

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 25, 2023
7:00PM**

President Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Coenen, Clark, Sledz, Boelke, Ballard, Adair, Shall. Also present: Clerk Poulos, Treasurer Porter, Stacy Sobotka, Kevin Grand, and Andrew Cubitt.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V submitted the Monthly Operating Report for August, 2023.
- DPW Superintendent Wagner submitted the DPW Report for September, 2023.
- The Planning Commission Meeting Minutes were received for August 21, 2023.
- Sewer Commissioner Clark informed Council that the Sewer Plant is running well and that they are investigating BOD hits that seem consistent over the weekends.
- Water Commissioner Boelke stated that he provided the Clerk with the information requested by the Insurance Inspector and asked that she forward on to them and that the inspection went well. He also stated that he has been in contact with Phil Whitman from DTE to understand the power issues the Village has had. He stated that the issue is that the Romeo substation is still under construction and maintenance and that once this is completed, this will be the redundant line and should reduce power outages. He also stated that the Water Tower maintenance is set to begin the first week in November. There is still work to be done on Well 7 that needs to be completed before this begins, those parts were ordered in April and still have not arrived.
- Street Administrator Sledz informed Council that the DPW Supervisor has ordered a cabinet to hold gasoline cans, as recommended by our Insurance Inspector, at a cost of \$2,077.72. He also stated that he has the agreement with Diamond Construction signed for the Lathrop Street Reconstruction Project signed and will be sending over to Rowe after the meeting. He also stated that he has the Hollweg agreement ready to present to Lance Hollweg.
- Planning Commission Liaison Shall stated that the Planning Commission approved a Floral Shop in the Vinckier's strip mall. He also stated that he talked to the Planning Commission Recording Secretary Becky Henderson about the proposal from Fritz Builders and he will advise Fritz of the Planners recommendation.
- The Clerk stated that the Auditor's Report will be at the next meeting.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 9/11/23 approved as presented.

B. Payment of Bills totaling **\$18,035.64** approved for payment as follows:

1. General Fund	\$ 4,007.17
2. Police STI	\$ 949.78
3. Water Fund	\$ 7,302.00
4. Sewer Plant	\$ 5,582.61
5. Sewer System Fund	\$ 110.76
6. Major Street Fund	\$ 41.43
7. Local Street Fund	\$ 41.43
8. Municipal Street Fund	\$.46
Total	\$ 18,035.64

C. Special Event Permit Application – Armada Knights of Columbus-Four Corner Fundraiser approved the Special Event Permit Application from the Armada Knights of Columbus on October 6-8, 2023, between 7:00 am and 7:00 pm for a Four Corner Fundraiser.

All Ayes

CARRIED

OLD BUSINESS

None

2. NEW BUSINESS

A. SET PUBLIC HEARING DATE/TIME TO AMEND CHAPTERS 71 THROUGH 78 OF THE VILLAGE CODE

The Clerk explained that the Village Code of Ordinances needs updating in the Chapters including Solicitation. The fees charged are set by Ordinance, not by policy, and she and the Attorney feel these need to be updated. As the Ordinance was being reviewed by the Clerk and office staff, it was determined that the entire chapter needs updating. The Clerk and Attorney will be working to update and a Public Hearing will need to be held to adopt these amendments.

MOTION by Ballard, seconded by Clark, to set a Public Hearing on the proposed Ordinance amending Title VIII, Chapters 70-78 of the Armada Village Code of Ordinances for Monday, November 13, 2023, at 7:00 p.m. and authorize the Armada Clerk to publish notice of the Public Hearing in the official Village newspaper.

All Ayes

CARRIED

B. AUDITOR'S ENGAGEMENT LETTER

Treasurer Porter presented an engagement letter from McBride-Manley and Company (on file). The cost for the Audit is \$27,100.00.

MOTION by Ballard, seconded by Shall, to accept the Auditor's Engagement Letter and to allow the Village Treasurer to sign on behalf of the Village.

Ayes: Ballard, Shall, Adair, Clark, Boelke, Sledz, Coenen
Nays: None

CARRIED

UPCOMING AGENDA ITEMS

- A. Auditor's Report
- B. Semcog Briefing on October 9, 2023, at 6:00 pm.
- C. Set Negotiation Committee

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Homecoming Parade is on September 29, 2023.
Armada Alumni are encouraged to attend the Homecoming Game.
Knights of Columbus Tootsie Roll drive helps persons with special needs which is the Special Event Permit that was approved in Consent.

No further business.

MOTION by Ballard, seconded by Clark, to adjourn the meeting at 7:21 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, MiPMC, CMMC
Armada Village Clerk