

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, JULY 9, 2018
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Coenen, Wolak, Ballard, Shall, Cooper, and Boelke. Also present: Treasurer Adair, Clerk Poulos, Jeff Bahorski, Dennis LeMieux, Police Chief Michael Patrick, Bonnie Simpson, and Larry Simpson.

AGENDA, APPROVAL OF

MOTION by Cooper, seconded by Boelke, to approve agenda as amended.

Added Police Equipment Purchase as New Business Agenda Item E.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- The Building Department submitted the June, 2018, Building Department Report.
- The Clerk informed Council that DPW Supervisor has 4 applications/resumes for the open DPW position. Council directed her to continue taking applications until the DPW Supervisor returns from vacation in two weeks.

1. CONSENT AGENDA

MOTION by Ballard, seconded by Shall, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 6/25/18 approved as presented.

B. Payment of Bills totaling **\$63,111.07** approved for payment as follows:

1. General Fund	\$ 5,979.32
2. Police STI	\$ 1,038.07
3. Water Fund	\$ 3,307.53
3. Sewer Plant Fund	\$ 16,247.61
4. Sewer System Fund	\$ 876.27
5. Major Street Fund	\$ 31,747.75
6. Local Street Fund	\$ 1,186.07
7. Municipal Street Fund	<u>\$ 2,728.45</u>
Total	\$ 63,111.07

All Ayes

CARRIED

2. OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark informed Council that he will bring a quote for a composite sampler to Council for approval at the next RCM. The cost is anticipated to be \$5,300.00 for a demo unit.

B. WEST MAIN STREET

Street Administrator Ballard informed Council that he and President Wolak have been working with Candice Miller's office to obtain funds to help offset costs of the Woodbeck Drain portion of the West Main Street Project. He was happy to report that the Village will receive \$20,000.00 towards this project and Miller's office agreed to waive the permit fees of approximately \$3,000.00. Ballard thanked President Wolak for his diligence in obtaining these funds. Treasurer Adair asked Ballard if the project is accelerated or if it is still on track for completion next year. Ballard stated that the letting is in July and August and construction could begin this year.

3. NEW BUSINESS

A. ROOF BID OPENING

The Village received two bids for the roof replacement at the DPW Garage, the Ten Cent Barn and the Old Well house. One bid is for shingle roofing, the other is for steel. The Clerk explained that the DPW Supervisor was unaware that steel roof bids were wanted when he sent out the bid requests to three contractors. As only one bid was received from the original three requested, the Clerk contacted that contractor to obtain a steel roof bid also but never received a call back. Orchard Construction submitted a steel roof bid.

MOTION by Ballard, seconded by Boelke, to accept the bid from Orchard Construction, Inc. in the amount of \$11,700.00 to replace the roofs on the DPW Garage, the Ten Cent Barn, and the old Well House.

Ayes: Ballard, Boelke, Shall, Clark, Coenen, Cooper, Wolak
Nays: None

CARRIED

B. PREVENTATIVE MAINTENANCE/PUMP INSPECTIONS QUOTE – SEWER PLANT

Sewer Commissioner Clark presented a quote from Jett Pump & Valve for annual preventative maintenance at the Sewer Plant and lift station inspections.

MOTION by Clark, seconded by Ballard, to accept the bid from Jett Pump & Valve in the amount of \$1,520.00 for preventative maintenance at the Sewer Plant and inspections of the Colonial and Fulton Street lift stations and to allow the Sewer Commissioner to sign on the Villages behalf.

Ayes: Clark, Ballard, Boelke, Cooper, Shall, Coenen, Wolak
Nays: None

CARRIED

C. TO SET A COMMITTEE TO REVIEW QUALIFICATIONS AND RECOMMEND ENGINEERS FOR SEWER PLANT IMPROVEMENTS

President Wolak would like to appoint Steve Clark, Mike Shall and Sam Boelke to the committee to review the qualifications and recommend Engineers for Sewer Plant improvements.

MOTION by Coenen, seconded by Ballard, to appoint Steve Clark, Mike Shall, and Sam Boelke to the Committee to review the Engineering Qualification bids for the Sewer Plant Improvements.

All Ayes

CARRIED

D. TO CONSIDER ACCEPTANCE OF A DRAIN MAINTENANCE MATCH PROGRAM GRANT FROM THE MACOMB COUNTY PUBLIC WORKS OFFICE IN THE AMOUNT OF \$23,000.00

This item was discussed under Old Business but a motion needed to be made under this Agenda item.

Street Administrator Ballard also brought a Third Party Agreement between the Village of Armada and Spalding DeDecker to Council for approval. This Agreement is for Construction Engineering of West Main Street.

MOTION by Ballard, seconded by Shall, to accept the Drain Maintenance Match Program Grant from the Macomb County Public Works Office in the amount of \$23,000.00 and authorize the Street Commissioner to sign all documents required to secure the grant proceeds.

All Ayes

CARRIED

MOTION by Ballard, seconded by Shall, to enter into a contract with Spalding DeDecker for the Construction Engineering of West Main Street and to authorize the Street Administrator to sign on behalf of the Village.

Ayes: Ballard, Shall, Boelke, Wolak, Cooper, Clark, Coenen
Nays: None

CARRIE

E. POLICE EQUIPMENT PURCHASE

Police Commissioner Cooper added this item to the Agenda. As previously discussed over several meetings, the Salvage Title Funds, after a bill being presented by Representative Jeff Yaroch was passed, have now had some restrictions of use lifted. Police Chief Patrick has been working to find ways to spend this money. He randomly picked police timesheets throughout 2017 to calculate a percentage of time the officers spend on the road, which was just over 56%. He has found a computer software program that will automatically run vehicle license plates to search for stolen vehicles, which is how the Salvage Title Funds need to be spent. Therefore, whenever an Officer is patrolling the Village, he will be looking for stolen vehicles, which allows the Salvage Title Funds to cover a conservative 50% of their pay. This will greatly reduce the Police General Fund Budget for payroll. Cooper and Chief Patrick would like Council's approval to purchase new computers and the software at a cost of \$54,500.00 using Salvage Title Funds. Chief Patrick would also like to purchase a new vehicle out of the Salvage Title Funds but will bring this to the next RCM for approval.

MOTION by Cooper, seconded by Ballard, to authorize the Police Chief to purchase and install the license detection equipment and software for two Police cars in the amount of \$54,500.00 using Salvage Title Funds.

Ayes: Cooper, Ballard, Shall, Clark, Boelke, Wolak, Coenen
Nays: None

CARRIED

UPCOMING AGENDA ITEMS

- A. Budget Amendment
- B. Police Car Purchase
- C. Composite Sampler Quote

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Concerts in the Park, Armada Jams, is this Wednesday from 7:00 pm to 8:30 pm with Sweet T.

No further business.

MOTION by Cooper, seconded by Ballard, to adjourn the meeting at 7:50 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk