

**WATERVLIET CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING
AUGUST 14, 2018**

Present: Joseph Stepich, Colleen Curtis, Joseph Frontczak, Duane Bodfish, Kevin Schuhknecht.

Also Present: Charles Pater

Chairman Schuhknecht called the meeting to order at 2:08 p.m.

Roll Call was taken.

The minutes of the June 12, 2018 meeting were read. C. Curtis made a motion to approve the minutes as read. J. Frontczak seconded and the motion carried unanimously.

Master Plan Up-Date

J. Stepich presented demographic figures obtained from the 2010 Census to the Commission. Stepich asked the Commissioners to look over the figures and add, correct or suggest corrections to the information provided. Stepich also stated that he met with the Zoning Administrator, Bob Lohr and the Ordinance Enforcement Officer, Diana Householder to discuss final steps and drafting the final elements of the plan. He said that, for all intents and purposes, the plan is in the final stages. He noted that B. Lohr will complete a report on the available and developable township land in the commercial and industrial districts much as he had completed with the residential areas. He continued that D. Householder will assess and inventory extant and potential recreational properties available for use and/or development. He stated that once these reports are submitted, the Commission will have a tool to assess available capacity in the primary zoning districts verses utilization and market it accordingly.

Stepich told the Commissioners that he "saw no reason why the Master Plan could not be completed by the end of the year," with the draft document completed for review and presentation to the Township Board by the end of October. If the Township Board concurs with the overall plan, they could then approve it for distribution, at which time, the required public hearing could follow shortly afterward.

Stepich then asked the Commissioners to review the current land use map, the future land use map, as well as any other maps in the plan, and decide if the maps need to be changed or remain as currently published.

Stepich suggested that as parts of the plan become available that they be posted to the Township's website or in paper form where an interested party could obtain a copy at the Township Hall. Notice of this could be posted on Facebook, the Township's website and notice of such published in the Tri-City Record where an interested party could respond in writing or in person at the public hearing.

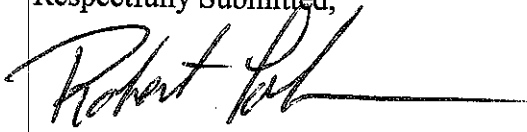
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Several of the Commission members highly questioned the section on "Educational Attainment" in the demographic analysis where it listed "Those with less than high school" (age group 18-24) as comprising 31.4% of the population and those who completed high school or attained a GED as comprising 14.1% for the same age group. G. Gianetti stated that he would meet with the Superintendent of the Watervliet School System and discuss the legitimacy of these figures.

With there being no further business before the Commission C. Curtis made a motion to adjourn. J. Stepich seconded and the motion carried.

The meeting was adjourned at 3:06 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Robert Lohr", with a horizontal line extending to the right.

Robert Lohr
Zoning Administrator