

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, AUGUST 8, 2022
7:00 PM**

President Wolak called the meeting to order at 7:02 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Sledz, Coenen, Wolak, Shall, and Boelke. Absent: Ballard. Also present: Clerk Poulos, Treasurer Adair, Jeffrey Bahorski, Steve Nikkel, Jason Scott, Kevin Grand, and Stacy Sobatka.

AGENDA, APPROVAL OF

MOTION by Clark, seconded by Shall, to approve agenda as presented

All Ayes

CARRIED

CITIZEN COMMENT

Steve Nikkel brought several items before Council:

1. First, he thanked the DPW for the clean up of the flooded water on his street from the recent high rains.
2. He also asked Council when the streets are going to be repaired/replaced as they are in terrible condition around his neighborhood.
3. He also inquired about water meters for watering lawns only, not including sewer costs.
4. He asked Council to consider sharing in the costs associated with the parking lot shared by Armada Grain, Orchard Construction, and the Village. Orchard Construction and Armada Grain chloride this at least twice a year and also fill in with limestone where needed and as the Village also owns property within the area, Nikkel is requesting financial assistance with maintaining it.

Jason Scott again inquired about Lathrop Street and when repairs/replacement will begin as his property is being flooded whenever it rains.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Code Enforcer submitted his July, 2022, Report.
- The Planning Commission submitted their Meeting Minutes of 7/6/22.
- Attorney Bahorski informed Council that the Township has elected to proceed with the single waste hauler RFP without including the Village. A discussion followed with Bahorski asking Council if they wish to proceed on our own to look into a single waste hauler for the Village. This will be brought back in the future after the Village sees how the pricing comes in for the Township and the Village finds out what the intention of the Township is with the current transfer site as closing it will force many Village residents to contract with a waste hauler.
- Treasurer Adair submitted a letter (on file) stating that she intends to complete her term and stay on until November 19, 2022, as Treasurer as there are two candidates on the ballot for her position.
- Water Commissioner Boelke gave brief reports of Water Department issues including:

1. He stated that it was Adriana Annoni's last day on Friday and he would like to see this program continue in the future as he could not be more pleased with the work that was done with this intern.
 2. EGLE was given a tour of our water facility and informed of plans for the future. Boelke stated they were very pleased with what they saw.
 3. Boelke informed Council that there are two businesses that will be receiving violation notices for cross connection non-compliance.
 4. Boelke is still waiting on quotes for the generator connection at the Fire Department and will bring this to a future meeting when he receives it.
 5. The Infrastructure Committee of Boelke, Sledz and Clark will be meeting again shortly.
 6. He also stated that the Schedule of Bills in the Consent Agenda contains the first payment for the G-2 Media.
- Police Chief Maierle submitted his July, 2022, Police Action Report.

1. CONSENT AGENDA

MOTION by Sledz, seconded by Boelke, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 07/25/22 approved as presented.

B. Payment of Bills totaling **\$172,676.53** approved for payment as follows:

1. General Fund	\$ 11,353.98
2. Police STI	\$ 0
3. Water Fund	\$135,781.47
3. Sewer Plant Fund	\$ 18,619.08
4. Sewer System Fund	\$ 42.22
5. Major Street Fund	\$ 1,259.40
6. Local Street Fund	\$ 2,413.66
7. Municipal Street Fund	<u>\$ 3,206.72</u>
Total	\$172,676.53

Ayes: Sledz, Boelke, Clark, Shall, Wolak

Nays: None

Absent: Ballard

Abstain: Coenen (from Minutes only)

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark stated that grass is doing very well. The Plant is dealing with very high flows due to recent high rains, but they are keeping it under control. A couple of trees have been cut down as they were on the property line and hanging over the adjacent property. Clark reminded the public to not flush wipes down the toilet as they do not break down and cause many issues at the plant which in turn costs the residents.

3. NEW BUSINESS

A. COUNCIL APPROVAL FOR BUSINESS RAMP MATERIAL/SALU MODIFICATION

Ross and Sam Boelke, owners of 23010 Main Street, brought a request to the Planning Commission to put a permanent cement ADA compliant ramp next to their building as the wood ramp they installed was destroyed during the tornado of 2021. The SALU (Special Approval Land Use) that was granted to install the ramp required it to be removable. Per the Planning Commission, the Boelke’s were directed to take the request to the Village Council as the ramp will now be on Village property and be a permanent structure, the Council must approve or disapprove. Per Attorney Bahorski, the Boelke’s would need to have a hold harmless insurance policy to protect the Village from any liability.

MOTION by Shall, seconded by Clark, to grant the request by owners of We The People (a business located at 23010 Main Street, Armada) to install a permanent concrete American Disabilities Act Compliant ramp on Village property adjacent to the business.

Ayes: Shall, Sledz, Clark, Coenen Wolak
Nays: None
Absent: Ballard
Abstain: Boelke

CARRIED

B. ESTIMATE FROM PROFESSIONAL REMODELING AND INSURANCE SERVICES FOR BUILDING REPAIRS

The Clerk provided Council with a proposal from Professional Remodeling and Insurance Services to repair the Village Office building which was hit by a box truck damaging the gutters and downspout. The quote also includes installing a 36” steel Bollard to, hopefully, stop trucks from striking the building while making that tight turn. She stated that she intends to send an invoice to the company that owns the truck for reimbursement rather than putting it through the Insurance Company as the cost is not very high.

MOTION by Shall, seconded by Boelke, to approve the proposal from Professional Remodeling and Insurance Services for building repairs and installing a 36” Steel Bollard for a cost not to exceed \$1,890.00.

Ayes: Shall, Boelke, Sledz, Clark, Coenen Wolak
Nays: None
Absent: Ballard

CARRIED

C. DPW EMPLOYEE

Trustee Sledz informed Council that the Negotiation Committee consisting of Ballard, Clark, and himself have met with four candidates and are recommending the Village offer the open DPW position to Kurt VanRyckeghem. President Wolak asked if any of the other candidates would be interested in part-time seasonal work with the DPW which led to a discussion and a request of Treasurer Adair to look at the budget to see if this is even a possibility. Treasurer Adair stated that the DPW budget is already over budget so she does not believe there is room in the budget to hire any more workers for the DPW.

MOTION by Sledz, seconded by Clark, to authorize the Village of Armada to extend an offer of employment to Kurt VanRyckeghem at the base hourly rate of \$19.00 per hour, with overtime, comp time, clothing allowance, workers comp and liability insurance benefits comparable to those provided to current full time DPW employees. Eligible for medical, dental, disability and life insurance after

90 days of employment, personal and sick time, and holiday pay upon successful completion of the probationary period. The offer of employment is subject to Kurt VanRyckeghem passing background and medical examinations. Continued employment is contingent upon Kurt VanRyckeghem completing a six-month probationary period after which an employment agreement may be offered.

Ayes: Sledz, Clark, Shall, Boelke, Coenen

Nays: Wolak

Absent: Ballard

CARRIED

UPCOMING AGENDA ITEMS

A. Generator Maintenance Contract

B. Part-time DPW Employee

C. Trail Spur

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

The last Concert in the Park is Wednesday at 7:00 pm and will feature the Soggy Bottom Folks.

The Armada Fair is holding a Sesquicentennial Parade on August 14, 2022 at 1:30 pm and Fair week is August 15 – 21, 2022.

No further business.

MOTION by Coenen, seconded by Boelke, to adjourn the meeting at 8:08 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, MiPMC
CMMC, Armada Village Clerk