

Watervliet Fire Board

Meeting Minutes September 17, 2019

The meeting was called to order at **7:00 pm** by Chair, **Deane Fizzell** who led us in the **pledge of allegiance**.

Board Members Present; Fizzel, Marvin and Brinker

Board Members Absent; Hutchins and Stepich

A **motion** was made by **Marvin** and supported by **Brinker** to approve the **minutes from the August 2019 meeting with noted corrections. All in favor, motion carried. (Corrected minutes emailed to Chief Jones and board members September 18, 2019 to be put on file).**

Brinker presented the **payables in the amount of \$13,658.24 for August 2019**. A motion was made by **Marvin** to approve the payables. Motion was supported by **Fizzell. All in favor, motion carried.** Copy of payables on file at the fire department.

Chief Jones presented his written reports.

2120 will be going to Van Buren Votech center to be stored inside. If the center does not have a place for it, we will find a place to store it out of the elements.

Fire Dept. physicals will be done one week from tonight.

1st Lt. – No report

2nd Lt. – No report

New Business:

- The dept. will need both the City and Township boards to pass an ordinance regarding billing for water rescue. After discussion it was decided that the current ordinance will need to be amended to include water rescue and the fees for such will need to be added to the Fire Dept. Master Fee Schedule.

Old Business:

- November meeting will be Wednesday, November 13, 2019.
- Fizzell discussed how to address/correct our process concerning "material journal entries" and "budget variances" to avoid having them be noted as deficiencies on the audit moving forward. Brinker is going to communicate our needs with Tri-County Bookkeeping.

Next regular meeting to be **October 15, 2019 at 7:00pm.**

A motion to adjourn the meeting was made by **Marvin** and supported by **Brinker. All in favor. Motion Carried.**

Meeting adjourned at 8:25 pm.

Respectfully Submitted,

Melanie Marvin