

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, JULY 24, 2017
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Wolak, Coenen, Ballard, Clark, Cooper, Shall, and Boelke. Also present: Clerk Poulos, Treasurer Adair, Chris Munson, Doug Skyllis, and Jeff Bahorski.

AGENDA, APPROVAL OF

MOTION by Cooper, seconded by Ballard, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V presented Council with the June, 2017, monthly operating report. Chris Munson briefly discussed the report focusing on the Mercury Minimization Plan and the tree removal both required by the DEQ and on this agenda for approval.
- Treasurer Adair submitted her Treasurer's Report for June, 2017.
- Police Commissioner Cooper informed Council that two of our Police Officers received their Radar Certification. The Chief also purchased a radar trailer from Canton Township for \$512.00 through drug forfeiture funds. This will be placed throughout town to gauge vehicle speeds.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Shall, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 7/10/17 approved as presented:

B. Payment of Bills totaling **\$29,926.72** approved for payment as follows:

1. General Fund	\$ 7,710.18
2. Police STI	\$ 819.36
3. Water Fund	\$ 3,233.86
4. Sewer Plant Fund	\$ 11,039.69
5. Sewer System Fund	\$ 1,909.01
6. Major Street Fund	\$ 1,567.04
7. Local Street Fund	\$ 3,448.11
8. Municipal Street Fund	\$ 199.47
Total	\$ 29,926.72

- C. **Approval for Payment to Sub-Contracted Fair Workers** approved to allow the payment for sub-contracted Fair workers on August 21, 2017.
- D. **Approval for the Hourly Rate of Pay for Village of Armada Part-Time Police Officers Working the Armada Fair** approve an hourly rate of pay for Village of Armada Part-Time Police Officers working the Armada Fair at \$30.00.

All Ayes

CARRIED

2. OLD BUSINESS

None.

3. NEW BUSINESS

A. MERCURY MINIMIZATION PROGRAM AT WASTE WATER TREATMENT PLANT

Sewer Commissioner Clark explained that this has been addressed in the F & V monthly reports and is required by the DEQ. He stated that it only makes sense for F & V to develop this as they run the plant.

MOTION by Clark, seconded by Ballard, to accept the proposal from F & V Operations to develop a pollutant minimization program for mercury at a cost not to exceed \$1,500.00.

Ayes: Clark, Ballard, Boelke, Shall, Coenen, Wolak, Cooper

Nays: None

CARRIED

B. TREE TRIMMING/REMOVAL AT THE WASTE WATER TREATMENT PLANT

Sewer Commissioner Clark explained that the DEQ is also requiring that a portion of the land leading to the creek is cleared as the drains are 75% obstructed and need to be cleaned out. Discussion followed with other options to clear the lines being discussed. Clark stated that he will discuss this with the DEQ during the meeting on Wednesday.

MOTION by Clark, seconded by Shall, to accept the proposal from Pardon Tree Service in the not to exceed amount of \$2,400.00 for tree trimming/removal at the Sewer Plant, pending the outcome of the Wednesday meeting with the DEQ.

Ayes: Clark, Shall, Coenen, Wolak, Ballard, Cooper, Boelke

Nays: None

CARRIED

C. RECEIVE QUALIFICATION PROPOSALS FOR WEST MAIN STREET DESIGN AND CONSTRUCTION ENGINEERING AND APPOINT A COMMITTEE TO REVIEW

Street Administrator Ballard opened three qualification proposals for the design and/or construction of West Main Street. He stated that the Village requested four and received three back. He opened the proposals from Anderson, Eckstein and Westrick, Spalding DeDecker, and Rowe Professional Services and explained that a committee to review will be appointed by President Wolak at the next RCM. He stated that the committee will choose one firm for the design portion then choose one of the remaining two for the construction and bring back to Council for approval.

MOTION by Ballard, seconded by Shall, to accept the Qualification Proposals from Rowe Incorporated, Anderson, Eckstein, and Westrick, and Spalding DeDecker.

All Ayes

CARRIED

D. APPOINT ROWE PROFESSIONAL SERVICES AS ENGINEER FOR WASTE WATER TREATMENT PLANT VENTILATION SYSTEM REPAIRS

Sewer Commissioner Clark recommended appointing Rowe Professional Services Company to assist with the requirements of the DEQ for the ventilation repairs at the Sewer Plant. He explained that the Village is on a tight timeline from the DEQ to complete their requirements. He has already met with Doug Skylis from Rowe to discuss whether Rowe would be interested in getting involved, which they are willing to do. He stated that there is a meeting scheduled with the DEQ on Wednesday to discuss where the Village stands with completing the work on the ventilation system. He will be attending along with the Clerk, Treasurer, a representative from Rowe, and Chris Munson from F & V.

MOTION by Clark, seconded by Ballard, to accept the proposal by Rowe Professional Services Company for engineering services to develop drawings and secure bids or quotes for ventilation improvements at the Waste Water Treatment Plant at standard hourly rates.

All Ayes

CARRIED

E. CHANGE MEETING DATE FROM MONDAY, AUGUST 14, TO MONDAY, AUGUST 7, 2017 AT 6:00 PM

Trustee Coenen asked Council to consider changing the regular Council meeting date of August 14, 2017, to August 7, 2017, at 6:00 pm. He stated that since the Fair has moved the music act from Friday to Monday, and this is the first day of the Fair, he would like to be able to attend this event with his family.

MOTION by Coenen, seconded by Shall, to reschedule the Regular Meeting of Council from Monday, August 14, 2017, to Monday, August 7, 2017, at 6:00 pm.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

A. Committee to review qualification bids

CITIZENS COMMENTS

COUNCIL COMMENTS/COMMUNITY EVENTS

Park Commissioner Boelke announced Wayward Wind is performing on Wednesday in the Park.

No further business.

MOTION by Cooper, seconded by Ballard, to adjourn the meeting at 7:46 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk