

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, JUNE 27, 2016
7:00PM**

President Wolak called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Coenen, Wolak, Ballard, Cooper, and Boelke. Absent: Shall. Also present: Clerk Poulos, Kristie Paterson, and Chris Munson,

AGENDA, APPROVAL OF

MOTION by Cooper, seconded by Ballard, to approve agenda as presented.

All Ayes

CARRIED

CITIZEN COMMENT

None.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V presented Council with the May, 2016, monthly operating report. Chris Munson briefly discussed the report with Council. He informed Council that an unknown organic substance infiltrated the sewer plant. He believed that it came from a commercial business, but would not publicly accuse. He stated that it caused a big load on the plant and the affluent discharge was an orange/rusty color. He could not leave the plant to investigate the manholes to pinpoint where it originated but this type of infiltration violates the Village's sewer ordinance and he believes he knows where it came from but could not verify. He also informed Council that the air conditioning is not working at the plant. Council instructed Sewer Commissioner Clark to compare the bids received by Munson and to proceed with the installation.
- The Treasurer's Report for May was submitted.
- Park Commissioner Boelke stated that Kent Landscaping has been sprucing up the park and stated how nice it looks. She stated that there is a new swing and three new picnic tables.
- Police Commissioner Cooper stated that Chief Patrick has contacted the Secretary of State and the purchase previously discussed by Council is not an allowable purchase. Attorney Bahorski has sent a letter to Mr. Awdey stating this.
- Street Administrator Ballard stated that he signed the final inspection/acceptance report for the Prospect Street Project.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Coenen, to approve the Consent Agenda as amended.

- A. Approval of RCM Minutes of 6/13/16 removed until the next RCM.**
- B. Payment of Bills totaling \$20,525.44 approved for payment as follows:**

1. General Fund	\$ 7,069.37
2. Water Fund	\$ 1,261.02
3. Sewer Plant Fund	\$ 3,736.03
4. Sewer System Fund	\$ 913.66
5. Major Street Fund	\$ 2,601.85
6. Local Street Fund	\$ 4,943.51
7. Municipal Street Fund	\$ 0
Total	\$ 20,525.44

C. Special Event Permits – PAL Leadership Team Four Corner Fundraiser approved the application from the PAL Leadership Team for a Special Event Permit on July 10, 2016, for a four corner fundraiser.

The Clerk was instructed to contact the school to inquire why PAL Leader Team is covered under their insurance. Trustee Cooper stated that PAL is not part of the school. The Clerk will not issue the permit if the schools doesn't insure.

All Ayes

CARRIED

2. OLD BUSINESS

A. EAST MAIN STREET PROJECT

Street Administrator Ballard stated that since the last RCM, they have finished seeding the green belts and the manhole covers have been repaired. He stated that he is still awaiting approval from the Engineers and needs their letter to approve the project. He will not sign off on the project until the standing water issue is resolved.

3. NEW BUSINESS

A. GAS METER ALARM PURCHASE FOR THE SEWER PLANT

Sewer Commissioner Clark provided Council with three proposals to replace a gas meter in the Sewer Plant:

1. T.H. Eifert	\$18,282.00
2. SCADA	\$18,235.00
3. Bumler Mechanical	\$18,779.00

His suggestion is to accept the proposal from SCADA.

MOTION by Clark, seconded by Ballard, to accept the proposal from SCADA in the not to exceed amount of \$18,235.00 pending insurance verification and permit approval.

All Ayes

CARRIED

B. SIDEWALK PROGRAM – CDBG

The Clerk explained that she received information from the County regarding the information that needs to be gathered from residents that the Village is planning to assist with the CDBG sidewalk program. She stated that she was told that when income qualifying residents they would need to supply income verification for all household members. As this is very personal information that residents may not be eager to

supply, she asked Council to authorize her to prepare a letter for these residents explaining this program and asking them to reply by a date certain as to whether they would be willing to participate. If not enough residents are interested, the Council will need to redirect the CDBG funds to another project.

MOTION by Ballard, seconded by Boelke, to allow the Clerk to prepare a resident letter for the households specified for the CDBG Program.

All Ayes

CARRIED

C. RESOLUTION UPDATE – TO AUTHORIZE THE VILLAGE TREASURER OR CLERK TO OPEN CREDIT CARDS IN THE VILLAGE’S NAME AT CAPAC STATE BANK

The Clerk prepared an amended resolution to authorize the Village Treasurer or Clerk to open credit cards at Capac State Bank to remove Howard Smith and add Michael Patrick.

MOTION by Cooper, seconded by Ballard, to adopt the Bank Resolution authorizing the Village Treasurer or Clerk to set up credit cards at Capac State Bank.

All Ayes

CARRIED

D. TAX RATES AND WARRANTS

Treasurer Adair prepared for Council the standard resolutions for the Supervisor’s Assessor’s warrants, which are approved yearly. During the budget workshops, the Council sets the proposed millage rate along with the requirements of MCL 141.412 Uniform Budgeting and Accounting Act.

MOTION by Ballard, seconded by Cooper, to approve the millage rate to be levied by the Treasurer for tax year 2016 for operating the General Fund be levied at the reduced rate of 9.4650 mills in compliance with the Headlee 2016 reduction factor of 0.9815 Section MCL 211.34d.

Ayes: Ballard, Cooper, Boelke, Clark, Coenen, Wolak

Nays: None

Absent: Shall

CARRIED

MOTION by Cooper, seconded by Ballard, to approve the millage rate to be levied by the Treasurer for tax year 2016 for operating the Municipal Street Fund be levied at the reduced rate of 3.7822 mills in compliance with the Headlee 2016 reduction factor of 0.9815 Section MCI 211.34d.

Ayes: Cooper, Ballard, Boelke, Clark, Coenen, Wolak

Nays: None

Absent: Shall

CARRIED

MOTION by Cooper, seconded by Ballard, to authorize the Clerk, President, and Treasurer to sign all warrants and forms related to the 2016 tax roll.

All Ayes

CARRIED

E. MICHAEL PATRICK AGREEMENT AMENDMENT

Police Commissioner Cooper explained that when preparing the employment agreement between the Village and Michael Patrick the template from Howard Smith's first agreement was used. Smith began his employment in December and Patrick was appointed in June. Personal/sick days for Smith were set at four as he began in the middle of the year and since Patrick is starting in the beginning of the year, he should be credited with eight personal/sick days. An amended agreement needs to be approved to correct this.

MOTION by Cooper, seconded by Ballard, to approve the amended agreement between the Village of Armada and Michael Patrick.

Ayes: Cooper, Ballard, Boelke, Coenen, Clark, Wolak

Nays: None

Absent: Shall

CARRIED

UPCOMING AGENDA ITEMS

A. Air Conditioner at Sewer Plant

CITIZENS COMMENTS

None.

COUNCIL COMMENTS/COMMUNITY EVENTS

Uncle Sam Jam in the Park is on Wednesday.

No further business.

MOTION by Cooper, seconded by Coenen, to adjourn the meeting at 7:40 pm.

All Ayes

CARRIED

Minutes submitted by:

Michelle Poulos
Armada Village Clerk