

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 26, 2022
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Wolak, Sledz, Shall, Ballard, Boelke, Coenen, and Clark. Also present: Clerk Poulos, Jeffrey Bahorski, Doug Hartline, Stacy Sobotka, Amy Delia, Curtis McBride, Ron Allen, Sue Howard, Richard Maierle, and Kevin Grand.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as presented

All Ayes

CARRIED

CITIZEN COMMENT

Sue Howard thanked the Council for considering naming the Village as a Purple Heart Community on behalf of her husband Garry who could not attend the meeting.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- Doug Hartline submitted and reviewed the August, 2022, F & V Report with Council.
- The Treasurer's Report for July and August, 2022, removed until the next RCM.
- The DPW Report for September, 2022, was submitted.
- Water Commissioner Boelke updated Council on several items:
 1. He informed Council that the media was delayed but should arrive tomorrow with the exchange happening on Friday.
 2. Work is continuing on the electrical to connect the generators at the Water Plant and the Fire Department.
 3. Automation of air quality is completed at wells 7 & 8 and the Water Treatment Plant.
 4. He informed Council of an emergency purchase to replace four chlorine pumps at a cost of \$2,700.00.
 5. He stated that the EGLE annual sampling program is completed and that Village water is well within the acceptable limits.
 6. Boelke and Police Chief Maierle have met and are looking at costs to install a generator at the Village Office.
- Planning Commission Liaison Shall stated that the Planning Commission continues to review and revise the Zoning Ordinance. He also stated that President Wolak, Trustee Boelke, Planning Commissioner member Sam Boelke, Planning Commission Recording Secretary Becky Henderson, Jeff Fritz, and himself met to discuss Fritz's desire to develop property he owns in the Village. Shall stated it was a very productive meeting and Fritz will go back and review his plans to see if he can make this development conform with the current Zoning Ordinances because as presented, they do not conform. Boelke stated that the only way to ever be able to lower water/sewer bills is to add buildings/residents to the Village population.

- Street Administrator Sledz discussed several items with Council:
 1. The Village awarded a contract to Crown Bridge for repairs to the Village's bridges. They are not returning phone calls and the project is still not done. Sledz will ask Council to award the bid to the other company that bid this project.
 2. He is still working on finding a company to do crack sealing.
 3. D & E Landscaping is working on the sidewalk repairs.
 4. He stated that the Tree Guys have removed trees and stumps and that Pardon will be removing a couple of other trees. Will inquire if this can be paid for through the storm expenses.
 5. Lathrop Street:
 - A. Rowe Professional Services Inc. prepared the bid package for the Lathrop Street drainage issues and the bids will be accepted until tomorrow. Four contractors were interested. Sledz will bring this item back to the next RCM for Council to award the bid.
 - B. The Lathrop Street extension will be defined by survey and the Village will move forward with signage after this is completed.
 6. Sledz has provided Water Commissioner Boelke and Sewer Commissioner Clark his infrastructure information.
- The Clerk informed Council that one bid has been turned in for the fire hydrants the Village is selling. The Clerk stated that bids will be accepted until Monday October 10, 2022 and will be awarded at the Council meeting of 10/10/22.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Sledz, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 09/12/22 approved as presented.

B. Payment of Bills totaling **\$42,688.44** approved for payment as follows:

1. General Fund	\$ 10,069.14
2. Police STI	\$ 3,735.61
3. Water Fund	\$ 5,114.85
4. Sewer Plant Fund	\$ 8,924.19
5. Sewer System Fund	\$ 1,430.19
6. Major Street Fund	\$ 865.39
7. Local Street Fund	\$ 12,549.07
8. Municipal Street	<u>\$ 0</u>
Total	\$ 42,688.44

All Ayes

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark had nothing to add.

3. NEW BUSINESS

A. PROCLAMATION NAMING THE VILLAGE OF ARMADA A PURPLE HEART COMMUNITY

Clerk Poulos read aloud a Proclamation to name the Village of Armada a Purple Heart Community after explaining that resident Susan Howard inquired about doing this as she had seen signage in the city of Rochester indicating that they held this distinction. Howard explained that her husband is a Purple Heart recipient and expressed how much this would mean to not only him, but all veterans. After speaking with the National Purple Heart Association, the Clerk prepared the Proclamation for Council to consider. Poulos will investigate and bring back to Council, how to obtain signage for the four corners of the Village stating that the Village is a Purple Heart Community.

MOTION by Boelke, seconded by Shall, to adopt the Proclamation declaring the Village of Armada a Purple Heart Community and to allow the Clerk to purchase signage to designate this.

All Ayes

CARRIED

B. OPEN A VILLAGE BANK ACCOUNT FOR THE SRF BOND

Per the terms of the SRF Bond, the Village is required to have a separate bank account for bond redemption per ordinance and bond agreement. The Treasurer is asking Council's approval to open the bank account.

