

CERTIFICATE OF OCCUPANCY REQUEST
COMMERCIAL AND INDUSTRIAL STRUCTURES

City of Woodhaven
21869 West Road
Woodhaven MI 48183
Phone 734-675-4930 Fax 734-675-4948

The City of Woodhaven departments listed below are required to check the below mentioned site to be sure everything is in compliance, sign this document, return it to the Building Department prior to the issuance of a Certificate of Occupancy. **A Certificate of Occupancy cannot be issued until all fees are paid, permits are finalized and the work covered by permits has been completed in accordance with the permit, the code, and other applicable laws and ordinances.**

Temporary Certificate _____ Full Certificate _____

Name of Business: _____

Address: _____

Owner: _____ Phone #: _____

Contact Person (if different from owner): _____

Phone #: _____

For City Use Below This Line

Dept. of Public Service _____ Date _____

Fire Dept. _____ Date _____

Police Dept. _____ Date _____

Water Dept. _____ Date _____

Building Dept. _____ Date _____

This document can be hand carried. It shall be signed/approved by one of the departmental personnel below:

BUILDING DEPARTMENT 734-675-4930
Jonathan Tackett, Building Inspector

FIRE DEPARTMENT 734-675-4918
Brad Myles, Chief

D.P. S. 734-675-4919
Tim Neighbors, Director

POLICE DEPARTMENT 734-675-7337
Scott Fraczek, Chief of Police

WATER DEPARTMENT 734-675-4908
Tim Neighbors, Director