

Village of Armada  
**Zoning Board of Appeals**  
74274 Burk Street • P.O. Box 903  
Armada, MI 48005  
Phone 586-784-9151 • Fax 586-784-9153

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**SUBJECT: Armada Village ZBA, Regular Meeting Minutes for 18 April 2019**

**DATE: Thursday, April 18th, 2019**

**TIME: 7:00 PM**

**LOCATION: Armada Village Offices, 74274 Burk, Armada 48005**

**CALL TO ORDER**

- 7:00 PM By ZBA member, Ross Boelke (outgoing ZBA Chair; effectively no standing Chair/Vice Chair at that time)
- Pledge of Allegiance
- Roll Call
  - Present: Ross Boelke, Kristie Paterson, Michael St. John, Donald DePalma.

**APPROVAL OF AGENDA**

- Member Boelke offered the agenda for approval. Motion was made by DePalma and seconded by Paterson to accept the agenda as presented. Discussion: None. Motion carried unanimously.

**APPROVAL OF PREVIOUS MINUTES**

- The Board reviewed the minutes of the Regular ZBA Meeting of 30 October 2018. Motion was made by DePalma and seconded by St. John to accept the minutes as presented. Discussion: None. Motion carried with AYEs from DePalma, St. John, and Boelke. Paterson (as a new member) abstained.

**ZBA CHAIR COMMENTS (No Chair at Present)**

- Member Boelke (outgoing Chair) welcomed Kristie Paterson as a new ZBA member.
- Boelke discussed the need to have better contact information for members citing difficulties in contacting members regarding meetings and related ZBA issues.

## GENERAL MEETING

- Recent Membership and Position Changes.
  - Boelke discussed the need to step down as Chair due to his recent election to the Village Council and as mandated by citations in the Village of Armada Zoning Ordinance. Steve Clark also expressed an interest in stepping away from his position on the ZBA. New officer elections are required due to these changes.
  - New Officer Elections:
    - ZBA Secretary. Depalma nominated Boelke as ZBA Secretary. Motion was made by DePalma and seconded by Paterson. Discussion: None. Motion carried with AYES from DePalma, St. John, and Paterson with Boelke abstaining.
    - ZBA Vice Chair. After some discussion, no motion was made to fill the Vice Chair position; position was left unfilled.
    - ZBA Chair. After some discussion, Paterson nominated St. John as ZBA Chair. Motion was made by Paterson and seconded by DePalma. Discussion: None. Motion carried with AYES from DePalma, Paterson, and Boelke with St. John abstaining.
- Planning/Zoning Training
  - Boelke indicated he would support ZBA members taking planning and zoning classes if there was any interest.
- Abandoned Signs
  - Boelke discussed the current status on efforts to remove three abandoned signs in the Village business district. Two signs had been removed through appealing to the business owners.
  - Boelke said he would have the Deputy Clerk resend the message to the business owner asking for compliance (take the sign down or bring it into compliance).
- Next semi-annual Regular ZBA Meeting date.
  - Date tentatively set as 17 October, 2019.

## CITIZEN COMMENTS

- No Citizen Comments

#### COMMENTS FROM THE BOARD

- Interest in having Channel 6 tape the ZBA meeting.
  - Interest in having Channel 6 tape, for public broadcasting, the ZBA meetings was expressed starting with the next semi-annual Regular ZBA Meeting date (tentatively 17 October 2019).
  - Motion was made by Paterson and seconded by DePalma. No further discussion. Motion carried unanimously.

#### ADJOURNMENT

- Motion to adjourn by Boelke at 7:49 PM; seconded by Paterson. Discussion: None. Motion carried unanimously. Meeting adjourned.

SECRETARY:  
(Signature & Date)

*Ron Boelke, 14 NOV 19*