MOTION by Coenen, seconded by Sledz, to authorize the Treasurer to open a separate bank account with Fifth Third Bank for SRF Bond redemption purposes and to designate the President, Treasurer, Clerk, and Pro-Tem as authorized signors.

All Ayes

CARRIED

C. AUDITOR'S REPORT

Curtis McBride presented the FY 2021/22 Audit to Council. The Audit indicates that all funds are within, most beyond, recommended balances. McBride explained that there are three audit opinions the Village could receive. The first and best is an Unmodified Audit Opinion, the second is a Modified Audit Opinion, and the third is an Adverse Audit Opinion. He was happy to report that the Village received an Unmodified Audit Opinion. The complete Audit is on file.

A single Audit was also presented because the SRF Project is a federally funded project over \$750,000.00.

MOTION by Ballard, seconded by Coenen, to accept the Audit for Fiscal Year ending March 31, 2022, and to place on file.

All Ayes

CARRIED

MOTION by Ballard, seconded by Shall, to accept the Single Audit for Fiscal Year ending March 31, 2022, and to place on file.

All Ayes

CARRIED

D. APPROVAL OF TELTOW CONTRACTING’S QUOTE TO REPLACE MANHOLE

Sewer Commissioner Clark presented a quote from Teltow Contracting to replace a deteriorated manhole near the Sewer Plant. Clark believes this manhole is the cause of infiltration issues.

MOTION by Clark, seconded by Ballard, to approve the quote from Teltow Contracting, Quote Number Q-2022-9-3 dated September 7, 2022, to replace a 4’ Procast Cone, using existing lid, for a not to exceed amount of \$12,395.00.

Ayes: Clark, Ballard, Boelke, Wolak, Shall, Coenen, Sledz

Nays: None

CARRIED

E. PURCHASE OF NEW POLICE VESTS

Police Chief Maierle submitted a request, on file, to purchase fourteen vests for the Police Department as several are outdated/expired.

MOTION by Ballard, seconded by Clark, to purchase fourteen (14) Armor Express 2 vests from On Duty Gear at a unit cost of \$755.00/vest and a total cost of \$10,750.00.

Ayes: Ballard, Clark, Sledz, Coenen, Wolak, Boelke, Shall

Nays: None

CARRIED

F. TO ACCEPT A PROPOSAL FROM D & E LANDSCAPING & GRADING, INC. TO PREPARE AND INSTALL A PATHWAY IN THE DOROTHY MAAS MEMORIAL PARK

Park Commissioner Shall informed Council that he solicited a bid for building a pathway in the Dorothy Maas Memorial Park, which will be one of several items he would like to do to develop this park. He stated that he is aware that this is not budgeted for in this year’s budget so the bid will be for planning purposes in next year’s budget.

G. APPROVAL OF INFRASTRUCTURE ASSESSMENT

Water Commissioner Boelke stated that the Infrastructure Committee has been working on planning for repairs to Village infrastructure/streets by prioritizing projects. In order to complete this planning, the committee is looking to map the Village’s water, sewer, and storm sewer lines so street repairs can be planned. Boelke presented two quotes so this infrastructure planning can proceed.

MOTION by Boelke, seconded by Shall, that the Village approve the quote for geotechnical pavement investigation from G2 Consulting Group, LLC., of Troy MI, through Fleis & Vandenbrink Engineering, Grand Blanc, MI at the proposal price of \$7,200.00 with a total not to exceed cost of \$8,200.00.

Ayes: Boelke, Shall, Sledz, Clark, Coenen, Ballard, Wolak

Nays: None

CARRIED

MOTION by Boelke, seconded by Clark, that the Village approve the quote for proposal for public infrastructure mapping and GIS assistance from Fleis & Vandenbrink Engineering, Grand Blanc, MI at the proposal price of \$7,000.00 with a total not to exceed cost of \$8,000.00.

Ayes: Boelke, Clark, Ballard, Coenen, Shall, Sledz, Wolak

Nays: None

CARRIED

UPCOMING AGENDA ITEMS

- A. Lathrop Street Contract Award.
- B. Estimated cost for a generator to be installed at the Village Office.
- C. Trail Easement.

CITIZENS COMMENTS

Stacy Sobotka questioned where the Dorothy Maas Park is located.

COUNCIL COMMENTS/COMMUNITY EVENTS

- A. Knights of Columbus Tootsie Roll Four Corner
- B. Large item pick up is scheduled October 17 – 21, 2022.
- C. Homecoming Parade is October 7, 2022.
- D. Trustee Boelke thanked the Clerk for her efforts in making the Village a Purple Heart Community.

No further business.

MOTION by Coenen, seconded by Shall, to adjourn the meeting at 8:21 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC
Armada Village Clerk