

**VILLAGE OF ARMADA  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 28, 2021  
7:00PM**

President Pro-Tem Coenen called the meeting to order at 7:02 p.m. All rose for Pledge of Allegiance. Present at roll call: Boelke, Coenen, Sledz, Ballard, and Clark. Absent: Wolak and Shall. Also present: Clerk Poulos, Treasurer Adair and Kevin Grand.

**AGENDA, APPROVAL OF**

**MOTION** by Ballard, seconded by Clark, to approve agenda as presented:

All Ayes

**CARRIED**

**CITIZEN COMMENT**

None.

**PRESENTATIONS**

None.

**ADMINISTRATIVE REPORTS**

- F & V presented Council with the May, 2021, Wastewater Treatment Plant and Water Treatment Plant Operations and Maintenance Report.
- The Treasurer's Report for May, 2021, will be submitted at the next RCM.
- The Code Enforcement Report for May, 2021, was submitted at the last RCM.
- The DPW Report for May, 2021, was submitted.
- Water Commissioner Boelke commented on the DPW Report stating that the DPW Supervisor included, under Supervisor Concerns, that he would like to see the old water mains replaced. Boelke agrees and supports fully but a priority list needs to be finalized with the Street and Sewer Department, so money can be allocated properly. He also recommends that DPW purchases are included with dollar amounts. Lastly, he addressed the report, under Supervisor Concerns, asking for no parking signs on the East side of Jefferson from Hollweg to the cul-de-sac as cars are parked on both sides of the street which makes it difficult for emergency vehicles to get down the street. Police Commissioner Ballard stated that this request has been turned over to the Police Chief.
- Police Commissioner Ballard read aloud a memo from Chief Patrick regarding traffic enforcement (on file).
- Street Administrator Sledz stated that he has received a revised quote from D & E for the sidewalk replacement project quoted last year. The last quote was for \$5.97/square foot which was approved at RCM 10-26-21. The new quote is for \$10.00/square foot. This item will be brought back to the next RCM for discussion as half of the sidewalk cost is passed on to the resident/business owner. Letters were sent out to inform residents of the proposed project and cost last year. The Clerk stated that new letters would need to be sent out as this will substantially increase the cost to residents.
- Planning Commission Liaison Coenen stated that the Planning Commission will be holding a Public Hearing on July 8, 2021, to discuss an overlay district.

## **GENERAL BUSINESS**

### **1. CONSENT AGENDA**

**MOTION** by Clark, seconded by Sledz, to approve the Consent Agenda as presented.

**A. Approval of RCM Minutes of 6/14/21** approved as presented.

**B. Payment of Bills** totaling **\$41,243.81** approved for payment as follows:

1. General Fund	\$ 13,863.28
2. Police STI	\$ 3,843.58
3. Water Fund	\$ 3,272.47
4. Sewer Plant Fund	\$ 16,784.27
5. Sewer System Fund	\$ 974.25
6. Major Street Fund	\$ 1,348.98
7. Local Street Fund	\$ 1,156.98
8. Municipal Street	\$ 0
Total	\$ 41,243.81

All Ayes

**CARRIED**

### **2. OLD BUSINESS**

#### **A. SEWER PLANT UPDATE**

Sewer Commissioner Clark updated Council on the Wastewater Treatment Plant improvements. He stated that the work is continuing:

1. SBR Tank #1 is operational.
2. The parts for the new Generator will be in on Friday.
3. Pipe Gallery work is continuing.
4. SBR Tank #2 will be emptied into SBR Tank #1 so work can begin on it. It will receive the same updates as SBR Tank #1.
5. The Logic System for SBR Tank #3 needs to be rewritten (he stated its like a Smart Phone trying to communicate with dial up) so the plant will be run manually tonight.
6. Treasurer Adair informed Clark that of the \$4.7 million dollar bond, there is about \$1.278 million left.

#### **B. WATER DEPARTMENT UPDATE**

Water Commissioner Boelke informed Council of several items:

1. He stated that at the last meeting, Council approved to replace two of the four medias and informed Council that he has not yet spent the money approved to spend. He has a meeting with McIntyre on Wednesday and needs to have a discussion with EGLE regarding any necessary permits .He will keep President Wolak or President Pro Tem Coenen informed of what's going on.
2. The C2R2 Grant will not be awarded to the Village.
3. He also stated that he included in the packet under Consent a survey from Semcog and asked Street Administrator Sledz and Sewer Commissioner Clark to fill in their sections. He will compile and send in when finished.
4. He briefly informed Council of a Q & A with a representative from Lisa McClain's office regarding money that will be allocated to the Village. He stated that this

will help the Sewer Department more than the Water Department. He will update as needed.

### **3. NEW BUSINESS**

#### **A. 2021 TAX RATES AND WARRANTS**

Treasurer Adair prepared for Council the standard resolutions for the Supervisor's Assessor's warrants, which are approved yearly. During the budget workshops, the Council sets the proposed millage rate along with the requirements of MCL 141.412 Uniform Budgeting and Accounting Act.

**MOTION** by Ballard, seconded by Boelke, to approve the millage rate to be levied by the Treasurer for tax year 2021 for operating the General Fund be levied at the reduced rate of 8.8199 mills in compliance with the Headlee 2021 reduction factor of 0.9820 Section MCL211.34d.

Ayes: Ballard, Boelke, Sledz, Clark, Coenen

Nays: None

Absent: Wolak, Shall

**CARRIED**

**MOTION** by Sledz, seconded by Clark, to approve the millage rate to be levied by the Treasurer for tax year 2021 for operating the Municipal Street Fund be levied at the reduced rate of 3.5277 mills in compliance with the Headlee 2021 reduction factor of 0.9820 Section MCL211.34d.

Ayes: Sledz, Clark, Boelke, Ballard, Coenen

Nays: None

Absent: Wolak, Shall

**CARRIED**

**MOTION** by Boelke, seconded by Clark, to approve the millage rate to be levied by the Treasurer for tax year 2021 for operating the PA 33 Public Safety Millage be levied at the reduced rate of 2.2500.

Ayes: Boelke, Clark, Sledz, Ballard, Coenen

Nays: None

Absent: Wolak, Shall

**CARRIED**

**MOTION** by Ballard, seconded by Sledz, to authorize the Clerk, President, and Treasurer to sign all warrants and forms related to the 2021 tax roll.

All Ayes

**CARRIED**

#### **B. PURCHASE OF STREET SWEEPER/MAINTENANCE AGREEMENT**

Street Administrator Sledz and Trustee Ballard travelled to Bell Equipment to look at the Street Sweeper that DPW Supervisor Wagner had found to purchase. Sledz stated that he has brought forth two motions, one to purchase and one to purchase a maintenance agreement through Bell Equipment. He stated that he and Ballard went to look at the equipment and they were impressed by the condition. The sweeper was owned by Bell and rented out and they could produce a full set of records for all of the rentals. There is 9,500 hours on the machine but it has been refurbished and there is only 900 hours since that has been done. He continued by saying that the cost of a new sweeper is between \$225,000.00 and \$250,000.00, a five-year-old sweeper is between \$130,000.00

and \$150,000.00, and a ten-year-old sweeper runs between \$80,000.00 and \$100,000.00. This sweeper is a 2011 Elgin-Pelican and they negotiated a price of \$77,000.00, which he and Ballard feel is a fair deal. The Maintenance Agreement includes 8 hours for road call and service, changing all brooms, rubbers, runners, fluids and filters.

**MOTION** by Sledz, seconded by Ballard, to waive the competitive purchasing requirements pursuant to title I, Chapter 7, Section 7-1 (c) (3) (vii) and purchase a used 2011 Elgin Pelican Street Sweeper at a cost of \$77,000.00.

Ayes: Boelke, Ballard, Sledz, Coenen, Clark  
Nays: None  
Absent: Wolak, Shall

**CARRIED**

**MOTION** by Sledz, seconded by Ballard, to purchase a maintenance agreement through Bell Equipment for the 2011 Elgin Pelican Street Sweeper at a not to exceed cost of \$2,300.00.

Ayes: Sledz, Ballard, Coenen, Clark, Boelke  
Nays: None  
Absent: Wolak, Shall

**CARRIED**

### **C. ORCHARD CONSTRUCTION QUOTE FOR GARAGE TRUSS REPAIR**

Clerk Poulos explained that the roof trusses in the garage are failing and need repair. The files that are usually stored in the attic have been relocated and will not be returned to the attic. Orchard Construction has submitted a quote to repair the trusses and a quote to completely redo the attic.

**MOTION** by Boelke, seconded by Ballard, to accept the quote from Orchard Construction to repair the damaged truss joints and webs at a cost of \$2,800.00.

Ayes: Boelke, Ballard, Sledz, Coenen, Clark  
Nays: None  
Absent: Wolak, Shall

**CARRIED**

### **UPCOMING AGENDA ITEMS**

- A. Sidewalk Replacement
- B. Retention Policy
- C. Water Department Update – Administrative Reports

### **CITIZENS COMMENTS**

None.

### **COUNCIL COMMENTS/COMMUNITY EVENTS**

President Pro Tem Coenen stated that he is extremely happy with the positive comments about the flower pots that have been installed on the street lights downtown. The Clerk explained that DPW Supervisor Wagner is to be commended for his initiative in getting this done. It will cost the Village very little and really makes the downtown look beautiful.

No further business.

**MOTION** by Ballard, seconded by Boelke, to adjourn the meeting at 7:53 pm.

All Ayes

**CARRIED**

Minutes submitted by:

Michelle Poulos, CMMC  
Armada Village Clerk