

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, SEPTEMBER 25, 2017  
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Wolak, Ballard, Clark, Cooper, Shall, and Boelke. Absent: Coenen. Also present: Clerk Poulos, Treasurer Adair, Bonnie Simpson, Arthur Simpson, Nancy Moegle, Chris Munson and Stewart Beach.

**AGENDA, APPROVAL OF**

**MOTION** by Cooper, seconded by Ballard, to approve agenda as amended:

1. **Added** F & V Report to Administrative Reports.
2. **Removed** Lakestone Bank Resolution from New Business Item A.
3. **Added** Correction to the 2017 L4029 as New Business Item A.

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- F & V presented Council with the August, 2017, monthly operating report. Chris Munson briefly discussed the report. Munson also introduced Stewart Beach who works with him at the Waste Water Treatment Plant. Munson explained that the corrective action plan for the sludge transfer pump that was submitted has been approved by Dennis Ryan of the MDEQ. He provided a cost for a 4" trash pump for the Village to purchase which is a required action per the Compliance Evaluation Inspection letter (on file) from Dennis Ryan. After completing this discussion, Sewer Commissioner Clark requested a motion be made and considered under this portion of the agenda. With no objection being made, the following motion was made:

**MOTION** by Clark, seconded by Ballard, to approve the purchase of a 4 inch trash pump, hoses, and connections at a price not to exceed \$5,000.00

Ayes: Clark, Ballard, Cooper, Boelke, Wolak, Shall

Absent: Coenen

Nays: None

**CARRIED**

- Treasurer Adair submitted her Treasurer's Report for August, 2017.

**GENERAL BUSINESS**

**1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Shall, to approve the Consent Agenda as presented.

- A. **Approval of RCM Minutes of 9/11/17** approved as presented.
- B. **Payment of Bills** totaling **\$43,787.01** approved for payment as follows:

1. General Fund	\$ 32,489.89
2. Police STI	\$ 1,082.06
3. Tax	\$ 1,560.73
4. Water Fund	\$ 1,274.33
5. Sewer Plant Fund	\$ 3,223.66
6. Sewer System Fund	\$ 846.24
7. Major Street Fund	\$ 1,654.72
8. Local Street Fund	\$ 1,655.38
9. Municipal Street Fund	<u>\$ 0</u>
Total	\$ 43,787.01

- C. **Special Event Permit – Armada AmVets Auxiliary – Four Corner Fundraiser** approved the application from the Armada AmVets Auxiliary for a Special Event Permit on November 10, 2017, for a four corner fundraiser.
- D. **Special Event Permit – Armada Lions Club Activities and Four Corner Fundraisers** approved the application from the Armada Lions Club for several Special Event Permits on:

October 31, 2017 – Halloween Costume Parade  
 November 25 and 26, 2017 – Christmas Tree Set Up  
 December 2, 2017 – Four Corner Fundraiser, Holly Days,  
 and the Lighted Christmas Parade  
 December 4 through 10, 2017 – Four Corner Fundraiser  
 December 23, 2017 – Santa Day  
 May 18 through 20, 2018 – Four Corner Fundraiser

All Ayes **CARRIED**

**2. OLD BUSINESS**

None.

**3. NEW BUSINESS**

**A. CORRECTION TO THE 2017 L4029**

Treasurer Adair explain that there was a rounding error in the tax rate request for setting the Village millage rate this year. She stated that 9.1511 levied and that should have been 9.1510 which resulted in an over levy of .0001 equaling \$3.90 over the entire roll or a half a penny per household. She will send the corrected L4029 to the county so the overage can be refunded on the 2018 tax rolls.

**MOTION** by Cooper, seconded by Ballard, to correct the 2017 L4029 that contained a round down error of .0001 causing an over levy of \$3.90 over the entire tax roll which will be refunded on the 2018 tax rolls.

Ayes: Cooper, Ballard, Wolak, Shall, Clark Boelke  
 Absent: Coenen  
 Nays: None

**CARRIED**

**B. VILLAGE LETTER TO BUSINESSES IN THE C-1 AND C-2 DISTRICT**

Planning Commission Chairman Delecke sent a written request to Council to prepare a letter on behalf of Code Enforcer Dennis LeMieux to the C-1 and C-2 districts to explain the policies and ordinances concerning sidewalk sales, portable awnings, and the new sign ordinance. Council decided to have LeMieux write the letter in his capacity as the Code Enforcer.

**MOTION** by Ballard, seconded by Boelke, to direct the Code Official to prepare a letter to be sent to C-1 and C-2 district businesses to explain/enforce Village ordinances/policies.

All Ayes

**CARRIED**

**C. APPROVAL TO ALLOW SIGMA TECHNOLOGIES TO USE PUBLIC RIGHT OF WAY TO INSTALL UNDERGROUND COAXIAL CABLE FOR COMCAST**

The Clerk received a letter and plans from Sigma Technologies on behalf of Comcast asking the Village’s permission to install coaxial cable in the Village’s right of way along Jefferson Lane. Discussion followed including having Doug Skylis from Rowe review the plans and DPW Supervisor Ed Serwatowski oversee/inspect the project. The Village will require a non-refundable deposit to cover these costs of \$350.00. The Clerk was directed to inform the residents affected by this installation about it.

**MOTION** by Ballard, seconded by Shall, to approve the request from Sigma Technologies to allow the underground installation of 461’ of coaxial cable in conduit along Jefferson Lane after a deposit of \$350.00 is received by the Village.

Ayes: Ballard, Shall, Boelke, Cooper, Wolak, Clark

Absent: Coenen

Nays: None

**CARRIED**

**UPCOMING AGENDA ITEMS**

None.

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

Homecoming Parade is Friday at 5:00 pm.

Homecoming Dance is Saturday.

No further business.

**MOTION** by Cooper, seconded by Ballard, to adjourn the meeting at 7:32 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk