

**WATERVLIET CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING MINUTES
AUGUST 1, 2023**

Present: Colleen Curtis, Joseph Stepich, Deane Fizzell, Deanna Heminger.

Chairperson Heminger called the meeting to order at 2:00 p.m.

Roll call was taken.

The minutes of the May 9, 2023 meeting were read. C. Curtis made a motion to approve the minutes as read. D. Fizzell seconded and the motion carried unanimously.

Airport Park Sign

D. Heminger presented a quote from Boulder Designs of two variations of the proposed Airport Park Sign each showing the two versions in different colors and styles. The quote for an average two sided sign of 11'X 6'X 1' was \$16,434.00. It was mentioned that there was a grant available to the township for the sign of \$5,000, but that money will not be available until December. C. Curtis recommended that the township move forward with the sign project.

Short Term Rental Regulations

J. Stepich opened the continuing discussion regarding the regulation of short term rentals in the township. He noted that they are becoming quite popular in some communities and, as such, some communities are adopting ordinances or regulations controlling them. He asked the commission if they felt a stand alone short term rental ordinance was necessary or if including regulations in the current rental ordinance would suffice; or, he questioned, if any separate regulation was even necessary at this point. Stepich asked what were the specific issues the township should be addressing. D. Heminger suggested that the police department could be asked if they are receiving an increase in complaints regarding noise or parking issues associated with short term rentals. Stepich stated that some research should be done by the commission before a determination can be made. He suggested they start by obtaining copies of already adopted ordinances from as many surrounding communities as possible then discuss the matter.

The ideas of issuing Special Event Permits for very short term events and the adoption of a Notification System were also brought up. Stepich asked the Commissioners to, "Just look into it and just think about it."

It was also noted that the Township is in its last year of the current Master Plan and that it is time to begin the process of up-dating it and that the Commissioners should start

thinking about that.

With there being no further business before the Planning Commission, J. Stepich made a motion to adjourn. D. Fizzell seconded and the motion carried.

The meeting was adjourned at 2:55 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Robert Lohr", followed by a horizontal line extending to the right.

Robert Lohr
Zoning Administrator