconded, to *approve Pay Estimate #1 in the amount of \$195,211.45 to Western Construction of Lewiston, Inc., Lewiston, Idaho, for work completed May 20, 2019 through September 11, 2019 on the 2019 County Wide Crushing Project.* **Motion carried.**

Engineering

Engineer Yaeger provided routine updates on the 2019 County Wide Crushing project and the McKinney/Thacker Road Safety project

Quadco

Public Works Director Yaeger provided an update on the Quadco meeting, presenting a letter of support for Kittitas County's reclassification request for a section of US97 that will be submitted to WSDOT. Also, an award letter allowing the City of Othello to move forward with a UPWP Planning project for a stop sign study was presented. As current Chairman of Quadco, Commissioner Marshall signed both letters.

[10:47:12 AM](#)

Collective Bargaining

The Board held a session closed to the public pursuant to RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,...".

Session began at 11:00 a.m. and ended at 11:46 a.m. Prosecutor Flyckt and Human Resource Manager Perez were present.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Budget Workshop – Central Services

Director Kristian Boness reviewed Fund #502 identifying capital expense items in the amount of \$63,000. The current telephone system was discussed with Boness directed to research costs associated with upgrading the system.

[2:10:38 PM](#)

McManamon Bridge #400-3(CRP-169)

Commissioner Hartwig moved, Marshall seconded, to *approve Pay Request #7/ Final in the amount of \$11,227.71 to Halme Construction, Inc., Spokane, Washington, on McManamon Bridge #400-3 Project (CRP-169).* **Motion carried.**

[2:13:12 PM](#)

Budget Workshop – Auditor

Auditor Hunt reviewed 2020 proposed budgets for Funds #023, #116, #099, #105, and #105A. An additional budget workshop is scheduled for Monday, October 14, 2019 to review remaining funds under the supervision of the Auditor

Emergency Ordinance O-01-2019

Public hearings on Emergency Ordinance O-01-2019 were set for Monday, October 21, 2019 in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington; and, Wednesday, October 23, 2019 in the District Courtroom of the Public Services Building, 425 E. Main, Othello, Washington.

[3:47:12 PM](#)

Building and Planning

Commissioner Hartwig moved, Marshall seconded, to *authorize the Chairman to sign Image Management Lease Contract between Pacific Office Automation and Adams County for a Canon imagePROGRAF TM-305 MFP T6 Plotter in the amount of \$156.47 per month for a term of sixty (60) months; and, a set of back up ink in the amount \$754.47.* **Motion carried.**

Resolution No. R-048-2019

Commissioner Hartwig moved, Marshall seconded, to *approve Resolution No. R-048-2019 In the Matter of Declaring the Intent of Adams County to Adopt Legislation to Authorize a Sales and Use Tax for Affordable and Supportive Housing in Accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019), and Other Matters Related Thereto.* **Motion carried.**

Commissioner Marshall noted this is not a new sales tax. It is sales tax already collected by the state of Washington and will be a benefit to Adams County for the purpose of providing emergency housing and assistance to the homeless.

Adams County Planning Commission

Commissioner Hartwig moved, Marshall seconded, to *appoint Bruce Lynch, Othello, to fill the unexpired term of Craig Ulleland on the Adams County Planning Commission, effective September 30, 2019 through March 31, 2021.* **Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

September 1 – 15, 2019, Payroll in the amount of \$411,751.07; and, Benefits in the amount of \$86,858.89 (Warrant # Series 531503-531537; Direct Deposit # Series 60190-60373; Benefit/Deduction # Series 1147556-1147566)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
108	001592	\$ 1,396.59
115	001593 – 001601	\$225,991.99
401	001602 – 001608	\$ 21,107.60
501	001609 – 001610	\$ 2,733.36
590	001611 – 001624	\$ 12,317.30
	TOTAL	\$263,546.84

[3:52:08 PM](#)

Permanent Minutes Signed

September 16 and 18, 2019

Correspondence Received

David E. Leatherman, President, Adams County Farm Bureau re: Invitation to Annual Meeting and Dinner

Washington State Human Rights Commission Notice of Duty to Preserve Potential Evidence re: Harvey, Ann v. Adams County Integrated Health Care Services

Adjournment @ 4:15 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
-absent-
Terrance J. Thompson, Commissioner

RESOLUTION NO. R-048-2019

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF DECLARING THE INTENT OF ADAMS COUNTY TO ADOPT
LEGISLATION TO AUTHORIZE A SALES AND USE TAX FOR AFFORDABLE AND
SUPPORTIVE HOUSING IN ACCORDANCE WITH SUBSTITUTE HOUSE BILL 1406
(CHAPTER 338, LAWS OF 2019), AND OTHER MATTERS RELATED THERETO**

WHEREAS, in the 2019 Regular Session, the Washington State Legislature approved, and the Governor signed, Substitute House Bill 1406 (Chapter 338, Laws of 2019) (“SHB 1406”); and

WHEREAS, SHB 1406 authorizes the governing body of a city or county to impose a local sales and use tax for the acquisition, construction or rehabilitation of affordable housing or facilities

providing supportive housing, for the operations and maintenance costs of affordable or supportive housing, and for providing rental assistance to tenants; and

WHEREAS, the tax will be credited against state sales taxes collected within the County and, therefore, will not result in higher sales and use taxes within the County and will represent an additional source of funding to address housing needs in the County; and

WHEREAS, the tax must be used to assist persons whose income is at or below sixty percent of the County median income; and

WHEREAS, the County has an unmet need for affordable rental housing as well as supportive housing for people exiting homelessness and has determined that imposing the sales and use tax to address this need will benefit its citizens; and

WHEREAS, in order for a city or county to impose the tax, within six months of the effective date of SHB 1406, or January 28, 2020, the governing body must adopt a resolution of intent to authorize the maximum capacity of the tax, and within twelve months of the effective date of SHB 1406, or July 28, 2020, must adopt legislation to authorize the maximum capacity of the tax; and

WHEREAS, this resolution constitutes the resolution of intent required by SHB 1406.

THEREFORE BE IT HEREBY RESOLVED by the Adams County Board of Commissioners as follows:

Section 1. Resolution of Intent. The Adams County Board of Commissioners declares its intent to adopt legislation to authorize the maximum capacity of the sales and use tax authorized by SHB 1406 within one year of the effective date of SHB 1406, or by July 28, 2020.

Section 2. Further Authority; Ratification. All County officials, their agents, and representatives are hereby authorized and directed to undertake all action necessary or desirable from time to time to carry out the terms of, and complete the actions contemplated by, this resolution. All acts taken pursuant to the authority of this resolution but prior to its effective date are hereby ratified.

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

DATED this 30th day of September, 2019.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
-absent-
Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board