



<p>Attendees: CBHA <i>Tawni Solberg</i> Adams Co EM <i>Sandi Duffey</i> NGL <i>Mathew Saetre</i> PFP <i>Ericka Warren</i> Phillips 66 <i>Brett DeVries</i> Adams Co IHCS <i>Vicki Guse</i> Lineage Logistics <i>Houston Johnson</i> Othello Community Hospital <i>Aaron Gerber</i> <i>Brad Horst</i> Perfect Blend ECBID <i>John McCourtie</i> <i>Dannielle Walraf</i> CF Industries <i>Josh Hillbrand</i> <i>Mykel Guidry</i> ACSO <i>Adolfo Coronado</i> Othello Food Bank <i>Jose Garza</i></p>	<p>The Adams County LEPC held its monthly meeting at the Columbia Basin Healthcare Association (CBHA) facility in Othello, WA on April 20, 2023, Tawni with CBHA opened the meeting.</p> <p>Welcome & Introductions:</p> <ul style="list-style-type: none"> • Introductions were made for those attending in person and virtually. <p>Approval of Minutes: A motion was made by Brad and seconded by Adolfo to approve the minutes as written. No objections, motion passed.</p> <p>Presentation by CF Industries Emergency Plan Josh Hillbrand provided an overview of the CF facility in Ritzville on their Emergency Plan. The overview provided a site map of their facility and general procedures and safety procedures should an incident occur. Their Emergency Plan contains a flowchart for the staff to follow which determines the proper actions to take, what positions at their corporate level are involved in managing off-site procedures.</p> <p style="text-align: center;">Thank you, Josh, for an excellent presentation!</p> <p>Hazardous Materials Incidents:</p> <ul style="list-style-type: none"> • No spills reported for February or March <p>Old or Continuing Business:</p> <ol style="list-style-type: none"> Tier II Reports due by March 1, 2023. There are only two reports that have not been received by the LEPC. Election of Vice Chair-Sandi nominated Josh for the position and Josh accepted the nomination. Danielle made a motion to accept Josh as the Vice Chair; Adolfo seconded the motion, motion carried. Update/review of County Hazardous Materials Plan <ol style="list-style-type: none"> Template, WA State EMD is still working on the template. 911 protocols, it appears that there are no protocols for information to gather during a hazardous materials release. What is the evacuation area for your facility in a worst-case scenario? This question is being asked of each facility to build a map for inclusion in the Hazardous Materials Plan. Sandi will be sending emails requesting this information. Industry Plans, is Shelter In place addressed? Do you have supplies to Shelter In Place? Sandi will also be asking these questions for each facility in an email.
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New Business:

- a. Poll on meeting day/time results. Sandi received only one response; therefore, the meetings will remain on the third Thursday of the even numbered months and begin at 10:00am.

Meeting adjourned.

Next Meeting:

June 15, 2023

Respectfully submitted,

Dannielle Walruf, LEPC Secretary