

## **Watervliet Fire Board**

### **Meeting Minutes June 16, 2020**

The meeting was called to order at **7:00 pm** by Chair, **Deane Fizzell** who led us in the **pledge of allegiance**.

**Board Members Present; Fizzell, Bambrick, Stepich, Marvin and Brinker**

A **motion** was made by **Stepich** and supported by **Marvin** to approve the **minutes from the May 19, 2020 meeting. All in favor, motion carried.**

**Brinker** presented the May 2020 Treasurer's Report and **payables in the amount of \$18,948.00**. A motion was made by **Stepich** to approve the May payables. Motion was supported by **Marvin. All in favor, motion carried.** Copy of payables on file at the fire department.

**Chief Jones presented his written reports.** Written reports are on file at the fire station.

#### **New Business:**

- **Covid 19 Update: In the past few weeks Berrien County has had a 4% increase in new cases.**
- **Fire Dept. Millage letter was presented for signature by Fizzell. Letter will be forwarded to the City of Watervliet Clerk so that a resolution can be passed to approve the ballot language for the November 2020 election. Copy of said letter attached hereto.**
- **The board and Chief Jones had discussion regarding a written complaint that was received from an employee, expressing concern to the board regarding processes and compliance issues pertaining to how the Chief is doing business. It was discussed that the complainant had not followed protocol with the submission of the complaint. Chief Jones stated that he was scheduled to attend a meeting with Dr. Baiers, Berrien County Medical Controller on Friday, June 19, 2020 to discuss the issues that he had been informed about by the same employee. The board requested an update and any written documentation or meeting notes be provided for review by the board.**

#### **Old Business:**

- **Billing process and alternatives are still being discussed.**
- **The bill turned into the insurance company for the lady who wrecked on Lane Drive came back unpaid, indicating that her policy is not active.**
- **Bill Mears of PrideCare is not returning Chief Jones' phone calls to discuss the Stipend that has not been received by the department for the last couple years.**
- **Chief Jones confirmed that the department's expenses/criteria did not meet the minimum threshold to receive reimbursement.**
- **The board was presented with a 3-Year Contract/Engagement letter from Aaron Stevens of Maner Costerisan. The estimated cost is \$5,600.00 per year for three years beginning March 31, 2020 and going through March 31, 2022. A motion to accept the 3 year contract with Maner Costerisan was made by Stepich. Motion was supported by Brinker. All in favor. Motion Carried**

#### **Anyone to be heard:**

- **Melanie asked if the fire dept. could use their truck to pain the flag pole located at City hall. The City will supply the paint and any other supplies needed.**

Next regular meeting to be **July 21, 2020 at 7:00pm.**

A motion to adjourn the meeting was made by **Stepich** and supported by **Brambrick. All in favor. Motion Carried.**

Meeting adjourned at 8:22 pm.

**Respectfully Submitted,**

**Melanie Marvin**