

**VILLAGE OF ARMADA
REGULAR COUNCIL MEETING
MONDAY, JUNE 26, 2023
7:00PM**

President Coenen called the meeting to order at 7:00 p.m. All rose for Pledge of Allegiance. Present at roll call: Clark, Sledz, Boelke, Ballard, Adair, and Coenen. Absent: Shall. Also present: Clerk Poulos, Treasurer Porter, Kevin Grand, Doug Hartline, Kathy Markel, Frank Parise, Laurie Parise, Amy Barzyk, Carol Homan, and Tom Macchi.

AGENDA, APPROVAL OF

MOTION by Ballard, seconded by Sledz, to approve agenda as amended:

Removed New Business Item C Establishment of a Preliminary Capital Improvement Plan for the Village and the need for an updated Master Plan.

All Ayes

CARRIED

CITIZEN COMMENT

Tom Macchi provided a written request of Council for a lean-to be installed on his property at 23332 Main Street. He feels he was misled by the Village's Building Inspector and asked for Council to consider allowing the structure to stay as built. Kathy Markel, Laurie Parise, and Amy Barzyk all questioned the status of Torrey Street and when replacement would begin. Kathy Markle offered her assistance in any grant writing to help move this project along.

PRESENTATIONS

None.

ADMINISTRATIVE REPORTS

- F & V submitted the Monthly Operating Report for May, 2023, and Doug Hartline reviewed with Council.
- DPW Superintendent Wagner submitted the DPW Report for June, 2023.
- The Planning Commission Meeting Minutes were received for May 15, 2023.
- Water Commissioner Boelke informed Council that he will be holding the monthly meeting with F & V tomorrow (June 27, 2023). He feels since these meetings have begun; the performance issues have improved. He added that the DPW Superintendent has had the same item on his report for months with no resolve.
- Street Administrator Sledz also updated Council on a few items:
 - a. The Lathrop Street designs have been completed and are being reviewed. He is looking to have the bid package and specs ready for distribution in July/August, with construction beginning around September. He also stated that the soil borings are showing that there is no suitable base material to be used so that would need to be brought in.
 - b. He stated that the two licenses that he was waiting for Attorney Bahorski to complete have been completed. These are for the Lathrop Street extension and the service sharing of the parking lot between the Village, Orchard Construction, and Armada Grain.

GENERAL BUSINESS

1. CONSENT AGENDA

MOTION by Ballard, seconded by Sledz, to approve the Consent Agenda as presented.

A. Approval of RCM Minutes of 6/12/23 removed, added as New Business Item C.

B. Payment of Bills totaling **\$43,151.98** approved for payment as follows:

1. General Fund	\$ 8,097.92
2. Police STI	\$ 199.63
3. Water Fund	\$ 6,113.22
4. Sewer Plant	\$ 5,583.98
5. Sewer System Fund	\$ 1,640.89
6. Major Street Fund	\$ 7,542.22
7. Local Street Fund	\$ 13,974.12
8. Municipal Street Fund	\$ 0
Total	\$ 43,151.98

All Ayes

CARRIED

OLD BUSINESS

None

2. NEW BUSINESS

A. PART-TIME DPW EMPLOYEE

Street Administrator Sledz informed Council that at the last RCM the Council approved to offer employment to a candidate but this person declined the offer. The Village received two other applications for the open part-time position at the DPW as allowed for in the 2023/2024 Approved Budget. He is recommending Thomas Vilas for this position.

MOTION by Sledz, seconded by Boelke, to extend Thomas Vilas an offer of part-time employment with the Village of Armada Department of Public Works ending November 30, 2023, at a rate of \$18.00/hour starting after pre-employment background check, physical and drug screen.

Ayes: Sledz, Boelke, Clark, Coenen, Adair, Ballard

Nays: None

Absent: Shall

CARRIED

B. ACCEPT THE FINAL VERSION OF THE INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN FROM F & V ENIGNEERING

Trustee Boelke read aloud a written statement (on file) asking Council to approve the summary as presented and to allow him to request F&V to change the title of this document to Street, Water, Wastewater Infrastructure Capital Improvement Planning and Fund Summary.

MOTION by Boelke, seconded by Clark, to accept the F & V Capital Improvement Report as presented at the 12 June 2023 Village Council Meeting, to request that F & V Engineering change the title to Street, Water, Wastewater

Infrastructure Capital Improvement Planning and Fund Summary, and to correct the page numbers.

All Ayes:

CARRIED

C. TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE VILLAGE COUNCIL

Trustee Clark asked that the Minutes be pulled for one correction to page 3, Item C, Agreement Between the Village of Armada and Armada Agricultural Society Regulating Discharges to the Publicly Owned Sanitary Sewer System, Changing Street Administrator to Sewer Commissioner.

MOTION by Clark, seconded by Ballard, to approve Minutes of June 12, 2023, Regular Meeting of the Village Council, as amended.

All Ayes

CARRIED

UPCOMING AGENDA ITEMS

A. DTE Presentation

B. Preliminary Capital Improvement Plan for the Village and the need for an updated Master Plan as Administrative Report.

CITIZENS COMMENTS

Amy Barzyk asked where the street light is that was approved at a previous RCM. It still has not been installed. She was told that this was now up to DTE as the Village has submitted it to them. DTE would schedule. She also asked several questions pertaining to Torrey Street construction, timeline, etc. She was informed now that Council has accepted the Infrastructure Capital Improvement Plan, she is entitled to a copy of it, which she was provided.

Laurie Parise stated that she was at a Council Meeting several months back and, at that meeting, it was stated that the Infrastructure Capital Improvement Plan was due by a certain date. She understands this was not received by this date and asked whether the Village would be seeking reimbursement of the monies spent on this plan as the deadline was not met. Boelke explained that the Village received free Village maps in exchange for the delay.

COUNCIL COMMENTS/COMMUNITY EVENTS

President Coenen stated that now that the Infrastructure Capital Improvement plan has been accepted, is it reasonable to believe the Village could expect preliminary costs for engineering? He would like this brought back to the first meeting in August.

Concerts in the Park on Wednesday, June 28, 2023, at 7:00 pm in Memorial Park.

No further business.

MOTION by Ballard, seconded by Shall, to adjourn the meeting at 7:45 pm.

All Ayes

CARRIED

Minutes submitted by:
Michelle Poulos, MiPMC, CMMC
Armada Village Clerk