



# Position Description

## Harm Reduction Specialist



<b>Job Title:</b>	Harm Reduction Specialist
<b>Responsible to:</b>	Assistant Health Commissioner
<b>Positions Supervised:</b>	None
<b>Civil Service Status:</b>	Classified
<b>Employment Status:</b>	Full Time
<b>Salary:</b>	Starting at \$23.00 per hour
<b>Grant-Funded:</b>	Yes

POSITION SUMMARY:

Promotes harm reduction services in Butler County, Ohio with a special focus on providing educational trainings, distributing naloxone and operating the county’s Syringe Services Program (SSP). The emphasis is on “meeting individuals where they are” and providing non-judgmental, non-coercive services, and resources to individuals who use drugs. This position is supported through harm reduction grant funding.

ESSENTIAL FUNCTIONS:

- Serves as co-lead of all countywide naloxone distribution efforts
- Staffs the weekly Syringe Services Program (SSP) in Butler County by providing individuals with harm reduction services and education.
- Drives mobile clinic vehicle to SSP sites
- Enthusiastic about working with diverse community partners to help them identify their most pressing issues, and develop and implement plans to alleviate situations that lead to drug overdoses
- Participates and records minutes in the Butler County Prevention Coalition and Addiction Task force, Harm Reduction Subcommittee and SSP meetings
- Participates in fulfilling Butler County Integrated Harm Reduction (IH) grant goals, deliverables, and attends quarterly meetings with Ohio Department of Health grant consultants
- Assists with naloxone and SSP data entry into REDCap
- Attends and actively participates in state level injury prevention coalition
- Identifies strategies from state level injury prevention plan to implement locally
- Assists with the development of the community strategic plan for drug overdose prevention
- Assists with maintaining the Overdose Fatality and Suicide Review Board by identifying prevention opportunities, and recommendations to better describe the scope of the issues and trends identified
- Assists with the development of the county-wide surveillance and immediate response plan
- Conducts community outreach to meet identified needs in the county around drug prevention

OTHER DUTIES AND RESPONSIBILITIES:

- Ability to create and deliver training and technical assistance on harm reduction services using a variety of instructional techniques such as educational lecture, role playing, experiential learning, team exercises, group discussions, multi-media, etc.
- Strong organizational skills and attention to detail with the ability to prioritize time appropriately
- Demonstrate the ability to work with people and groups from a wide variety of backgrounds and across differences in race, culture, nationality, age, gender, sexual orientation, values, beliefs, learning styles, and literacy levels.
- Skilled public speaker with the ability to inspire, educate and persuade audiences.
- Ability to work independently and as part of a team.



**Public Health**  
Prevent. Promote. Protect.

**Butler County**  
General Health District

## Position Description Harm Reduction Specialist

- Ensures agency mission, vision, and programmatic success
- Ability to staff weekly comprehensive harm reduction programs (SSP) in Butler County and work with people of various backgrounds who may use drugs
- Ensures that all grant deliverables are completed successfully and on time
- Participates in state level injury prevention coalition and subcommittee meetings
- Embraces and proposes Quality Improvement activities as needed and required
- Participates in Public Health Accreditation activities as needed and required
- Must be able to respond to public health emergencies or exercises 24/7, except while on scheduled vacation or other leave
- May be required to play an active leadership role in the event of a public health emergency, which may include changes in responsibilities and working hours
- Evening and weekend work may be required during public health events, investigations or emergencies
- Other duties as assigned

### MINIMUM QUALIFICATIONS:

- High school diploma or equivalent (GED); or an equivalent combination of education and/or experience which provided the required knowledge, skills, and abilities.
- Ability to work outdoors and in the field a minimum of three days a week.
- Ability to lift supplies up to 25 lbs.
- Willingness to drive the mobile clinic vehicle to SSP sites
- Experience working within a harm reduction setting or working with populations of people who use drug or experiences mental health issues
- Understanding of public health prevention and harm reduction concepts with an emphasis on knowledge of syringe service programs

### PREFERRED QUALIFICATIONS:

- Bachelor's degree in public health, social work, community nursing, communications, community organizing, or related field, preferred
- Government or grant related experience
- 2+ years' experience working in a harm reduction setting with an emphasis on syringe service program experiences
- Working knowledge of Butler County neighborhoods, resources, and social services
- Experience in facilitating, building or leading community collaborations/task forces
- Experience with program planning including developing logic models and work plans
- Exceptional communication and leadership skills with proven experience

### LICENSE OR CERTIFICATION REQUIREMENTS:

- Valid Driver's license in good standing, insurable by the Board of Health's Policy
- Successful completion of basic and advanced FEMA classes within 2 months of hire.



Position Description  
Harm Reduction Specialist

**Required Knowledge, Skills and Abilities**

- Passionate about working with people who engage in behaviors that may pose risk such as substance use, sexual practices, and self-injury
- Experience working in a harm reduction setting with an emphasis on experience in a comprehensive program setting
- Working knowledge of Butler County neighborhoods, resources, social services, or the will to learn
- Exceptional attention to detail and highly organized
- Ability to work at our comprehensive harm reduction locations and provide individuals with essential harm reduction services.
- Ability to establish effective working relationships with persons of varied backgrounds

Is this position EXEMPT or NON-EXEMPT from overtime?	NON-EXEMPT
Is this an EXECUTIVE, PROFESSIONAL LEADERSHIP position?	NO
Does this position require advanced TECHNICAL skills?	NO
Is this position FULL TIME or PART TIME?	FULL TIME
Is this a 100% GRANT FUNDED position?	YES

**An Equal Opportunity Employer**

---