

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, AUGUST 26, 2019  
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Ballard, Clark, Coenen, Shall, Sledz, Boelke and Wolak. Also present: Clerk Poulos, Treasurer Adair, Jeffrey Bahorski, Fire Chief Christopher Krotche, and Kevin Grand.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Shall, to approve agenda as amended.

**Added** Engagement Letter from McBride as New Business Item D

All Ayes

**CARRIED**

**CITIZEN COMMENT**

Fire Chief Christopher Krotche introduced himself to Council and gave a brief history of his past employment. The Council welcomed him to Armada and wished him well.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- F & V submitted their June and July, 2019, monthly operating reports (on file). Chris Munson gave a brief synopsis of each report
- Received the Treasurer's Report for July, 2019.
- Received the Code Enforcement Report for July, 2019
- Water Commissioner Boelke gave a brief report on the Water Department. He stated that the Village has been granted another extension from EGLE (formerly DEQ) to complete the water asset management plan. The new due date is December 31, 2019. He stated that he spoke with DPW Supervisor Serwatowski and they wish to move forward with refurbishing pump and well #6 which is allowed for in this year's budget. He will be working with Serwatowski to prepare an invitation to bid. Serwatowski also informed Boelke that Sunshine Water Systems has told him the medial availability is eminent so he expects it to arrive within the next six weeks. This purchase was allowed for in the approved budget.
- Trustee Boelke stated that he received a donation from Lakestone Bank and Trust for the Sesquicentennial Event in the amount of \$800.00. He stated that Representative Yaroch and Candice Miller have both responded that they will be in attendance and will be speaking at the event. Susan DeMil will address the School Board and teachers to discuss what they can do for this celebration. The next meeting is scheduled for September 4, 2019.
- Police Commissioner Sledz read a memo (on file) from Police Chief Patrick regarding the 2019 Armada Fair, which brought approximately 67,700 people to the event. There were no exceptional crimes reported.

## **GENERAL BUSINESS**

### **1. CONSENT AGENDA**

**MOTION** by Ballard, seconded by Coenen, to approve the Consent Agenda as amended.

**A. Approval of RCM Minutes of 8/12/19** removed, added as Agenda Item E.

**B. Payment of Bills** totaling **\$49,277.73** approved for payment as follows:

1. General Fund	\$ 12,013.03
2. STI	\$ 7,566.85
3. Water Fund	\$ 13,721.15
4. Sewer Plant Fund	\$ 11,945.61
5. Sewer System Fund	\$ 1,368.49
6. Major Street Fund	\$ 1,221.39
8. Local Street Fund	\$ 1,221.83
9. Municipal Street Fund	<u>\$ 219.38</u>
Total	\$ 49,277.73

All Ayes

**CARRIED**

### **2. OLD BUSINESS**

#### **A. SEWER PLANT UPDATE**

Sewer Commissioner Clark had nothing to add.

#### **B. WEST MAIN STREET UPDATE**

Street Administrator Ballard informed Council that he has been in contact with Gus from Spalding DeDecker and they have set a punch list to be corrected by the contractor. He stated that they are aware of the standing water by Simon Street and that Doug Skylis is looking into the guardrail by Delecke's property to see if the length is an MDOT requirement. He addressed a rumor he heard that the road will be closing again and stated that is not true, there are no plans to close the road again for this project. He asked President Wolak and Trustee Clark to walk through the project area with him to be sure that all issues are on the punch list of items to correct. He also stated that the stop signs on Tietz and Simon Streets were placed by our DPW on overtime and he will discuss getting that cost reimbursed by the contractor.

### **3. NEW BUSINESS**

#### **A. TO CONSIDER A REQUEST BY THE CHURCH OF THE NAZARENE TO PLACE SIGNAGE NEAR THE WELCOMING SIGNS AT EACH ENTRY TO THE VILLAGE**

This item was tabled at a previous meeting and brought back to this meeting as the Village Attorney is present. Attorney Bahorski stated that these signs were placed by the now dissolved ACTA and three of the four are not in the Village limits. He does not know how permission was obtained by ACTA from the property owners and what type of agreement they had for the maintenance of these signs. The Village does not have the legal right to these signs and if maintenance or, in this case, signs want to be added, the Village does not have the right to allow or not allow. He stated that this should be looked at in the future if Council wishes to obtain an easement from the property owner to access the signs but at this time he is not comfortable with the Council granting any permission to place signs. The Clerk asked Business Liaison Boelke if the ABA or the

Chamber of Commerce would be interested in taking this on. He said he will check with them.

**B. PROPOSAL FOR PUMP HOUSE REPAIRS**

Trustee Boelke received an unsolicited bid from ABG North Construction to repair the Memorial Park Pump House (windows and door). Park Commissioner Shall was recommended by Council to obtain other proposals to compare costs and bring back to the next RCM.

**MOTION** by Shall, seconded by Ballard, to allow the Park Commissioner to solicit proposals for repairs to the Memorial Park Pump House.

All Ayes

**CARRIED**

**C. BUDGET AMENDMENTS**

Treasurer Adair presented three budget amendments to Council. She explained each one (attached in minutes).

**MOTION** by Sledz, seconded by Coenen, to approve budget amendment No. STI 18/19-001 as presented.

Ayes: Sledz, Coenen, Shall, Wolak, Ballard, Boelke, Clark

Nays: None

**CARRIED**

**MOTION** by Sledz, seconded by Ballard, to approve budget amendment No. STI 19/20-001 as presented.

Ayes: Sledz, Ballard, Boelke, Shall, Clark, Coenen, Wolak

Nays: None

**CARRIED**

**MOTION** by Clark, seconded by Boelke, to approve budget amendment No. SEW 19/20-001 as presented.

Ayes: Clark, Boelke, Wolak, Shall, Coenen, Ballard, Sledz

Nays: None

**CARRIED**

**D. ENGAGEMENT LETTER FROM MCBRIDE**

Treasurer Adair asked Council to approve the annual engagement letter from McBride.

**MOTION** by Coenen, seconded by Boelke, to accept the Engagement Letter from McBride/Manley and to authorize the Treasurer and President to sign on the Village's behalf.

All Ayes

**CARRIED**

**E. APPROVAL OF RCM MINUTES OF 8/12/19**

Correction to Page 1, Under Administrative Reports second bullet point, second sentence, after the sentence, "...brought to his attention regarding the street gutters being plugged", changed to "...brought to his attention regarding the *gutters in the downtown business district being full of trash*".

**MOTION** by Boelke, seconded by Coenen, to approve minutes of August 12, 2019 regular meeting of the Village Council, as amended.

All Ayes

**CARRIED**

**UPCOMING AGENDA ITEMS**

A. Sesquicentennial Celebration

**CITIZENS COMMENTS**

None.

**COUNCIL COMMENTS/COMMUNITY EVENTS**

None.

No further business.

**MOTION** by Ballard, seconded by Boelke, to adjourn the meeting at 8:06 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk