



Position Description

Plumbing Inspector



Job Title:	Plumbing Inspector
Responsible to:	Chief Plumbing Inspector
Positions Supervised:	None
Civil Service Status:	Classified
Employment Status:	Full Time
Pay Range:	Starting at \$23.00/hr
Grant-Funded:	No

POSITION SUMMARY:

The Plumbing Inspector conducts plumbing inspections to ensure conformity to all state and local laws and regulations. This includes underground, structural, and final inspections as well as medical gas inspections under the supervision of the Chief Plumbing Inspector. The position also consults with plumbing contractors, homeowners and hospitals regarding new installations and repairs of existing installations – this includes plan review.

ESSENTIAL FUNCTIONS:

- Inspects plumbing installations and medical gas to ensure code compliance
- Reviews plans of proposed plumbing installations
- Consults with local plumbing contractors on specific job related problems
- Attends state and local meetings, conferences and workshops as approved
- Records inspections in a timely manner
- Works well with other agencies, contractors, and co-workers
- To ensure mission/vision and programmatic success, advises the Board of Health and Health Commissioner on all items related to finances.

OTHER DUTIES AND RESPONSIBILITIES:

- Must be able to respond to public health emergencies or exercises 24/7, except while on scheduled vacation or other leave
- May be required to play an active leadership role in the event of a public health emergency, which may include changes in responsibilities and working hours
- Evening and weekend work may be required during public health events, investigations or emergencies
- Other duties as assigned

MINIMUM QUALIFICATIONS:

- At least seven (7) years of experience as a plumber
- Knowledge of local and Ohio state laws and regulations governing plumbing installations and drainage is required
- Ability to read engineering drawings as related to proper plumbing installation
- Experienced in working with the public and with contractors

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PREFERRED QUALIFICATIONS:

- Certification in Plumbing Installation Inspection, Testing, Plans Examination and Backflow, or ability to pass examinations within 6 months of hire
- Medical Gas Certification, or has ability to pass test within 1 year of hire

LICENSE OR CERTIFICATION REQUIREMENTS:

- Valid Driver’s license in good standing, insurable by the Board of Health’s Policy
- Successful completion of basic and advanced FEMA classes within 12 months of hire.

Required Knowledge, Skills and Abilities

- Ability to coordinate numerous demands simultaneously to successful completion
- Basic computer skills including Microsoft Office
- Excellent writing, communication, interpersonal, and public relations skills
- Ability to establish effective working relationships with persons of varied backgrounds
- Ability to be self-motivated to plan, organize and complete work accurately and on time with little direct supervision
- Follows ethical principle of public health practice
- Ability to perform under pressure

Is this position EXEMPT or NON-EXEMPT from overtime?	NON-EXEMPT
Is this an EXECUTIVE, PROFESSIONAL LEADERSHIP position?	NO
Does this position require advanced TECHNICAL skills?	NO
Is this position FULL TIME or PART TIME?	FULL TIME
Is this a 100% GRANT FUNDED position?	NO

An Equal Opportunity Employer
