

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, AUGUST 12, 2019
6:00 PM**

President Wolak called the meeting to order at 6:05 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Coenen, Shall, and Boelke. Sledz arrives at 6:07 pm. Also present: Clerk Poulos, Treasurer Adair, and Kathy Dickens.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as presented:

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

- Kathy Dickens introduced herself to Council as the new Executive Director of the Four County Community Foundation. She briefly discussed her qualifications and past employment. She stated that the Four County Community Foundation recently awarded Trustee Boelke a grant for \$3,000.00 to pay for the bands that he is bringing in to perform at the Sesquicentennial. She explained that there are quarterly grant cycles and scholarships offered by the foundation and encouraged the Council and the public to take a brief survey online at www.4ccf.org.
- Trustee Boelke presented Council with a power point presentation (on file) regarding the upcoming Sesquicentennial. It covers why the event is important, the event objectives, the activities that are planned for each day, his wish list of who will speak at the commemoration, who is participating in the planning and organization of the event, who is funding the event and an anticipated budget for the event. He thoroughly discussed his presentation.

ADMINISTRATIVE REPORTS

- Sewer Commissioner Clark stated that he has not received the June F & V Report since Scott Reece left F & V. He will talk to Chris Munson, who is filling in that position, to have it for the next meeting. He stated that the sludge has been removed and land applied. Also, Rowe has submitted the paperwork and drawings for the permits to EGLE (formerly the DEQ) for the SRF project.
- Business Liaison Boelke stated that a concern from the business community was brought to his attention regarding the street gutters being plugged. He asked DPW Supervisor Serwatowski to clean them, which he has done. He also stated that staff from Kozy Korner and Squirrelled Away Books will be cleaning the lot behind their buildings and will be cutting shrubbery which will be placed at the curb for DPW pick-up.
- ZBA Liaison Boelke stated that a while back, he embarked with the Code Enforcer to address three abandoned signs within the Village. He stated that two have been removed and the third will be coming down soon.
- Water Department Update – Water Commissioner Boelke informed Council that the arsenic containment study is wrapping up and he is looking at options. He

stated that he has been in contact with the trail commission and there will be no fee if the Village needs to dig on their right of way. Boelke also stated that he has a draft of the water reliability study and there is a significant amount of unbilled water that needs to be accounted for. He stated that there are several reasons that could account for this, such as: hydrant flushing, leaks, and the Fire Departments use of Village Water. He stated that there is a 99 year lease that the Village has with the Township Fire Department which allows them to fill up the tanker truck in an emergency but he has since learned that they are using the water for training, which he is not necessarily opposed to but he feels the agreement needs to be updated to allow for that type of water use. He is also looking at ways to account for how much water is being used by the Fire Department.

- Trustee Boelke also informed Council that the Village Office will soon be receiving an unsolicited bid for replacing the pump house windows from Barry Gradowski at ABG North Construction.

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

- A. Approval of RCM Minutes of 7/22/19** approved as presented.
- B. Payment of Bills** totaling **\$52,045.80** approved for payment as follows:

1. General Fund	\$ 4,161.97
2. Police STI	\$ 197.98
3. Water Fund	\$ 6,756.03
3. Sewer Plant Fund	\$32,235.57
4. Sewer System Fund	\$ 1,349.83
5. Major Street Fund	\$ 1,878.28
6. Local Street Fund	\$ 2,169.79
7. Municipal Street Fund	<u>\$ 3,296.35</u>
Total	\$52,045.80

All Ayes

CARRIED

2. OLD BUSINESS

- A. Sewer Plant Update - Sewer Commissioner Clark had nothing to add to his Administrative report.
- B. West Main Street Update - Street Administrator Ballard informed Council that the Street is open. There are a few issues being addressed, including the guardrail at the bridge, which he is addressing with the Design Engineer and the calls that came into the office will be addressed with the Project Manager.

3. NEW BUSINESS

A. TO CONSIDER APPROVAL OF THE APPLICATION BY KOZY KORNER SALOON FOR TEMPORARY OUTDOOR SALES OF LIQUOR ON VILLAGE PROPERTY

Kozy Korner has submitted an application for temporary outdoor liquor sales, which they have done in the past, which allows them to serve liquor in the Village owned parking lot behind their establishment.

MOTION by Ballard, seconded by Boelke, to approve the application by Kozy Korner Saloon for temporary outdoor sales of liquor on Village property, subject to delivery of a signed Revocable License for Land Use and payment of the required License Fee. The Village Clerk is authorized to sign the Revocable License for Land Use on behalf of the Village.

All Ayes

CARRIED

B. ADOBE ACROBAT PURCHASE FOR VILLAGE OFFICE COMPUTERS

The Clerk presented Council with two options, one to purchase and one to lease the 2017 version of Adobe Acrobat. She explained the pros and cons of each.

MOTION by Ballard, seconded by Boelke, to approve the lease of 2017 Adobe Acrobat at a cost not to exceed \$14.99/month.

Ayes: Ballard, Boelke, Shall, Clark, Boelke, Sledz, Wolak
Nays: None

CARRIED

C. CORRECTION TO APPROVED MINUTES

The Clerk brought the May 13, 2019, approved minutes to Council for a correction.

MOTION by Boelke, seconded by Clark, to approve a correction to the approved minutes of May 13, 2019, under Engagement Letter from Bendzinski to proceed with the SRF Bond and S & P for a Credit Rating Assessment, the motion reads "...to approve to go forward with S & P Global Ratings to complete a credit assessment at a cost of \$93,375.00..." Change the amount only to read "...\$9,375.00..."

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

Welcome to Armada Signs

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

The Village's Sesquicentennial Celebration

No further business.

MOTION by Ballard, seconded by Sledz, to adjourn the meeting at 6:51 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk