

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, JULY 13, 2020
7:00PM**

President Wolak called the meeting to order at 7:03 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Wolak, Ballard, Sledz, Boelke, Shall. Absent: Coenen. Also present: Clerk Poulos, Treasurer Adair, Attorney Jeff Bahorski, Becky Henderson, Fire Chief Chris Krotche, John Keasey, and Jim McIntyre (McIntyre's Soft Water Service).

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Shall, to approve agenda as amended:

Added To Consider Participation in the First Responder Hazard Pay and Public Safety and Public Health Reimbursement Programs as Agenda Item E.

Rearranged several items on the Agenda to allow for the Fire Chief and representatives from McIntyre's Soft Water Service to leave after their Agenda Items were discussed

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

John Keasey, Sunshine Filter – This Presentation is an Agenda Item. No Presentation was heard.

ADMINISTRATIVE REPORTS

- The Clerk announced that she met with the MML Loss Control. She stated that the Village's Workers Compensation experience modification factor is .88, the optimum is 1.0 or below. This factor is what determines rates for Workers Compensation, and with an optimum rating, the Village is spending the minimum.
- Trustee Boelke stated that he still has items to place on the walls of the Conference Room and that he will get to them as soon as possible.
- The Planning Commission submitted their meeting minutes of March 2, 2020.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Clark, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 6/22/20 approved as presented.

B. Payment of Bills totaling **\$45,202.07** approved for payment as follows:

1. General Fund	\$ 13,850.87
2. Water Fund	\$ 7,778.27
3. Sewer Plant Fund	\$ 21,184.98
4. Sewer System Fund	\$ 772.93

5. Major Street Fund	\$	730.55
6. Local Street Fund	\$	652.32
7. Municipal Street Fund	\$	145.09
8. STI	\$	<u>87.06</u>
Total	\$	45,202.07

C. Special Event Permit Application – Armada High School – Homecoming Parade approved the application from the Armada High School for a Special Event Permit on September 25, 2020, for the Homecoming Parade.

All Ayes

CARRIED

2. NEW BUSINESS

A. AVAILABILITY OF WATER TREATMENT PLANT FILTRATION MEDIA

Water Commissioner Boelke invited representatives from McIntyre’s Water Filtration Systems to discuss water filtration media for two filter vessels at the Water Treatment Plant. These filters have been discussed and budgeted for in the 2020/2021 approved budget at a cost of \$250,000.00. Jim McIntyre explained that this media was discontinued a few years back and after several discussions, the creator of the media agreed to manufacture it again. A very lengthy discussion followed as the cost has increased to \$371,760.00 for two of the four needed but it is necessary as the current filtration media is many years old and needs to be replaced. They were looking for the Council to commit to the purchase to show the creator/manufacturer that there is a need/interest to reproduce this product.

MOTION by Boelke, seconded by Ballard, to commit to the future purchase of G2 media in the amount of 400 cubic feet.

Ayes: Boelke, Ballard, Shall, Clark, Sledz
 Nays: Wolak
 Absent: Coenen

CARRIED

B. ESTABLISHMENT OF OUT OF TOWNSHIP WATER USE BILLING RATE

Fire Chief Chris Krotche provided a letter to Council stating the following:

“For several years, the Armada Township Fire Department has provided contracted fire protection for areas of Richmond Township. As of July 1, 2020, they have decided to terminate our service agreement and exclusivity contract with Volunteer Fire Departments.

In researching future responses, it was found that Richmond Township (is) not part of the Macomb County Chiefs Association Mutual-Aid agreement or the Michigan Multiple Alarm Box Alarm System (MABAS) agreement. The purpose for these agreement is to establish a give and take aid during emergency for local, regional and national responses. Since Richmond Township does not have its own Fire Department, they cannot provide reciprocal services in times of emergencies. Due to this, they will need to adopt a fee structure to reimburse Fire Departments not contracted to the specific area for aid.

In discussion with the Supervisor and staff, it was noted that in the past we have used Village water sources to extinguish fires in Richmond Township. The Township Attorney is drafting a letter to Richmond Township that includes a pay structure for Fire services. These costs are directly from the Macomb County Fire Chiefs Association’s established fee structure. It was suggested that we should include a cost for any water used from

the Armada Village supply as it would otherwise be an expense absorbed by the residents.

I am asking the Village Council to consider a water usage fee to be billed to outside municipalities. This fee will be billed directly to the outside municipalities from the Fire Department or a second party billing service. The Fire Department or Township will not add or benefit from any fees.”

After discussing, the Council decided the best way to address this issue is to amend the current Resolution adopting rates, fees and charges for water utility service.

MOTION by Boelke, seconded by Sledz, to amend the Village’s resolution adopting rates, fees and charges for water utility service to incorporate emergency water use rate of \$.01283320038 per gallon with a minimum commodity charge per use of \$64.17 based on a minimum 5,000 gallons of usage. No other base charges or surcharges are allowed.

Ayes: Boelke, Sledz, Ballard, Wolak, Clark, Shall
Nays: None
Absent: Coenen

CARRIED

C. DEPARTMENT OF PUBLIC WORKS POSITIONS

Trustee Ballard, on behalf of the Committee formed to prepare for the retirement of the DPW Supervisor, asked to Council to allow the Clerk to advertise for two positions on the DPW, one full time and one part time.

MOTION by Ballard, seconded by Shall, to give the Clerk authority to advertise for one full time Department of Public Works employee and one part time Department of Public Works employee until positions are filled.

Ayes: Ballard, Shall, Sledz, Boelke, Clark, Wolak
Nays: None
Absent: Coenen

CARRIED

D. CONVENE PANEL TO REVIEW THE VILLAGE SIDEWALK SALE POLICY, SIDEWALK CAFÉ ORDINANCE, AND SPECIAL EVENT POLICY WITH THE INTENT OF STANDARDIZING, SIMPLIFYING, AND STREAMLINE GUIDELINES

Business Liaison Boelke tabled this item at the last RCM so it could be discussed while the Village Attorney was at this meeting. Boelke is asking Council to consider forming a Committee (appointed by the President) to review and discuss the Village’s current Sidewalk and Special Event Policies and the Sidewalk Café Ordinance to combine them into one unified document. He stated that he has had discussions with several business owners who feel the current policies/ordinance are too cumbersome and confusing. A very lengthy discussion followed with the Clerk, Treasurer, and some members of Council defending the policies as written. The Clerk explained the history of how the Village ended up with the Sidewalk Policy as a stand-alone policy and not combined with the Special Event Permit as it was originally intended to be. Boelke was asked to obtain specific concerns from the business community to evaluate whether they can be easily incorporated into the policies by the Clerk and Becky Henderson without a committee, as this is can be done administratively.

E. TO CONSIDER PARTICIPATION IN THE FIRST RESPONDER HAZARD PAY AND PUBLIC SAFETY AND PUBLIC HEALTH PAYROLL REIMBURSEMENT PROGRAMS

Becky Henderson presented Council with 2 grant opportunities from the Michigan Department of Treasury. She explained them both:

1. First Responder Hazard Pay Program:

On July 1, 2020, Governor Gretchen Whitmer signed into law Public Act 123 of 2020, which appropriated over \$880 million of funds received by the State of Michigan from the Federal Government as part of the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act. Over \$325 million of that allocation is available to local units of Government.

Public Act 123 of 2020 allocates \$100 million to reimburse eligible municipalities for payments of up to \$1,000/person made to first responders in recognition of having "performed hazardous duty or work involving physical hardship related to COVID-19..." This reimbursement is available for qualifying hazardous pay made through September 30, 2020. As this allocated funding will be exhausted on a first come, first serve basis, the Village personnel have been working feverishly to complete the state-issued application forms for submission this week.

The payment of hazardous pay to eligible Armada Police Department personnel will be effectuated by a special payroll processed before September 30, 2020. The expenditure for hazardous pay through this special payroll is estimated at \$5,721.00. The Village anticipates receipt of reimbursement of CARES Act funding for this amount from the state of Michigan before November 14, 2020. The financial activity associated with the payment and reimbursement of the COVID-19 hazardous pay requires an amendment to the fiscal year 2020/21 budget.

2. Public Health Payroll Reimbursement Program:

The Public Health Payroll Reimbursement Program allows Michigan municipalities and a select few counties to apply for reimbursement of police, fire, and public health payroll expenditures incurred during the pandemic period beginning April 1st. Eligible payroll expenditures are expected to be reimbursed in two rounds:

(i) Round One – Eligible expenditures include April and May, 2020 COVID-19 related police, fire, and public health payroll expenditures that are not being otherwise reimbursed. The application period for Round One is between **July 7, 2020 and July 17, 2020**.

(ii) Round Two – It is anticipated that the Michigan Department of Treasury will be announcing a second round for program reimbursement to cover eligible expenditures incurred in June and July, 2020. This reimbursement round will likely be announced once the Department of Treasury confirms there is funding available after processing round one applications for reimbursement.

It is estimated that the Village is eligible for \$49,356.95 in reimbursement under the Public Health Payroll Reimbursement Program for payments made to Armada Police Department personnel in April and May, 2020.

Recommendation – The Treasurer is recommending approval of the budget amendment to provide the hazardous pay for Armada Police Department personnel who were on the front line in keeping critical public services available to Village residents when the need arose.

MOTION by Sledz, seconded by Ballard, to authorize the Village President to sign and file the application required to secure reimbursement of hazard pay to eligible Police personnel through the First Responder Hazard Pay Program and approve an amendment to the fiscal year 2020/2021 budget to reflect the

payment of the hazard pay and reimbursement through the First Responder Hazard Pay Program.

All Ayes

Absent: Coenen

CARRIED

MOTION by Sledz, seconded by Ballard, to authorize the Village President to sign and file the application required to secure reimbursement of eligible Police payroll expenditures incurred during the months of April, May, June, and July, 2020 through the Public Health Payroll Reimbursement Program.

All Ayes

Absent: Coenen

CARRIED

OLD BUSINESS

A. SEWER PLANT UPDATE

Sewer Commissioner Clark stated that the Waste Water Treatment Plant Project is moving along. He has attended meetings with the contractors both online and at the Plant. He expects to be breaking ground in approximately 2 weeks. He has also talked to the Fire Chief about the project and will give him and his staff members a tour of the Plant so they understand the scope of the project. He stated that one of the first items to be completed is the replacement of the generator.

B. WATER DEPARTMENT UPDATE

Water Commissioner Boelke

UPCOMING AGENDA ITEMS

A. Tax Foreclosure, First Right of Refusal

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Trustee Clark thanked the Department of Public Works and Pardon Tree Service for their work in cleaning up the downed trees/branches in last Friday's storm.

Concert in the Park on Wednesday.

President Wolak read a letter (on file) from the Armada Lioness' stating that they have voted to disband effective June 30, 2020. President Wolak commended their past work and wished them all good luck in their future endeavors.

No further business.

MOTION by Coenen, seconded by Shall, to adjourn the meeting at 8:00 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos, CMMC
Armada Village Clerk