

Village of Armada  
**Zoning Board of Appeals**  
74274 Burk Street • P.O. Box 903  
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Phone 586-784-9151 • Fax 586-784-9153

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**SUBJECT: Armada Village ZBA, Regular Meeting Minutes for 21 October 2021**

**DATE: Thursday, October 21st, 2021**

**TIME: 7:00 PM**

**LOCATION: Armada Village Offices, 74274 Burk, Armada 48005**

**CALL TO ORDER**

- **Start Time:** 7:00 PM By ZBA President, Mike St. John
- **Pledge of Allegiance**
- **Roll Call**
  - Present: Mike St. John (Chair); Ross Boelke (Secretary and Council Liaison), Kristie Patterson (Planning Commission Liaison), Donald DePalma (Member), and Dennis LeMieux (Member). No members were absent. No Alternative Members have been appointed at this time.

**APPROVAL OF AGENDA**

- Motion was made by Patterson, and seconded by LeMieux to accept the agenda as presented. Discussion: None. Motion passed unanimously.

**APPROVAL OF COUNCIL LIAISON/ZBA SECRETARY TO CONDUCT THE ZBA MEETING**

- Due to the desire of the ZBA President St. John to step down from the position, he asked that Council Liaison/ZBA Secretary Boelke conduct the ZBA Meeting.
- Motion was made by LeMieux and seconded by Patterson to allow Council Liaison/ZBA Secretary Boelke to conduct the ZBA Meeting. Discussion: None. Motion passed unanimously.

**APPROVAL OF PREVIOUS MINUTES**

- The Board reviewed the minutes of the Regular ZBA Meeting of 14 November 2019. Motion was made by Patterson and seconded by LeMieux to accept the Minutes as presented. Discussion: None. Motion passed unanimously.

**ZBA CHAIR/VICE CHAIR COMMENTS**

- The Chair declined comment; there is no Vice Chair.
- Council Liaison/ZBA Secretary Boelke discussed the ~two-year delay in (semi-annual) regular ZBA meetings. Boelke noted the last appeal to the ZBA was in ~October of 2018.

#### GENERAL BUSINESS

- **Officer Elections – The positions of ZBA Chair, ZBA Vice Chair, and ZBA Secretary were open for nominations.**
  - ZBA Secretary - Council Liaison/ZBA Secretary Boelke indicated he would continue on as Secretary if nominated. Motion was made by Patterson and seconded by LeMieux to retain Boelke as ZBA Secretary. Discussion: None. Motion passed unanimously.
  - ZBA Vice Chair – St. John indicated he would fill the position of Vice Chair if nominated. Motion was made by LeMieux and seconded by Patterson to nominate St. John as ZBA Vice Chair. Discussion: None. Motion passed unanimously.
  - ZBA President – LeMieux indicated he would serve as ZBA Chair if nominated. Motion was made by Patterson and seconded by DePalma to nominate LeMieux as ZBA Chair. Discussion: None. Motion passed unanimously.
  - The newly elected ZBA Board is LeMieux – ZBA Chair; St. John – ZBA Vice Chair; Boelke – ZBA Secretary.
- **Set Tentative Date for Next Semi-Annual Regular ZBA Meeting**
  - Boelke proposed the tentative date for the next Semi-Annual Regular ZBA Meeting date as 21 April 2020. Boelke indicated as the next date got closer, he would confirm the date with all members.
- **General Discussion**
  - The Board generally discussed potentially upcoming appeal actions, the Zoning Enabling Act of 2006 and implications for the Planning Commission and the ZBA, and a recurring meeting schedule for the ZBA. No motions were made on any of these items. Boelke was tasked to send copies of the Enabling Act to all members.

#### CITIZEN COMMENTS

- No Citizen Comments.

#### COMMENTS FROM THE BOARD

- No Board Comments.

**ADJOURNMENT**

- Motion to adjourn was made by Patterson at 7:48 pm and seconded by DePalma to adjourn. Discussion: None. Motion carried unanimously. Meeting adjourned.

APPROVED  
BY VOTE  
SECRETARY:  
(Signature & Date) Tom Boelke, 21 APRIL 2022